

STATE OF NEW JERSEY

In the Matter of Amanda
Santarcangelo, Supervising Family
Service Specialist 2 (PS6696K),
Department of Children and Families

FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION

CSC Docket No. 2018-245

List Removal Appeal

ISSUED: NOV 03 2017 (SLK)

Amanda Santarcangelo appeals her removal from the eligible list for Supervising Family Service Specialist 2 (PS6696K), Department of Children and Families for failing to respond to the certification notice.

By way of background, on July 1, 2016, a notice was sent to the appellant indicating that her name had been certified to the Department of Children and Families from the Supervising Family Service Specialist 2 (PS6696K) list on certification PS160869. However, the appellant failed to respond to the certification notice.

On appeal, the appellant submits a notarized sworn statement indicating that there have been issues with mail being delivered to the wrong addresses in her neighborhood and she never received the notice of certification.

In reply, the appointing authority indicates, due to the reasons that the appellant states on appeal, that it agrees to restore the appellant's name for future certifications.

CONCLUSION

N.J.A.C. 4A:4-6.3(b) in conjunction with *N.J.A.C.* 4A:4-4.7(d) provides that the appellant has the burden of proof to show by a preponderance of the evidence that the appointing authority's decision to remove the appellant's name from the eligible list was in error. *N.J.A.C.* 4A:4-4.7(a)6 provides that the name of an eligible may be removed from an eligible list for non-compliance with the instructions listed on the notice of certification.

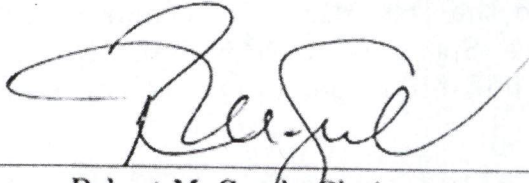
In the instant matter, the appellant states that there have been issues with mail being delivered to the wrong addresses in her neighborhood and she never received the notice of certification. Further, the appointing authority indicates that it accepts the appellant's explanation as to why she did not respond and agrees to restore the appellant's name for future certifications. Therefore, under these circumstances, the appellant's name should be restored to the subject eligible list for Supervising Family Service Specialist 2. Since the PS6696K eligible list expired on December 18, 2016, it is appropriate to revive that list at the time of the next certification to allow the appellant to be considered for prospective appointment.

ORDER

Therefore, it is ordered that this appeal be granted and the list for Supervising Family Service Specialist 2 (PS6696K), Department of Children and Families be revived in order for the appellant to be considered for appointment at the time of the next certification for prospective employment opportunities only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 1st DAY OF NOVEMBER, 2017



Robert M. Czech, Chairperson
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