

Instructions to Download NJEMS Active Permit List

STEP 1: Download the File

If data in Microsoft Excel format is acceptable, download the following file:

ACTIVES_XL.ZIP (1.37 MB) (Requires a zip program such as WinZip).

If data in Dbase format is acceptable, download the following file:

ACTIVES_DB.ZIP (649 KB) (Requires a zip program such as WinZip).

STEP 2: Extract the File

Zip Files: You must have a program to unzip (extract) the file, such as WINZIP.

Download Shareware version of WINZIP.

There will be two files that will be extracted (Active.dbf or Active Permits.xls and FIELDDECS.XLS).

STEP 3: View Files

Open the files in a spreadsheet program such as Microsoft Excel, Lotus 1-2-3, or Quattro Pro.

Active.dbf or Active Permits.xls: Contains the primary database information.

FIELDDECS.XLS: Contains a listing of the field names and descriptions contained in the database.