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#### STATE OF NEW JERSEY

# FINAL ADMINISTRATIVE ACTION OF THE CIVIL SERVICE COMMISSION

In the Matter of Daniel Santaniello, Recreation Supervisor, Brick Township

CSC DKT. NO. 2016-709

**ISSUED:** 

OCT 2 6 2015

BS

The Civil Service Commission, at its meeting of October 21, 2015, accepted and granted the attached request to accept out-of-title work, as described, in the above matter.

Daniel Santaniello is to provide a copy of this decision with the promotional application that he submits upon examination announcement. In addition, the Division of Agency Services shall also accept applicable and documented out-of-title work experience from other promotional examination applicants.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE CIVIL SERVICE COMMISSION ON THE 21ST DAY OF OCTOBER, 2015

Robert M. Czech

Chairperson

Civil Service Commission

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DPF-439 \* Revised 7/95

Inquiries and Correspondence Henry Maurer
Director
Division of Appeals and Regulatory Affairs
Civil Service Commission
P. O. Box 312
Trenton, New Jersey 08625-0312

#### Attachment

c: Daniel Santaniello Joanne Bergin Kelly Glenn



## **MEMORANDUM**

Date:

July 29, 2015

To:

Henry Maurer, Director

Appeals and Regulatory Affairs

From:

Kenneth Connolly, Director,

Agency Services

Subject: Approval of Out-of-Title Work Experience; Mr. Daniel Santaniello; Brick Township

The attached request for the approval of out-of-title work experience has been received from Ms. Joanne Bergin, Business Administrator for Brick Township.

By way of background, Mr. Daniel Santaniello was recently denied eligibility for the title of Recreation Supervisor (03020) because he lacked four (4) years and eight (8) months of experience in recreation work involving the planning, promotion, development and supervision of a recreation program. In the attached eligibility determination, it was acknowledged Mr. Santaniello possesses seven (7) years and one (1) month of applicable out-of-title experience. As a result, the township is requesting the Commission accept the out-of-title work performed by Mr. Daniel Santaniello, in accordance with *N.J.A.C.* 4A:4-2.6(c).

Brick Township acknowledges Mr. Santaniello has been employed with the Township in the Recreation Department since 2000. Sanctioned by the Township, out of business necessity, Mr. Santaniello has been performing the applicable out-of-title work for over seven (7) years. Unfortunately, the employee's title has not been changed to adequately reflect the level of work he has been performing.

The Division of Agency Services supports the request of Brick Township to accept the out-of-title work experience of Mr. Daniel Santaniello and seeks the Commission's approval of this request.

Should you have any questions or concerns, please contact Mr. Jeffrey Salvatore (609-292-7056; <u>Jeffrey.salvatore@csc.nj.gov</u>).

KC/JS

Attachments

### TOWNSHIP OF BRICK

OCEAN COUNTY, NEW JERSEY 401 CHAMBERS BRIDGE ROAD, BRICK, N.J. 08723

John G. Ducey, Mayor

**Township Council:** 

Paul Mummolo - President Heather deJong - Vice President Jim Fozman Susan Lydecker Bob Moore Marianna Pontoriero Andrea Zapcic

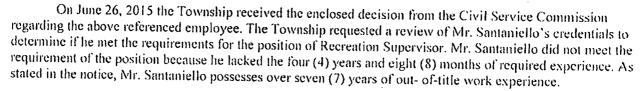
July 2, 2015

NJ Civil Service Commission PO Box 312 Trenton, NJ 08625-0312

Re:

Daniel Santaniello Recreation Supervisor

To Whom It May Concern:



Mr. Santaniello has been employed with the Township of Brick in the Recreation department since he was hired by the Township in 2000. Unfortunately, Mr. Santaniello was classified incorrectly due to economic constraints and department needs. He has been performing duties outside of the parameters of his permanent title of Recreation Program Coordinator, Program Coordinator Special Events and Principal Clerk Typist for more than seven (7) years. Mr. Santaniello plans, develops and promotes a large variety of community service and recreation programs and events. He supervises all aspects of these programs. He develops standards, policies and procedures for the programs. Mr. Santaniello is also responsible for all budgeting and ordering for the department. In addition, he recommends hiring and firing of employees and he completes all employee

The Township of Brick contends that the title of Recreation Supervisor would be the correct title for Mr. Santaniello and I respectfully request that his overall experience, including his out-of-title work be considered. I thank you for your consideration of this matter. If you wish to discuss this matter further, please feel free to contact me at 732-262-1050.

Joanno Bergin

Business Administrator

JB/szs

Sincere

Enclosure

c Mayor John G. Ducey Sarah Zimmer-Scarpelli



Office of the Business Administrator

Joanne Bergin 732-262-1050 Fax: 732-451-0257 jbergin@twp.brick.nj.us www.twp.brick.nj.us

