

State of New Jersey  
Department of Community Affairs  
Division of Fire Safety  
101 S. Broad St.  
P. O. Box 809  
Trenton, NJ 08625-0809  
(609) 633-6132  
Fax (609) 633-6330



## **PUBLIC FIREWORKS PERMIT INFORMATION**

### **MUNICIPAL/SPONSOR REQUIREMENTS**

- 1. Obtain permit application form from New Jersey Division of Fire Safety, Bureau of Fire Code Enforcement. Complete **all** information and return with PAYMENT, made payable to "***Treasurer, State of New Jersey.***" **No cash payments will be accepted.**
- 2. Provide detailed plan for display area, showing the **all** of the following: location of discharge area; location of mortars, low level devices, and set pieces, dimension of fallout zone; distance to audience, parking lots, and buildings.
- 3. Provide letter of intent from sponsor, giving: date, time, location, and approval to hold display.
- 4. Provide municipal resolution approving discharge of fireworks.
- 5. Provide letter to municipal fire department requesting standby for display and response from municipal fire department that coverage will be provided.
- 6. Provide documentation that the Coast Guard and/or New Jersey State Police Marine Divisions have been notified and approved the display, (*if applicable.*) Any conditions imposed by either agency must be complied with in order to receive the display permit. Provide copies of all documentation issued by either agency.
- 7. Provide documentation that the Federal Aviation Administration (FAA) has been notified and approved the display. Any conditions imposed by the FAA must be complied with in order to receive the display permit. Provide copies of all documentation issued.
- 8. Provide documentation from all property and building owners within the discharge and fallout zones that they have granted permission for the display to be held on their property or to have their buildings within the discharge or fallout zone, (*if applicable.*)
- 9. It is understood that the display shall comply with all the requirements as set forth in Chapter 33 of the 2006 International Fire Code – New Jersey Edition and NFPA 1123 and 1126.

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Town/Sponsor Signature

Date

***ALL REQUIRED INFORMATION AND PAYMENT MUST BE PROVIDED WITH THE PERMIT APPLICATION. PERMIT APPLICATION MUST BE SUBMITTED AT LEAST 15 DAYS PRIOR TO THE DISPLAY. FAILURE TO PROVIDE ALL REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING/ISSUANCE OF THE PERMIT.***

***SHOULD YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE FILLING OUT THE FORMS, PLEASE CALL (609) 633-6132.***

**DISPLAY COMPANY REQUIREMENTS ARE ON THE REVERSE SIDE OF THIS FORM.**

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### **DISPLAY COMPANY REQUIREMENTS**

- 1. Provide total number of shells and sizes (U.S. diameter) being used.
- 2. Provide types and amounts of ground (set pieces) or low level devices (cakes,candles) to be used.
- 3. For displays fired from barges or roof tops, provide documentation, including all calculations that the discharge area meets or exceeds the requirements of NFPA 1123 (2000 Edition) Section 4.3.1 or 4.4.1
- 4. Indicate method in which display will be fired. If it is an electrically-fired display, provide name of N J Department of Labor licensed operator. Operator must have valid license in their possession at display site.
- 5. Provide timetable of: delivery of fireworks to site; set-up; live load.
- 6. Provide Certificate of Insurance (general and auto liability) in the amount of not less than \$500,000.00. Certificate must be valid for duration of event, including rain dates.
- 7. The use of salutes/reports larger than 3” is prohibited.
- 8. No display shall be fired if winds exceed 25 MPH.
- 9. Provide the name of the lead operator who will be representing the display company.
- 10. Provide a post-display report within 48 hours of display. Report must include the following: display information; time search of fallout zone was conducted and results; any product malfunctions; and any injuries.
- 11. Provide a letter attesting to the understanding of all of the above requirements as well as requirements set forth in Chapter 33 of the 2006 International Fire Code – New Jersey Editions and NFPA 1123, 1124, and 1126 and that the display will be in compliance with the same.

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Display Company Representative      Date

***ALL REQUIRED INFORMATION MUST BE PROVIDED WITH THE PERMIT APPLICATION. FAILURE TO PROVIDE THE REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING OF THE PERMIT. SPECIFIC CODE SECTIONS MAY BE VIEWED BY GOING TO THE FOLLOWING WEBSITE: WWW.ECODES.BIZ***

**MUNICIPAL/SPONSOR REQUIREMENTS ARE ON THE REVERSE SIDE OF THIS FORM.**