



CAPEHART
SCATCHARD

ATTORNEYS AT LAW

July 16, 2010

VIA ELECTRONIC MAIL AND REGULAR MAIL

Transitional Aid Program
New Jersey Department of Community Affairs
Division of Local Government Services
101 South Broad Street
P.O. Box 803
Trenton, New Jersey 08625-0803

Re: Woodland Township, Burlington County
Transitional Aid Application

To the Division of Local Government Services:

On behalf of the Township of Woodland, enclosed please find the Township's executed Transitional Aid Application, in response to Local Finance Notice No. 2010-14.

Please note that I also attended the Division's orientation meeting on July 7, 2010 with Maryalice Brown, the municipal clerk, and confirmed to Division representatives that the Township has introduced and adopted its municipal budget, consistent with and responsive to the normal annual time requirements for the adoption of a municipal budget. It was not until after the Township adopted its budget earlier this year that we learned, through Local Finance Notice No. 2010-14 (dated June 23, 2010), that introduction, but not adoption, of a municipal budget was an application requirement in this matter. Indeed, during the orientation meeting we learned that introduction, but not adoption, of a municipal budget has been a standard requirement for the receipt of Extraordinary Aid, Special Municipal Aid, and/or Capital Cities Aid from the State of New Jersey in previous years, and that the budget introduction and adoption rules from those aid programs is being carried over to the Transitional Aid Program for this year. In that regard, please be advised that the Township of Woodland has never applied for nor received Extraordinary, Special Municipal, or Capital Cities Aid in the past, and the Township had no reason to believe that its eligibility for Transitional Aid was affected by the adoption of a municipal budget when the budget was adopted. In addition, we believe that the budget introduction and adoption rules should not be applied unfavorably against the Township's application in this matter. Accordingly, we request that the budget introduction and adoption eligibility requirement for Transitional Aid be waived as it relates to the Township's application.

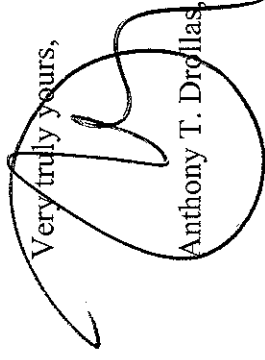
In addition, we also observe that eligibility for Transitional Aid is conditioned upon the issuance of third-quarter estimated property tax bills by the Township. As with

Capehart & Scatchard, P.A. 142 West State Street Trenton, New Jersey 08608
609.394.2400 Fax 609.394.3470 www.capehart.com

the budget introduction and adoption rules discussed above, we trust that this eligibility requirement was also a standard requirement for the receipt of discretionary financial aid from the State in previous years. Again, the Township has never applied for nor obtained such aid from the State, and accordingly requests that the issuance of estimated property tax bills be waived as a requirement for this application. This is especially true where the Township of Woodland has never issued third-quarter estimated property tax bills to its residents, and where the time and expense of doing so will be excessive, given the Township's already depleted resources. If you have any questions on that issue, please contact me.

In all other respects, we appreciate the opportunity to apply for Transitional Aid, and we look forward to the Division's review of the Township's application. If you have any questions on the attached, please contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Anthony T. Drollas, Jr.', is written over a circular stamp or seal.

Anthony T. Drollas, Jr.

Enclosure

cc: Maryalice Brown, Township of Woodland

Transitional Aid Application for Application Years CY 2010/SFY 2011
Division of Local Government Services
Department of Community Affairs

General Instructions: This application must be submitted in its entirety by July 16 (for CY 2010) and September 30 (for SFY 2011) for funding consideration under this program. Information contained in the application is subject to independent verification by DLGS. Refer to Local Finance Notice **2010-14** when preparing this application for specific instructions and definitions.

Name of Municipality:	Woodland Township		County:	Burlington	
Contact Person:	Maryalice Brown		Title:	Clerk/Administrator	
Phone:	609-726-1700	Fax:	609-726-1996	E-mail:	woodlandclerk@yahoo.com
Population:	1063				

I. Aid History

List amount of Discretionary Aid (Extraordinary, Special Municipal, or Capital Cities) received for the last three years, if any:

Prior Year	Previous Year	Previous less one year
\$ -0-	\$ -0-	\$ -0-

II. Aid Request for Application Year

Amount of aid requested for the Application Year:	\$1,000,000
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An aid request does not constitute guarantee of receipt of any funds.

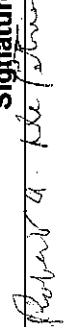

III. Submission Requirements

Without exception, the following items must be submitted with or prior to submission of this application. Indicate date of submission of each.

Item	Date Submitted to DLGS
Prior Year Annual Financial Statement	2/16/10
Previous Year Annual Audit	6/24/09
Previous Year Audit Corrective Action Plan	8/11/09
Application Year Introduced Budget	4/14/09
Budget documentation submitted to governing body	4/12/10

IV. Application Certification

The undersigned herewith certify that they have reviewed this application and, to the best of their ability, find its contents to be true and that it accurately portrays the circumstances regarding the municipality's fiscal practices and need for financial assistance. By submitting the application, the municipality acknowledges that the law provides that the decision of the Director regarding aid awards is final and not subject to appeal.

Official	Signature	Date
Mayor/Chief Executive Officer		7-15-10
Governing Body Presiding Officer		
Chief Financial Officer		7-15-10

V-A. Explanation of Need for Transitional Aid

Explain the circumstances that require the need for Transitional Aid in narrative form. Include factors that result in a constrained ability to raise sufficient revenues to meet budgetary requirements, and if such revenues were raised, how it would substantially jeopardize the fiscal integrity of the municipality. (See item B-5 in Local Finance Notice 2010-14 for details)

Woodland Township has never before applied for or received Discretionary Aid (as defined above) from the State of New Jersey. The Township is instead compelled to apply for Transitional Aid based on the elimination of financial aid that the State paid to the Township pursuant to the Highlands/Pinelands Act, and based on unexpected reductions in financial aid that the State paid to the Township pursuant to the Garden State Land Preservation Trust Act. Accordingly, some of the requirements that the Department is applying to the review of applications for Discretionary Aid (i.e., the introduction, but not adoption, of a municipal budget; the use of third-quarter estimated tax billing) should not apply to the Township, given its unique status as a core community in the Pinelands National Reserve, and given the extent to which the State has previously recognized the Township's unique status in the heavily-regulated and preserved Pinelands.

By way of background, for municipalities such as the Township of Woodland, which are located in the Pinelands National Reserve, the establishment of the Pinelands National Reserve, and the adoption of the Pinelands Protection Act and the Pinelands Comprehensive Management Plan promoted significant restrictions on the amount of developable land in the Township, as well as the creation and protection of large, undevelopable open space areas throughout the Township. Those fundamental, State-driven changes in land use policy caused an elimination of taxable land that adversely impacts the Township's budget each fiscal year, and indeed has the net effect of an annual tax increase for the Township. As stated above, Woodland Township is considered a "core area" community within the Pinelands, and most of the Township's land is among the most heavily restricted against development by the Pinelands Comprehensive Management Plan, with no prospect for the population growth and therefore no feasible means of generating revenue which might offset the permanent loss of ratables in the Township. Woodland Township has relied upon a significant amount of State financial aid in recent years, which the State established throughout previous decades in order to help core communities in the Pinelands overcome the sweeping loss of tax ratables that resulted from the imposition of State-based land development restrictions. The most substantial source of State financial aid is funds established through the adoption of the Garden State Land Preservation Trust Act (GSLPTA), through which the Township received \$731,138 in 2009. As set forth above, those funds were established by the State during the past decade in order to assist core communities in the Pinelands with few ratable properties. The State also established an incentive for core communities to receive additional GSLPTA funds, if those communities placed larger amounts of open space into public conservation and preservation. For example, if communities such as Woodland Township had sixty (60) per cent or more of the available land in the Township placed into public conservation, the Township's expected State financial aid increased to \$20 per acre for those lands. The Township, of course, worked hard for many years to obtain those enhanced funds, and the public at large (i.e., all State citizens, beyond the residents of Woodland Township) ultimately benefited from those efforts, in the face of the Township's sacrifice of ratable land and the resulting permanent loss of tax ratables and municipal revenue. The Township has been unexpectedly informed that the fund payment is being decreased by one-third for this fiscal year, and indeed is headed toward eventual elimination, which compels this application for the receipt of Transitional Aid.

In addition, to the GSLPTA monies, for years the Township also received financial assistance through appropriations authorized by the Highlands/Pinelands Act. When the State established the Highlands conservation area in northwest New Jersey, at the same time the State acknowledged that Pinelands communities such as Woodland Township were still suffering financial hardship under the State's land development restrictions, and thereby created a municipal aid fund for both Highlands and Pinelands communities. The Highlands communities will continue to benefit from that municipal aid fund until 2014, but Pinelands communities, by operation of the Highlands legislation, lost their funding entirely beginning in 2009. As a result, the 2010 anticipated state aid for Woodland Township was reduced by \$472,000.

The 2010 municipal budget for Woodland Township is \$1.6 million dollars, which represents a reduction from a budget of \$2,039,000 in 2009. In the 2010 budget, the Township utilized over \$900,000 (as opposed to \$200,000 in 2009) from surplus to reduce a tax increase as much as possible. Additionally, all Township staff serve on a part-time basis, and all salaries are frozen. If layoffs were to occur, administrative services would be severely affected, since the Township already runs on a skeleton staff. For the first time in six years, the Township Committee was forced to implement a local purpose tax. Similarly, the Township lost revenues to offset school taxes by \$100,000 and County taxes by an additional \$100,000, which had been done in years prior. Township residents are facing an approximate total property tax increase of \$222/\$100,000 of assessed value, with the average home in Woodland Township being valued at approximately \$300,000, which also represents an increase of \$600 increase for our residents, many of whom live on a fixed income. Additionally,

Woodland Township residents already live in a community with no municipal police protection, no public trash pickup, and no public water or sewer services, but who also face the burdens of complying with new and enhanced, State-based septic management requirements, which the municipality will likely be required to administer. The dramatic loss of State financial aid will ultimately render the Township unaffordable for many of its residents.

V-B Alternate Eligibility Calculation

Complete this section only if Discretionary aid was **not** received in the prior year. If the requirements of this section are met, this application must also reflect that the criteria in Section B, items 2-7 of Local Finance Notice 2010-14 are met.

Part 1 calculates loss of equalized value. If there is a loss of *2% of equalized value*, the eligibility criteria is met and the rest of the form does not have to be completed.

If 2% the criteria is **not** met, continue with Part 2 to identify individual revenue losses (exclusive of State CMPTRA/ETR formula aid reductions) or specific, extraordinary appropriation increases (pursuant to Local Finance Notice 2010-14, Item B-8).

Part 1 – Eligibility of Value Loss	Current Year County Equalization Table County Apportionment (a)	Prior Year Director’s Table Equalized Value (b)	Decrease (c)
Equalized Value Reduction	\$166,649,240	\$175,699,176	\$9,049,036
Percent of loss from prior year (c) divided by (b) as percent: If this exceeds 2%, stop and proceed to the next page.			
			5%

Part 2 – Demonstration of Revenue Loss/Substantial Cost Increase

Complete Part 2 if eligibility was not met in Part 1. Show extraordinary revenue losses (exclusive of State CMPTRA/ETR aid reductions), but not as the aggregate of many revenue line items; or specific, extraordinary appropriations. Describe the item on the cell below each entry.

Revenue or Appropriation	Prior Year Value	Current Year Value	Amount of Loss/Increase
Description:			
Description:			
Description:			
Description:			
Description:			

Description:		
Description:		

V-C Actions to reduce future need for aid

Detail the steps the municipality is taking to reduce the need for aid in the future. Include details about long-term cost cutting and enhanced revenue plans, impact of new development, potential for grants to offset costs, and estimated short and long-term annual savings. Use additional pages if necessary.

Woodland Township was caught entirely by surprise with the State's reduction of GSLPTA funds for this fiscal year, and also with the notice that expected aid in future years will be further reduced and eventually eliminated. The Township's reliance on State aid was not only precipitated by prior State action in the creation of the protected Pinelands, but was indeed promoted by the State through a land preservation program that institutionalized an incentive for the Township to place lands in public conservation, in exchange for the receipt of direct State financial aid. By the elimination of forthcoming GSLPTA funds, together with the impact of the sunset on Highlands/Pinelands Act financial aid, the State will have obtained the permanent benefit of the bargain with the Township, without the expected payments by the State to offset the loss of ratable land and revenues for the municipality.

On the expense side, the Township has demonstrated through this application that its skeleton staff provides limited public services, so that the municipality cannot undertake further expense reductions without eliminating some or all of those limited public services in their entirety. Long-term cost cutting is already the norm in the Township. The Township will of course pursue additional and enhanced shared service initiatives with surrounding communities, as a means of further reducing expenses. On the revenue side, the Township's opportunities were already limited, short of the receipt of State aid, and the elimination of that State aid cuts a wide swath directly through the Township's revenue stream. There are no enhanced revenue plans for a municipality with virtually no growth opportunities, and no new development that can even be anticipated, given the protected nature of the Pinelands. No grants appear to be available to offset costs in the magnitude created by the expected loss of State financial aid, but the Township will of course pursue any available grants to attempt to offset some of the aid loss.

VI. Historical Fiscal Statistics

Item

Actual Previous Year Actual Prior Year Introduced Application Year

1. Property Tax/Budget Information

Municipal tax rate	\$-0-	\$-0-	\$-06
Municipal Purposes tax levy	\$-0-	\$-0-	\$-0-
Municipal Open Space tax levy	\$-0-	\$-0-	\$-0-
Total general appropriations	\$2,121,461	\$1,939,084	\$1,626,422

3. Cash Status Information

% Of current taxes collected	89.62%	93.20%	%
% Used in computation of reserve	%	%	%
Reserve for uncollected taxes	\$270,000	\$283,408	\$305,624
Total year end cash surplus	\$1,943,536	\$1,843,520	
Total non-cash surplus	\$	\$	
Year end deferred charges	\$69,417	\$60,477	

4. Assessment Data

Assessed value (as of 7/1)	\$169,818,319	\$171,499,965	\$172,536,901
Average Residential Assessment	\$282,491.32	\$283,442.50	\$285,342.69
Number of tax appeals granted	10	8	
Amount budgeted for tax appeals	\$ -0-	\$ -0-	\$ -0-
Refunding bonds for tax appeals	\$ -0-	\$ -0-	\$ -0-

5. Full time Staffing Levels

Uniformed Police - Staff Number	N/A	N/A	N/A
Total S&W Expenditures	\$ -0-	\$ -0-	\$ -0-
Uniformed Fire - Staff Number	N/A	N/A	N/A
Total S&W Expenditures	\$ -0-	\$ -0-	\$ -0-
All Other Employees - Staff Number	23	23	21
Total S&W Expenditures	\$340,155.20	\$362,544.68	\$350,544.68

6. Impact of Proposed Tax Levy

		Amount
Current Year Taxable Value		\$171,499,965
Introduced Tax Levy		\$102,222
Proposed Municipal Tax Rate	.06	Average Res. Value (#4 above)
Current Year Taxes on Average Residential Value		\$285,342.69
Prior Year Taxes on Average Residential Value		\$171.21
Proposed Increase in average residential taxes		-0-
		\$171.21

2007

VII. Application Year Budget Information

- A. Year of latest revaluation/reassessment
- B. Proposed Budget – Appropriation and Levy Cap Information

Item	Yes	No
1. Was an appropriation cap index rate ordinance adopted last year? If YES: % that was used	X	
2. Amount of appropriation cap bank available going into this year	3.5%	
3. Is the Application Year budget at (appropriation) cap? If NO, amount of remaining balance	X	
4. Does the Application Year anticipate use of a waiver to exceed the levy cap? If YES, amount:		X

- C. List the five largest item appropriation increases:

Appropriation	Prior Year Actual	Application Year Proposed	\$ Amount of Increase
Insurance	\$105,069	\$135,800	\$30,731
Roads O/E	\$87,371	\$119,326	\$31,955
Utilities	\$33,741	\$51,500	17,759
Pension	\$40,309	\$37,250	\$3,059
Buildings & Grounds O/E	\$24,795	\$35,000	\$10,205
Uncollectable Taxes	\$270,000	\$305,624	\$35,624

- D. List all new property tax funded full-time positions planned in the Application Year:

Department/Agency	Position	Number	Dollar Amount
N/A			
N/A			
N/A			

- E. Display projected tax levies, local revenues (not grants), anticipated (gradually reduced) Transitional Aid, total salary and wages, and total other expenses projected for the three post-application years:

	Tax Levy	Local Revenues	Transitional Aid	Total S&W	Total OE
First year	\$102,222	\$109,000	\$1,000,000	\$367,414	\$1,079,008
Second year	\$200,000	\$109,000	\$1,000,000	\$367,414	\$1,150,000
Third year	\$300,000	\$109,000	\$1,000,000	\$367,414	\$1,150,000

VIII. Financial Practices

A. Expenditure controls and practices:

Question	Yes	No
1. Is an encumbrance system used for the current fund?	X	
2. Is an encumbrance system used for other funds?	X	
3. Is a general ledger maintained for the current fund?	X	
4. Is a general ledger maintained for other funds?	X	
5. Are financial activities largely automated?	X	
6. Does the municipality operate the general public assistance program?		X
7. Are expenditures controlled centrally (Yes) or de-centrally by dept. (No)?	X	
8. At any point during the year are expenditures routinely frozen?		X
9. Has the municipality adopted a cash management plan?	X	
10. Have all negative findings in the prior year's audit report been corrected? If No, list those uncorrected as an appendix.		X

B. Risk Management: Indicate ("x") how each type of risk is insured.

Coverage	JIF/HIF	Self	Commercial
General liability			X
Vehicle/Fleet liability			X
Workers Compensation			X
Property Coverage			X
Public Official Liability			X
Employment Practices Liability			X
Environmental			
Health	SHBP		
	X		

C. Salary and Employee Contract Information (when more than one bargaining unit for each category, use average):

Question	Police	Fire	Other Contract	Non-Contract
Year of last salary increase	N/A	N/A	N/A	2009
Average percentage increase	--%	--%	--%	3%
Last contract settlement date	N/A	N/A	N/A	
Contract expiration date	N/A	N/A	N/A	

Explain if any of the following actions have been taken or are under consideration for the Application Year:

Action	Police	Fire	Other Contract	Non-Contract
Furloughs (describe below)	N/A	N/A	N/A	N/A
Wage Freezes (describe below)	N/A	N/A	N/A	TAKEN
All employees have had their 2009 wages frozen.				
Layoffs (describe below)	N/A	N/A	N/A	N/A
Woodland Township currently operates on a minimal, part-time staff. If any further staff was to be laid off, services				

would be affected.

D. Tax enforcement practices:

Question	Yes		No	
	Yes	No	Yes	No
1. Does the municipality use the accelerated tax sale program?				x
2. When was the last foreclosure action taken or tax assignment sale held:	Date:	N/A		
3. During 2009, on what dates were tax delinquency notices sent out:	Date:	2/26, 5/28, 10/2, 11/27		
4. Date of last tax sale:	Date:	12-16-09		

E. Specialized Service Delivery:

If the answer to either question is "Yes," provide (as an appendix) a cost justification of maintaining the service without changes.

Service	Yes		No	
	Yes	No	Yes	No
Sworn police or firefighters are used to handle emergency service call-taking and dispatch (in lieu of civilians)				X
The municipality provides rear-yard solid waste collection through the budget				X

F. Other Financial Practices

1. Amount of interest on investment earned in:

Prior Year:	Last Year:	Anticipated Application Year:
\$58,725	\$11,663	\$11,500

2. List the instruments in which idle funds are invested:

Money Market	

3. What was the average return on investments during CY 2009?

.35%
2004

4. When was the last time fee schedules were reviewed and updated?

F. Status of Collective Negotiation (Labor) Agreements: List each labor agreement by employee group, contract expiration date, and the status of negotiations of expired contracts.

Employee Group	Expiration Date	Status of Negotiations of Expired Agreement
N/A		
N/A		
N/A		

**IX-A. Demonstrated reductions or actions that limited otherwise ordinary increases in Salary and Wage costs.
 (See item B-4 in Local Finance Notice 2010-14 for details)**

S&W Line Item	Prior Year Actual	Application Year Proposed	Explanation of Change
Tax Collector Salary	\$5000	-0-	Tax Collector resigned; promoted existing Deputy to position
All S&W line items			Salary freezes for all employees
Public Buildings & Grounds	\$17,000	\$10,000	P/T temp no longer needed

IX-B. Demonstrated reductions or actions that limited otherwise ordinary increases in Other Expense or other costs. (See item B-6 in Local Finance Notice 2010-14 for details). Include changes in spending policies that reduce non-essential spending.

Line Item	Prior Year Actual	Application Year Proposed	Explanation of Change
Debt Service	\$80,810	\$28,375	Reduced payment to Bond Anticipation Note
Mayor & Committee	\$20,480	\$11,500	Based on 2009 expenditures, we reduced 2010's allotment
Collection of Taxes	\$12,000	\$8,500	Based on 2009 expenditures, we reduced 2010's allotment
Assessment of Taxes	\$7,750	\$5,000	Based on 2009 expenditures, we reduced 2010's allotment
Township Clerk	\$20,480	\$18,000	Based on 2009 expenditures, we reduced 2010's allotment
Liquidation of TTL's & Foreclosed Properties	\$13,000	-0-	Due to budget restrictions, we decided to postpone any TTL liquidations or foreclosures
Contractual Sanitation Functions	\$82,000	\$79,000	Reduction in contract costs
Prior Year Bills	\$4,222	\$-0-	Not a 2010 expense
Reconstruction of Various Twp. Roads	\$50,000	-0-	Due to budget restrictions, we decided to postpone any Twp funded road projects
Repairs/Renovation to Twp Bldg	\$25,000	-0-	Due to budget restrictions, we decided to postpone any non-emergency repairs/renovations to building
Acquisition of Real Property	\$120,000	-0-	Property was purchased in 2009. Allotment no longer necessary
Preliminary Costs Road Improv	\$100,000	-0-	Project completed in 2009. Allotment no longer necessary
School Tax Adjustment	\$100,000	-0-	Due to budget restrictions, the Township is no longer able to assist with the school tax
County Tax Adjustment	\$100,000	-0-	Due to budget restrictions, the Township is no longer able to assist with the county tax

IX-C. Evaluate existing local revenues, as to whether or not the rates or collections can be increased, and if so, how changes will be implemented. (See B-7 in Local Finance Notice 2010-14 for details)

Evaluation, Recommendation, and Implementation Plan	Application Year Anticipated	Prior Year Realized	Local Revenues

X. Service Delivery

List all services that the municipality contracts to another organization; i.e., shared services with another government agency, including formal and informal shared services, memberships in cooperative purchasing program, private (commercial), or non-profit organization.

Year Last Negotiated (as applicable)	Estimated Amount of Contract	Name of Contracted Entity	Service
2008	\$56,420.10	Woolston	Solid Waste Hauling
Various	Various	Several different contracts for several different supplies. i.e. office supplies, fuel, cold patch, road salt	Burlington County Cooperative Purchase Program

Section XI – Impact of Limited or No Aid Award

Describe in complete detail the impact if aid is not granted for the current fiscal year; this priority setting requires that the municipality will maintain a minimum level of essential services. List the appropriate category of impact if the aid is not received. Rank each item from both lists as to the order in which elimination will take place. If across the board cuts will be made, indicate under service. For rank order purposes, consider the two sections as one list. The cuts outlined here are one that the municipality is committing to make if they do not receive aid.

Rank Order	Department	# of Layoffs	Effective Date	2010 Full Time Staffing	2011 Full Time Staffing	\$ Amount to be Saved
	Woodland Township only has 2 full-time positions – 2 public works employees					
	If limited aid or no aid is awarded, Woodland Township would be forced to raise taxes so much that Woodland Township would be unaffordable for most of our residents					

If services will be reduced, describe the service, impact and cost savings associated with it

Rank Order	Service	Cost Savings	Impact on Services
	Woodland Township has no services to cut. We do not have trash removal, police coverage etc.		
	The only other service that is directly delivered is snow removal		

XII. Agreement to Improve Financial Position of Municipality

If aid is granted, are you willing to enter into a "memorandum of understanding" that will, among other restrictions and requirements:

	Yes	No
1. Allow the Director of Local Government Services to assign management, financial, and operational specialists to assess your municipal operations	x	
2. Implement actions as recommended by the Director to address the findings of Division staff	x	
3. Enter into a Memorandum of Understanding	x	

The undersigned herewith acknowledges the foregoing requirements with which the municipality must comply in order to receive aid as outlined above.

In addition, included with this application is a copy (printed or electronic) of the budget documentation that supports the budget calculation that was provided to the governing body.

Mayor Robert A. LaPina Date 7-15-10

Chief Financial Officer [Signature] Date 7-15-10

ATTEST: Maryalice Bruck Date 7-15-10
Municipal Clerk

State of New Jersey }
 County of Burlington } SS.

WOODLAND TWP
 PO BOX 388
 CHATSWORTH, NJ 08019

2010 Municipal Budget
 of the Township of Woodland, County of Burlington
 for the fiscal year 2010.

Ad Content Proof

2-093612002
 0005847126-01

Laurie Clark being duly sworn or affirmed according to law, deposes and says that she is the Legal Billing Coordinator of the BURLINGTON TIMES, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

Revenue and Appropriation Summaries

Summary of Revenues

	2010	Anticipated 2009
1. Surplus	948,000	236,926
2. Total Miscellaneous Revenues	464,200	1,682,158
3. Receipts from Delinquent Taxes	112,000	120,000
4. Local Tax for Municipal Purposes	102,222	
a) Addition to Local District School Tax		
b) Addition to Local District School Tax		
Total Amt to be Raised by Taxes for Sup of Muni Bud	1,626,422	2,039,084
Total General Revenues		

Summary of Appropriations

	Final 2010 Budget	Final 2009 Budget
1. Operating Expenses: Salaries & Wages	367,414	378,664
Other Expenses	670,950	765,193
2. Deferred Charges & Other Appropriations	69,059	69,417
3. Capital Improvements	185,000	475,000
4. Debt Service (include for School Purposes)	28,375	80,810
5. Reserve for Uncollected Taxes	305,624	270,000
Total General Appropriations	1,626,422	2,039,084
Total Number of Employees		

Notice is hereby given that the budget and tax resolution was approved by the Township Committee of the Township of Woodland, County of Burlington on April 12, 2010.

A hearing on the budget and tax resolution will be held at the Municipal Building, on May 10, 2010 7:00 o'clock PM at which time and place objections to the Budget and Tax Resolution for the year 2010 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of the Township Clerk, Maryalice Brown at the Municipal Building, Main Street, Chatsworth, New Jersey, 609-726-1700 during the hours of 9:00 am to 3:00 am.

Adv. Fee: \$86.40
 BCT: April 23, 2010
 Att. Chg.: \$20.00

April 23, 2010

appears hereto, exactly as published in said newspaper

Laurie Clark
 LEGAL BILLING CO-ORDINATOR

Sworn and subscribed to before me this 23rd day of April 2010 A.D.

Affirmed and subscribed to me before me this 23rd day of April 2010 A.D.

Ann Clark

Ann Clark
 My Commission expires on May 04, 2015

RESOLUTION 2010-41
A RESOLUTION OF THE TOWNSHIP OF WOODLAND, COUNTY OF BURINGTON, STATE OF NEW JERSEY SETTING SALARIES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WOODLAND FOR 2010

WHEREAS, the Township Committee of the Township of Woodland has adopted the 2010 budget enabling payment of 2010 salaries for the Officers and Employees of the Township of Woodland, and;

NOW THEREFORE, BE IT RESOLVED, that the following list of Officers and Employees, their respective titles and 2010 salaries be as follows; and

BE IT FURTHER RESOLVED, that all salaries shall be paid retroactive to January 1, 2010 or date of hire as indicated.

Name	Title	Account No.	Salary
Andronici, Richard	Municipal Magistrate	01-170-1-0	\$17,038.23
Brown, Maryalice	Town Clerk/Administrator	01-100-1-0	\$34,716.51
Brown, Maryalice	Tax (Deputy)	01-130-1-0	\$2,352.43
Brown, Maryalice	Board of Health	01-340-1-0	\$3,988.55
Brown, Maryalice	Recycling Coordinator	01-100-1-0	\$564.70
Brown, Maryalice	Bldg. Inspector Secretary	01-270-1-0	\$2,604.22
Buckoffer, Steve	Sub-Code Official	01-270-1-0	\$7,108.57
Cicalese, John	Chief Financial Officer	01-110-1-0	\$16,843.79
DeKlerk, Dennis	Tax Assessor	01-120-1-0	\$16,995.00
DePeris, Robert	Mayor	01-100-1-1	\$5,874.88
Ettinger, Robert	Deputy Emergency Mgmt.	01-310-1-0	\$945.00
Ettinger, Stephanie	Tax Clerk	01-130-1-0	\$26,722.32
Fayer, Stan	Emergency Mgmt.	01-310-1-0	\$1,890.00
Giamalis, Lynn	Dog Regulator	01-350-1-0	\$4,351.75
Giamalis, Lynn	Tax Assessor Clerk	01-120-1-0	\$9,489.85
Graubart, Susan	Deputy Court Administrator	01-170-1-0	13.79/hr
Greenberg, Richard	50% Landfill	01-390-1-0	\$15,156.95
Greenberg, Richard	50% Road Helper	01-320-1-0	\$15,156.95
Henrich, Matthew	Committeeman	01-100-1-1	\$5,095.00
Homer, Elton	Road Supervisor	01-320-1-0	\$39,207.95
Kaufmann, Debbie	Janitor	01-200-1-0	10.61/hr
Kehler, Dan	Planning Board	01-210-1-0	\$4,069.09
Kehler, Dan	Public Defender	01-170-1-2	\$2,649.03
McGonigle, Dan	Bldg. Inspector	01-270-1-0	\$14,738.73
Mick, Laura	Court Administrator	01-170-1-0	\$42,666.97
Pepper, Cathy	Planning Board Secretary	01-210-1-0	\$5,216.35
Seeland, Nancy	Clerk	01-100-1-2	14.42/hr.
Stevenson, Jonathan	Committeeman	01-100-1-1	\$5,095.05
Traynor, Gerard	Prosecutor	01-170-1-0	\$5,960.76

Robert DePetris, Mayor

Maryalice Brown, RMC
Township Clerk/Administrator

Dated: May 10, 2010



WOODLAND TOWNSHIP, NEW JERSEY

April 14, 2010

Mr. Mark Pfeiffer, Acting Director
Division of Local Government Services
Department of Community Affairs
P.O. Box 803
Trenton, NJ 08625-0803

RE: 2010 Woodland Township's Municipal Budget

Dear Pfeiffer

Enclosed please find the following:

3 copies of our budget
2010 Budget Package Transmittal
Checklist for Inclusion of Special Items of Revenues in Municipal Budget
2 copies of our Financial Statement

If you have any further questions, please do not hesitate to contact me.

Sincerely,


Maryalice Brown, RMC
Township Clerk/Administrator

Enclosures

Phase 5



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

JON S. CORZINE
Governor

STEPHEN DILTS
Commissioner

October 14, 2009

The Honorable Robert A. DePetris
Mayor, Woodland Township
PO Box 338
Chatsworth, NJ 08019

Dear Mayor DePetris:

On behalf of Governor Jon S. Corzine, I am pleased to inform you that your community has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2010 Municipal Aid Program for the Reconstruction of Prince Street, Cedar Drive, Laurel Lane, and Oak Lane in the amount of \$180,000.00.

As you know, NJDOT's Municipal Aid Program has become more popular and more competitive statewide. Annually, the Department provides \$78.75 million in Municipal Aid from the Transportation Trust Fund (TTF). Under Governor Corzine's leadership, this year, an additional \$25.0 million from the TTF has been programmed in an effort to further assist municipalities statewide address their transportation needs.

NJDOT is committed to providing statewide assistance for local governments for improvements to and preservation of the local transportation network. The completion of your project will help achieve this goal and pursue a transportation strategy that provides mobility through managing the local roadway system.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

Mt. Arlington - 973-770-5070
Newark - 973-877-1500

Freehold - 732-625-4291
Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Steven Dilts
Commissioner

c Municipal Clerk
Municipal Engineer

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

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New Jersey Department of Community Affairs
Division of Local Government Services

2010 BUDGET PACKAGE TRANSMITTAL

Submit all budget related material in one package to: New Jersey Department of Community Affairs, Division of Local Government Services, 101 South Broad St., P.O. Box 803, Trenton, New Jersey 08625-0803. Check boxes of items that are included in budget package or previously submitted. Please do not submit more copies than required.

Package must be prepared by Chief Financial Officer or Municipal Clerk

Budget Document – ensure

- 2 Copies are included (If Local Exam, 1 copy)
- Signature blocks on Sheet 1 are filled in
- Capital Budget section is included
- Vote properly recorded
- Hearing date properly shown
- Names and license numbers of officials on Sheet A are shown
- 2009 Annual Financial Statement and 2008 audit have been previously filed

Special Items of Revenues, as appropriate must include:

- Special Item Documentation Checklist
- 1 set of documentation as required from checklist

Budget CAP Certification (if required or appropriate)

- Assessor's certification for new construction
- COLA Ordinance – introduced and adopted
- Sale of Assets (Local Finance Board approval required)
- CAP Referendum/Levy Cap Workbook e-mailed
- Shared Service Agreements – Copy of Interlocal Service Agreement, if new item of appropriation.
- Other (documentation to support any new appropriations excluded from "CAP" or significant changes in existing appropriations).

Marylou Black
Signature

C-12946
License Number

MARILYN BLACK
Printed Name

CLERK/ADMINISTRATOR
Position

4-14-10
Date

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
 DIVISION OF LOCAL GOVERNMENT SERVICES
**CHECKLIST FOR INCLUSION OF SPECIAL ITEMS OF REVENUES
 IN MUNICIPAL BUDGETS**

Check the boxes indicating the type(s) of Special Item(s) of revenue to be included in your municipal budget. Below each special item is a list of information required by the Division for approval of the Special Item(s) of Revenue. Submission of all supporting documentation is required with the budget. Special Item of Revenue resolutions are not required.

Use this checklist in the preparation of your budget. This sheet must be signed by the Chief Financial Officer and submitted to the Division with the supporting documentation.

Special Item of Revenue & Required Supporting Documentation

Name of Municipality: LINDEN County: MURKIN

- NON-CASH SURPLUS:**
- Certified Analysis of Non-Cash Surplus
- INCREASE IN FEES & RATES: CURRENT FUND & UTILITIES:**
Examples: Uniform Construction Code Fees, Recreation Fees, Alcoholic Beverage License Fees, Local Fire Inspection Fees, Water Rates, Sewer Rates & Solid Waste Rates
- Certified Adopted Old Fee/Rate Ordinance
- Certified Adopted New Fee/Rate Ordinance
- Certified Calculation by Chief Financial Officer Supporting Increased Fees and/or Rates
- HOST COMMUNITY FEES:**
- Executed Contract
- Certified Calculation by Chief Financial Officer Supporting Fee Requested
- CABLE TV FRANCHISE FEES:**
- Copy of Check or Certification of Chief Financial Officer as to Receipt & Day of Deposit
- GRANTS: FEDERAL, STATE & COUNTY**
Examples: Federal Emergency Management Grant, Clean Community Grant, DEPE Matching Fund Grant, Highway Safety Grant, Public Health Priority Grant, Municipal Alliance Grant
- Executed Agreement or Notice of Grant Obligation

- SALE OF MUNICIPAL PROPERTY/ASSETS:**
- Sale in Current Year: Executed agreement
- Certification of Chief Financial Officer Property/Asset sold is unencumbered and not pledged to any outstanding debt pursuant to NJSA 40A:12-17
- PAYMENT IN LIEU OF TAXES (PILOTS):**
- If Additional or new from prior years cash realization, require executed agreement & calculation certified by Chief Financial Officer.
- INTERFUNDS:**
- If cash amount stated at year end is insufficient to liquidate interfund, show proof of cash available to liquidate interfund
- MISCELLANEOUS NOT LISTED ABOVE:**
- Supporting Documentation

Certification of Chief Financial Officer:

I hereby certify that I have reviewed this checklist and have submitted the documentation required for approval of the Special Item(s) of Revenue by the Division.

Signature, Chief Financial Officer _____ License # _____

Scott C. Lepore
 Printed Name, Chief Financial Officer

4-11-16
 Date

**TOWNSHIP OF WOODLAND
COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2010 MUNICIPAL BUDGET**

	YEAR 2010	YEAR 2009
1. Total General Appropriations for 2010 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	80015-	xxxxxx
Actual	80016-	
Estimate **	80017-	xxxxxx
2. Local District School Tax -	80025-	
Actual	80026-	xxxxxx
Estimate *	80018-	763,652
3. Regional School District Tax -	80019-	xxxxxx
Actual	80020-	
Estimate *	80021-	666,000
4. Regional High School Tax - School Budget	80022-	
Actual	80023-	
Estimate *	80027-	
5. County Tax -	80028-	
Actual	80024-01	4,162,934
Estimate *	80024-02	1,524,200
6. Special District Taxes -	80024-03	2,638,734
Actual	80024-05	2,944,358
Estimate *		
7. Municipal Open Space Tax		
Actual		
Estimate *		
8. Total General Appropriations & Other Taxes		
9. Less: Total Anticipated Revenues From 2010 in Municipal Budget (Item 5)		
10. Cash Required From 2010 Taxes to Support Local Municipal Budget & Other Taxes		
11. Amount of Item 10 Divided by 89.62 % (820104-04) Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)		
ANALYSIS OF ITEM 11:		
Local District School Tax (Amount Shown on Line 2 Above)	1,412,484	
Regional School District Tax (Amount Shown on Line 4 Above)		
Regional High School Tax (Amount Shown on Line 5 Above)	763,652	
County Tax (Amount Shown on Line 6 Above)	666,000	
Special District Tax (Amount Shown on Line 7 Above)		
Municipal Open Space Tax (Amount Shown on Line 7 Above)		
Tax in Local Municipal Budget	102,222	
Total Amount (See Line 11)	2,944,358	
12. Appropriation: Reserve for Uncollected Taxes Budget Statement, Item 8(M) (Item 11, Less Item 10)	80024-06	305,624
Computation of "Tax in Local Municipal Budget"		
Item 1 - Total General Appropriations		1,320,798
Item 12 - Appropriation: Reserve for Uncollected Taxes		305,624
Subtotal		1,626,422
Less: Item 9 - Total Anticipated Revenues		1,524,200
Amount to be Raised by Taxation in Municipal Budget	80024-07	102,222

*May not be stated in an amount less than "actual" Tax of year 2009

** Must be stated in the amount of the proposed budget submitted by the Local Board of Education to the Commissioner of Education on January 15, 2010 (Chap. 136, P.L. 1978). Consideration must be given to calendar year calculation.

Note:

The amount of anticipated revenues (Item 9) may Never exceed the total of Items 1 and 12

**TOWNSHIP OF WOODLAND
COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2010 MUNICIPAL BUDGET**

	YEAR 2010	YEAR 2009
1. Total General Appropriations for 2010 Municipal Budget Statement Item 8(L) (Exclusive of Reserve for Uncollected Taxes)	1,320,798	xxxxxx
2. Local District School Tax - Actual		
Estimate **	1,412,484	xxxxxx
3. Regional School District Tax - Actual		
Estimate *		xxxxxx
4. Regional High School Tax - School Budget	763,652	763,652
5. County Tax - Actual		665,994
Estimate *	666,000	
6. Special District Taxes - Actual		
Estimate *		
7. Municipal Open Space Tax Actual		
Estimate *		
8. Total General Appropriations & Other Taxes	4,162,934	
9. Less: Total Anticipated Revenues From 2010 in Municipal Budget (Item 5)	1,524,200	
10. Cash Required From 2010 Taxes to Support Local Municipal Budget & Other Taxes	2,638,734	
11. Amount of Item 10 Divided by 89.62 % (820104-04) Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	2,944,358	
ANALYSIS OF ITEM 11:		
Local District School Tax (Amount Shown on Line 2 Above)	1,412,484	
Regional School District Tax (Amount Shown on Line 4 Above)		
Regional High School Tax (Amount Shown on Line 5 Above)	763,652	
County Tax (Amount Shown on Line 6 Above)	666,000	
Special District Tax (Amount Shown on Line 7 Above)		
Municipal Open Space Tax (Amount Shown on Line 7 Above)		
Tax in Local Municipal Budget	102,222	
Total Amount (See Line 11)	2,944,358	
12. Appropriation: Reserve for Uncollected Taxes Budget Statement, Item 8(M) (Item 11, Less Item 10)	305,624	
Computation of "Tax in Local Municipal Budget"		
Item 1 - Total General Appropriations	1,320,798	
Item 12 - Appropriation: Reserve for Uncollected Taxes	305,624	
Subtotal	1,626,422	
Less: Item 9 - Total Anticipated Revenues	1,524,200	
Amount to be Raised by Taxation in Municipal Budget	102,222	

*May not be stated in an amount less than "actual" Tax of year 2009

** Must be stated in the amount of the proposed budget submitted by the Local Board of Education to the Commissioner of Education on January 15, 2010 (Chap. 136, P.L. 1978). Consideration must be given to calendar year calculation.

Note:
The amount of anticipated revenues (Item 9) may Never exceed the total of Items 1 and 12