

Department of Community Affairs Division of Codes and Standards Bureau of Housing Inspection 101 South Broad Street, PO Box 810 Trenton, New Jersey 08625-0810 Telephone Number: 609-633-6225

DATE REGISTRATION NO.: RF:

NOTICE OF VIOLATION AND ORDER TO REGISTER	
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Multiple Dwellings, including condominiums and cooperatives, which contain 3 or more units of dwelling space; Hotels which contain 10 or more units of dwelling space or have sleeping facilities for 25 or more persons or, are commonly regarded as a hotel, motor hotel, motel, or established guesthouse in the community in which they are located, and non-profit Retreat Lodging Facilities must be registered with the Bureau of Housing Inspection as required by the Hotel and Multiple Dwelling Law, N.J.S.A. 55:13A-1 et seq.

Bureau records indicates that the above referenced building, owned by you, is subject to these registration requirements.

If this information is correct, you are required by law to file a Certificate of Registration with the Bureau of Housing Inspection, using the attached form, within 30 days of receipt of this notice.

If this information is incorrect, please notify the Bureau immediately.

If any of the information submitted on this form should change, an owner must submit an amended Certificate of Registration within 30 days of such change. No fee shall be charged for the filing of an amended Certificate of Registration, except in the case of a change in ownership wherein the submission of a new Certificate of Registration is required.

Failure to comply with the term of this notice may subject you to immediate entry of a docketed judgment against you, for a penalty in the amount of \$200.00 per building, pursuant to N.J.S.A. 55:13A-12(d).

## New Jersey Department of Community Affairs Bureau of Housing Inspection CERTIFICATE OF REGISTRATION

A fee of \$10.00 is required for **each** building registered. Please complete and submit this form with the required fee of \$10.00, payable by money order, certified check or cashier's check only, to: N.J. Bureau of Housing Inspection, within 30 days of receipt of this notice.

If your property consists of a complex of buildings, you must complete this **Certificate of Registration** for the first building and a **Supplemental Certificate of Registration** for **each** additional building, and submit with the corresponding fee of \$10.00 for each building registered.

FOR OFFICE USE ONLY														
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	Is This An Amended Certificate?	8. YEAR CONSTRUCTED month  NOTE: Attach Copy of Certificate	year
2.	Previous Registration	of Occupancy if issued after 1/1/1977.	
	Number, If Any	9. LIFE HAZARD Registered as Life-Hazard Use As p	er Uniform Fire Code
3.	BUILDING No: of TOTAL BUILDINGS	☐ No ☐ Yes If Yes, DFS Reg. No.:	
4.	BUILDING USE (mark one)	10.CONSTRUCTION	
	1. ☐ Multiple Dwelling 2C. ☐ Guest House/ Bed & Breakfast		sonry Wall and Frame
	2A. Hotel 2D. Dormitory	2 Masonry and Steel 4 Frame	Sonry Wan and Frame
	2B. ☐ Season Hotel 3. ☐ Retreat Lodging Facility		
5.	FORM OF OWNERSHIP (mark one) 3 Condominium	11.DATE OF TRANSFER month day OF OWNERSHIP	year
	0 Corporation 4 Cooperative		
	1 ☐ Private (Individual or Family) 5 ☐ Public Housing Authority 2 ☐ Legal Partnership 6 ☐ Limited Liability Company	12. TAXES PAID TO:  Municipality	
6.	Number of: 7. STORIES	County	
	Dwelling units	FOR OFFICE USE ONLY	Lead exempt
		☐ Transfer ☐ Initial ☐ Transfer amended	☐ Yes ☐ No
	Rooming units	month day year	Number of lead exempt units
	Total		

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