

REQUEST FOR PROPOSAL

Documenting the History of the Historic Preservation Movement in New Jersey

The New Jersey Historic Trust is requesting proposals from a professionally qualified State of New Jersey historian/practicing historic preservation specialist/architectural historian who is also an established author and writer, for the required fee schedule to research and generate a manuscript that will document New Jersey's leadership in preserving historic sites and cultural landscapes in this state from the late 19th century to the present, including:

- public and private stewardship;
- the impact of public policy initiatives and implementation; and
- key stories of the people involved in preserving significant landscapes and historic sites; and
- a catalogue of New Jersey's natural lands & historic sites with illustrations and descriptions of important federal, state, county, municipal, non-profit, and private historic sites and landscapes that collectively preserve much of New Jersey's rich heritage.
- Historical context in terms of the national preservation movement

In addition to professional qualifications, the successful consultant shall:

- Demonstrate general working knowledge of the historic preservation movement
- Provide work samples that demonstrate ability to research, synthesize and communicate/compile results of the research in narrative form for general consumption
- Demonstrate communication ability and provide writing samples; include samples that illustrate tone and style
- Demonstrate expertise in working with publishers, and/or self-publication, working with editors, selecting photography suitable for publication

(Note: Writing samples will be returned at the written request of the consultant.)

The specifics are in two phases as outlined in the attached professional services contract. Phase I will be research and documentation. Phase II will be authoring the manuscript. Phase III of the project, book design, layout and printing, and Phase IV, distribution and marketing, will be addressed

separately when the manuscript is completed, when partners have been identified, and funding sources secured. This publication will commemorate in 2014 of the 350th anniversary of the arrival of English settlers in this state.

Proposals from qualified professionals must be received at the Trust office, Room 603, P.O. Box 457, 101 South Broad Street, Trenton NJ 08625-0457, by Friday, August 3, 2012, at 4:00 P.M., including curriculum vitae, proposed fee schedule, and all required public bidding documents also attached. If awarded the contract, it will be necessary to fill out and return a State of New Jersey W-9 Questionnaire to create a State of New Jersey purchase order also attached with instructions to fill out for your convenience. In conclusion, you will have to submit a Certificate of New Jersey Business Registration to enter into a contract with the State of New Jersey. If not already registered, a Certificate of Registration can be requested online at:
https://www1.state.nj.us/TYTR_BRC/jsp/BRCLoginJsp.jsp.

UPS and Federal Express overnight deliver should be addressed to New Jersey Historic Trust, 6th Floor, 101 South Broad Street, Trenton NJ 08608.