



State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS

CHRISTINE TODD WHITMAN
Governor

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Commissioner

DIVISION OF HOUSING AND COMMUNITY RESOURCES OFFICE OF COMMUNITY SERVICES PROGRAM POLICY BULLETIN (PPB) #99-1

DATE: December 1, 1999

TO: NJ Community Action Agency (CAA) Executive Directors

AFFECTED PROGRAMS: All

SUBJECT: REVISED CSBG INTRA-STATE ALLOCATION FORMULA

SUPERSEDES: All previously utilized CSBG distribution formulas

POLICY SUMMARY: Beginning with Community Services Block Grant (CSBG) funds provided to New Jersey under the pending federal FY 2000 budget, allocations of the 90% of those funds mandated to go to "eligible entities" (i.e. Community Action Agencies) will be determined by a revised and more appropriate formula. This revised formula will reflect each agency's prior year funding level, its percentage of the State's low-income population, its success at leveraging other funds to support and expand the CSBG program, and its overall performance as a Community Action Agency (CAA).

DISCUSSION: Initially, under this revised formula, eligible entities will be held harmless at 90% of their base funding levels for the prior funding year. In any years where less funding is appropriated than can provide funding at these levels:

- a) For geographically discrete eligible entities, reductions will be inversely proportional to each agency's percentage of New Jersey's 125% poverty population according to the most recent national decennial census, and will be further weighted by each agency's base funding level.
- b) For Limited Purpose Agencies (LPAs) whose CSBG authorized geographic areas of service overlap with other eligible entities, reductions should be at the same percentage as is reflected in the statewide reduction.

In any years where more funding is appropriated than is needed to maintain 90% of prior year funding levels, funds in excess of those needed to maintain those levels will be applied as follows:



a) New Jersey's 125% Poverty Population:

50% of the additional funds will be allocated to certain New Jersey's geographically discrete eligible entities in a continuing effort to bring their base CSBG funding in line with their geographic catchment area's percentage of the State's 125% poverty population according to the most recent national decennial census (see Program Information Memorandum PIM #99-101, attached, for an explanation of how this variable will be applied). Should sufficient funds to reach that objective ever be provided, this 50% category or any remaining portion thereof will be allocated to all of New Jersey's geographically discrete eligible entities in proportion to their percentage of New Jersey's 125% poverty population according to the most recent national decennial census, as well as to all Limited Purpose Agencies in proportion to their percentages of the prior year's statewide CSBG allocation.

b) Leveraging:

25% of the additional funds will be allocated to New Jersey eligible entities in relation to their success during the most recent fully reported contract year at leveraging other funds to further support and expand the CSBG program. A full explanation of what constitutes "leveraging" under this funding formula component, how it will be determined for annual incorporation into the formula, and exactly how it will effect the formula in determining each agency's allocation can be found in New Jersey DCA Office of Community Services Program Information Memorandum No. 99-101 (attached).

c) Performance:

25% of the additional funds will be allocated to New Jersey eligible entities in relation to their levels of performance during the most recently completed contract year. A full explanation of what constitutes "performance" under this funding formula component, how it will be determined for annual incorporation into the formula, and exactly how it will effect the formula in determining each agency's allocation can be found in New Jersey DCA Office of Community Services Information Memorandum No. 99-101 (attached).

Please contact your assigned NJOCS Program Manager should you have any questions regarding this policy issue.

SIGNED: 

William N. Cheezum, Administrator
Office of Community Services
Division of Housing and Community Resources

WNC:JOL:fsa
Attachment

c: Keith Jones, Acting Director
Jacques Lebel, Assistant Director
Related State Staff