

Prescribed Burning in New Jersey

A Procedure and Application
Guide for Private
Landowners



State of New Jersey
Department of Environmental Protection
Forest Fire Service

Section I. When should a private landowner undertake prescribed burning?

Prescribed burning can be a safe and cost-effective method of reducing fuels, vegetation and leaf litter that could contribute to a wildfire, across a broad landscape. Private forest landowners or lessees (also known as “applicants” or “applicant”) should consider whether prescribed burning could be used as a management tool to reduce fuels if:

- There exists a heavy fuels accumulation and the woodland is vulnerable to wildland fire; and
- The burn will help to reduce wildfire risk.

However, no applicant should employ prescribed burning as a land management tool if:

- Such burning is prohibited by local ordinance;
- The applicant lacks the resources and skills necessary to carry out and complete the burn safely; or
- The potential burn site is not accessible for fire vehicles and equipment.

Note: Although it is not a requirement, the FFS recommends that the applicant obtain liability insurance with specific coverage for prescribed burning. The applicant is responsible for the full implementation of the burn.

N J Department of Environmental Protection’s Air Quality regulations, N.J. A. C. Chapter 27, Subchapter 2 define the Control and Prohibition of Open Burning. Permits are required to conduct prescribed burning and are obtained from NJ Forest Fire Service. There are three options an applicant can chose to implement a prescribed burn on the applicant’s property:

- Obtain a permit to implement him or herself
- Request the services of the NJ Forest Fire Service (FFS) staff
- Hire a qualified professional

Section II. Prescribed Burning Permits: Application Procedure

To apply for a prescribed burning permit

- Only the applicant can apply for the permit. Responsibility for the proper conduct of the burn resides with the applicant.

- Complete an application (Section III) and send to one of the three FFS Division field offices (Appendix D) by **October 1st**, for FFS implemented prescribed burns or at **least 30 days prior** to the proposed activity for Landowner Implemented Prescribed Burns.
- There is no fee associated with applying for a permit.

1. Landowner- Implemented Prescribed Burns

To apply for a Landowner (or Lessee)-Implemented Prescribed Burn Permit where the applicant does not require assistance with the prescribed burn, the applicant shall, no less than thirty (30) days prior to the prescribed burn:

- a. Check local ordinances for restrictions on open burning;
- b. Prepare the application form (Section III) and the Prescribed Burn Plan (see Appendix B);
- c. Provide documentation that the applicant has and/or meets the prescribed burning training and experience requirements (see Appendix C); and
- d. Submit the application form, together with the Prescribed Burn Plan, and the documentation of training and experience to the appropriate Division Office (see Appendix D).

2. Forest Fire Service Implemented Prescribed Burns

Applicants may apply for a permit and authorize FFS to provide technical and operational assistance with the prescribed burn. A nominal fee will be assessed for burns that are **completed** by the FFS (see Appendix E., A.-4) To apply for a FFS Implemented Prescribed Burn Permit, the applicant shall, by October 1st:

- a. Complete and sign the application form (Section III) and the Prescribed Burning Agreement (Appendix E); and
- b. Submit the application and Prescribed Burning Agreement to the appropriate Division Office (see Appendix D).

Note: Although it is not a requirement, the FFS recommends that the applicant obtain liability insurance with specific coverage for prescribed burning.

3. Qualified Professional Implemented Prescribed Burns

An applicant may apply for a permit authorizing the themselves to carry out a prescribed burn with the assistance of a qualified professional. A qualified professional is a person who, at a minimum, meets the prescribed burning training and experience requirements set forth in Appendix C. The qualified professional may implement all or part of the burn, but the applicant is legally responsible for the activity.

To apply for a Qualified Professional Implemented Prescribed Burn Permit, the applicant shall:

- a. Complete a Prescribed Burn Application Form (see Section III);
- b. Check local ordinances for restrictions on open burning;
- c. Prepare the Prescribed Burn Plan (Appendix B) to be submitted with the application;
- d. Provide an Certification of Training (see Appendix F) of the Qualified Professional as outlined in Appendix C.
- e. Submit the application form, the Prescribed Burn Plan, and the certification of training and experience to the appropriate Division Office (see Appendix D).

Section III. Prescribed Burn Procedures and Requirements

1. Checklists for Conducting a Prescribed Burn

A. Preparation and Submittal of the Permit Application

- Municipal codes have been reviewed to ensure that they do not prohibit open burning; and, if burning is allowed, whether there are any applicable restrictions.
- The Prescribed Burn Application Form has been completed and signed by the applicant. (If application is for a qualified professional implemented prescribed burn, the application must also be signed by the qualified professional.)
- A Prescribed Burn Plan has been completed according to the guidelines in Appendix B; or, if the application is for a FFS implemented prescribed burn, check the appropriate box indicating this request for the assistance of the FFS in preparing the plan and carrying out the burn;
- For FFS implemented prescribed burn, a certificate of insurance from a carrier of general liability insurance is available showing that the applicant's insurance includes the required coverage for prescribed burning (not mandatory);
- One of the following, as applicable:
 - a. If the burn is a Landowner- Implemented Prescribed Burn, documentation that shows that the applicant has prior prescribed burn experience and/or meets the applicable prescribed burn training and experience requirements set forth in Appendix C;
 - b. If the application is for a FFS implemented prescribed burn, a Prescribed Burning Agreement (Appendix E) completed and signed by the applicant; and
 - c. If the burn is a Qualified Professional Implemented Prescribed Burn, provide an Certification of Training (Appendix F) that documents the Qualified Professionals' qualifications and experience.
- The completed Prescribed Burn Application Form, together with all supporting documentation, has been submitted to the appropriate FFS Division Field Office no later than: **October 1st** of

the year preceding the planned burn for FFS assisted burns and **at least 30 days prior** to any proposed activity for an applicant and/or professionally implemented burn.

B. Before Proceeding with the Burn

- Obtain an approved prescribed burn permit from the FFS.
- If the burn is a Qualified Professional Implemented Prescribed Burn, secure the services of the selected qualified professional.
- Ensure that any necessary control lines are plowed or otherwise prepared, and that the lines surround all areas to be burned with either natural or man-made fire breaks sufficient to prevent the escape of fire from the designated area.
- Notify the Section Forest Firewarden and local police and fire, within 24 hours prior to implementing the burn.
- Supply fire suppression equipment and personnel to ensure that the fire does not escape firebreaks.

C. On the Day the Burn is Conducted

- The applicant responsible for the burn must be present on the burn site on the day of the burn.
- Go/No Go decision: The applicant must contact the FFS permit issuing office for a determination that no meteorological or other factors make it necessary to revoke permission and has confirmed that the burn may proceed.
- The fire suppression equipment and personnel necessary to ensure that the fire does not escape firebreaks must be present on the burn site on the day of burn.
- A copy of the approved prescribed burn permit and the prescribed burn plan must be present and available at the burn site on the day of the burn.

D. After the Burn is Completed

- The applicant must provide the Prescribed Burn Report to the Division Office no later than June 1st. At minimum the Report shall include:
 - the name and contact information for the applicant or qualified professional involved in conducting the burn
 - the address or Block and Lot of the property where the burn was conducted
 - a map of the area(s) burned
 - the approximate number of acres burned
 - the date the burn was completed
 - if any injuries occurred or property was damaged during the conduct of the burn, a description of those injuries or damage
 - a Report must be provided to FFS even if no burn was conducted during the permit year.

2. Technical and/or Operational Assistance from FFS

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If so requested by the applicant, the FFS may provide, **based upon available resources**, two types of assistance to an applicant to aid in the safe and effective conduct of prescribed burning activities. These are:

A. Technical Assistance: This is provided to an applicant to ensure the prescribed burn application is in compliance with the requirements explained in this document and in accordance with safe burning practices. The FFS's technical assistance will include aid in the preparation of the prescribed burn plan, and a site visit, if necessary, as part of the planning process; and

B. Operational Assistance: This is provided to assist the applicant in implementing the activities of the prescribed burn plan, including the completion of the burn, ensuring it is fully contained, and completion of all necessary paperwork.

3. Prescribed Burn Application Form

APPLICANT NAME _____

STREET _____

TOWN _____ ZIP CODE _____

HOME PHONE _____

DAYTIME PHONE _____

Prescribed Burn Project Location and Acres

LOCATION (Property where prescribed burning is to be completed):

COUNTY _____

TOWNSHIP _____

ADDRESS or BLOCK AND LOT (specific location) _____

TOTAL ACREAGE TO BE BURNED (to nearest half-

acre) _____ **Type of Burn (check one)**

- Landowner- Implemented Prescribed Burn (FFS Technical Assistance only)
- FFS Implemented Prescribed Burn (Prescribed Burn Plan preparation and burn implementation)
- Qualified Professional Implemented Prescribed Burn

SIGNATURE OF APPLICANT _____

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DATE _____

If the burn is a “Qualified Professional Implemented Prescribed Burn”:

NAME AND ADDRESS OF QUALIFIED PROFESSIONAL: _____

SIGNATURE OF QUALIFIED PROFESSIONAL _____

DATE _____

Mail or Deliver the completed forms to the appropriate FFS Division Office (see Appendix E)

APPENDICES

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1. APPENDIX A: Prescribed Burn Permit Conditions
2. APPENDIX B: Prescribed Burn Plan
3. APPENDIX C: Training and Experience Recommendations
4. APPENDIX D: Forest Fire Service Field Office Locations
5. APPENDIX E: Prescribed Burning Agreement
6. APPENDIX F: Certification of Training Form

APPENDIX A: Prescribed Burn Permit Conditions

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Prescribed Burn Permit and Conditions
NJ Department of Environmental Protection
Forest Fire Service

No burning may commence unless: The applicant notifies the local FFS Division Office on the State business day prior to the scheduled date of the burn and receives verbal approval from the FFS to go ahead with the burn.

- Such notification must be made within 24 hours of the planned burn, during normal business hours, Monday through Friday, 8 am to 4 pm. In case of a weekend or holiday, the notification must occur on the last business day before the holiday or weekend for the permit to be valid.
- Upon notification, the local FFS Division Office will determine whether any meteorological factors or the availability of resources makes it necessary to revoke permission to proceed with the burn. The applicant **MUST** receive authorization to proceed from FFS before conducting a prescribed burn.
- The applicant shall ensure that a copy of the Prescribed Burn Permit and the day's fire weather forecast issued by the National Weather Service are available to the person conducting the burn, on the day of the burn and are available for inspection.
- The burn may not commence until the following notification is additionally given to:
 1. _____
 2. _____
- Permits are nontransferable from one location to another or person to person.
- A permit issued by the FFS does not authorize the burning for the disposal of rubbish, garbage, trade waste or building materials by open burning. Only natural vegetation including herbaceous and woody plant material may be burned for the prevention and control of wildfire.
- The applicant is responsible for compliance with the permit and its conditions, and for the burn, and the actions of any designated agent or other person conducting the burn.
- The applicant is responsible for ensuring that the fire is attended at all times and that the burn is complete and 100 percent contained before the designated agent or other person responsible for conducting the burn and the fire suppression equipment and personnel leave the property.
- The applicant shall ensure that the burn is carried out in accordance with the prescribed burn plan approved by the FFS.
- Additional conditions: _____

PERMIT NUMBER _____

PERMIT EXPIRES AND IS NOT VALID AFTER _____

I HEREBY CERTIFY THAT THE BURN WILL BE CARRIED OUT IN CONFORMANCE WITH THE ABOVE CONDITIONS:
SIGNATURE OF APPLICANT: _____

PERMIT APPROVAL

FOREST FIREWARDEN:

Name: _____

Signature: _____ Date: _____

NOTES: This permit does not authorize burning that will violate the New Jersey Air Pollution Control Code, New Jersey Uniform Fire Code, or the Forest Fire Prevention and Control Act. Violators are subject to fines up to \$5,000.00 and revocation of the prescribed burning permit.

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APPENDIX B: Prescribed Burn Plan



Prescribed Burn Plan

*NJ Department of Environmental Protection
Forest Fire Service*

A prescribed burn must be carried out in accordance with an approved Prescribed Burn Plan. Any burn conducted in a manner that is not in full compliance with the approved plan is a violation and subject to revocation of the prescribed burning permit. New Jersey's prescribed burning season is limited to the period between October 15 and March 15.

Planning considerations include:

- the size of the area to be treated - larger areas may be more economical to treat than smaller areas;
- ranges of preferred weather conditions (wind, temperature, relative humidity);
- smoke management considerations - developed areas and roads that may be impacted;
- burning techniques, equipment and personnel needs, emergency suppression procedures, permit requirements and notification procedures.

At a minimum a prescribed burn plan must include:

- identification of the property where the burn is to be carried out, the purpose and objective of the burn;
- a map of the area to be burned;
- a list of the equipment to be used in carrying out the burn;
- a list of the personnel and the roles and specific duties assigned to each person; the range of desired meteorological conditions (temperature, wind speed and direction, humidity) under which the burn will be conducted;
- description of the fuel loads of the burn site(s);
- the overstory and understory type at each burn location;
- the firing techniques that will be used;
- the season and time of day the burn will be carried out;
- the type and location of existing or predetermined control lines and the site preparation to be carried out prior to the burn;
- identification of the officials to be notified a day prior to the burn and the officials' phone numbers;
- adjacent areas with smoke sensitive populations and the distances to each;
- and the control and mop-up procedures to be followed.

For specific instructions and an explanation as to how to complete each section of this Prescribed Burn Plan Form, see the *Guidelines* below.

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Prescribed Burn Plan Form

1. Applicant: _____

2. Tract Location (specific site location of burn): _____

3. Plan Preparer: _____

4. Burn Area Description:

5. Resource Needs:

6. Weather:

7. Mop Up:

8. Burn Completion:

9. Maps:

Approval:

Approved By: (Division Forest Firewarden)

Date:

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Approved By: (Landowner/Lessee)

Date:

Valid until: _____

Prescribed Burn Plan Guidelines to Aid the Applicant in Preparation of the Plan

1. Applicant

Include the name and address of the applicant. If the applicant is an organization, include the organization's name and the name of its designated agent. Provide contact information for the applicant or designated agent, including phone number. If an organization owns the land, include the name of the applicant's designated agent on the second line beneath "Applicant". The designated agent signs the permit application and prescribed burn plan on behalf of the organization.

2. Tract Location

Provide a description of the physical location of the burn site(s). Include county(ies), municipality(ies), block (s) and lot (s), roads, landmarks, and other known features of the landscape that would help to identify the burn site(s) on a map. If the burn site(s) is/are located in more than one municipality and/or county, identify all the municipalities and counties in this section.

3. Plan Preparer

Provide the name and contact information for the plan's preparer. Cite the plan preparer's relevant training and experience in conducting and carrying out prescribed burns. The minimum training and experience criteria are listed in Appendix C.

4. Burn Area Description

Describe the areas to be burned and the extent to which they are surrounded by either man-made or natural barriers such as firebreaks or other barriers sufficient to prevent the escape of fire from the burn site under reasonably foreseeable conditions.

Describe the fuels (i.e. natural vegetation including herbaceous and woody plant material) present at each burn site. This should be a representative description of the fuels found across the burn site. If there are different fuel types across the tract, give a general description of each, and diagram the general locations of each on the map(s) which must be included under #9. Maps. Explain how fire will be used as a tool at each burn site to prevent and control wildfire. Provide a summary of the desired outcomes of the burn as an objective for each burn site.

5. Resource Needs

List the resources (tractors, water sources, personnel, etc.) that will be required to conduct the prescribed burn. Additional resources may be used, but must be identified as optional resources. If listed here, these resources shall be available on the day of the burn.

Water supplies must be carefully considered when considering the resources required to conduct a prescribed burn. If water tenders (tanker vehicles specialized for firefighting) are anticipated to be the primary source of additional water during the burn, indicate this and identify where they will be able to refill.

Describe the fire control techniques and methods that will be employed. This may include strip firing, backing fire, and spot ignitions as well as ground ignition techniques. In many cases, ground ignition-backing fire is the preferred method; however, other techniques may be used.

Identify any areas with smoke sensitive populations in the vicinity of the burn site(s) that are within range of the burn's smoke emissions, and document any measure take to mitigate the impact.

The ventilation factor prevailing at the time when the burn is conducted significantly influences the range that smoke will travel. The ventilation factor is determined by multiplying the mixing height in feet by the transport wind speed in mph. These predictions may be found in the National Weather Service's fire weather forecast. This forecast may be accessed through the websites of either the Mount Holly or New York Forecast Office. The National Weather Service forecasts for the majority of the State are covered by the Mount Holly office: www.weather.gov/phi/ or the New York office: www.weather.gov/okx/. The fire weather forecast can be found through the link labeled "Forecasts" above the map on the website.

Describe any special precautions that will be employed to ensure that the burn is conducted in a safe, successful and satisfactory manner.

6. Weather

Specify the range of weather conditions that is necessary to produce the fireline intensity to achieve the resource management objectives. These minimum requirements include: transport winds of at least 10 mph, mixing height in excess of 1,600 feet, and smoke dispersion of at least "moderate".

Confirm that no burning will occur if the New Jersey Division of Air Quality rating is less than "MODERATE" for the day of the burn. These daily air quality readings may be accessed at either the FFS website: www.njwildfire.org or at the DEP site: www.njaginow.net.

Recommended optimal parameters for prescribed burning:

- Time of year: October 15 to March 15
- Air Temperature: 0° – 60°
- Best Steady Wind : NW – W – SW – N –S
- Best Steady Wind Velocity : 3 – 20 mph
- Relative Humidity : 30% to 60%

7. Mop Up

Indicate the mop up procedures that will be employed at the conclusion of the burn.

8. Burn Completion

After a prescribed burn is completed, the applicant or the applicant’s designated agent shall contact the local FFS Division Office during regular business hours and provide a short verbal report on the prescribed burn. This must include, but need not be limited to, the location of the burn, the burn permit number, the date(s) of burn, and the number of acres burned.

9. Maps

Attach maps of the proposed burn site(s), including fuelbreaks, firebreaks, water points, escape routes, etc.

10. Approvals

Sign and date the Plan. Ensure your plan is submitted for review with the permit application, for approval by the FFS. The approval of plans by FFS shall be made within the sole discretion of the FFS.

Appendix C: Training and Experience Recommendations

The individual responsible for the prescribed burn, whether the applicant or a qualified professional hired by the applicant and designated by the applicant to perform the burn, shall provide documentation of his/her training and experience. FFS strongly recommends that applicants and qualified professionals obtain the minimum training and experience standards described below.

If a applicant with prior prescribed burning experience is administering the burn, the applicant must provide documentation of his/her experience. If an applicant with no prior prescribed burning experience is administering the burn, FFS strongly recommends that he/she meet the criteria outlined under Item #1: Landowners. If the burn will be performed by a qualified professional, then FFS strongly recommends that the qualified professional meets the criteria outlined under Item #2: Qualified Professional Prescribed Burners.

1.) Landowners

“Landowners” includes landowners or lessees and their employees and/or designated agents who are conducting burns on the landowners’ properties and are not for hire qualified professionals. FFS recommends that landowners/lessees/employees/designated agents have the following minimum training and experience prior to performing a burn under a Landowner-Implemented Prescribed Burn permit:

1. Training: successfully complete a prescribed burning workshop held by the FFS.
2. Experience: supervise and/or participate in at least three prescribed burns on lands with a similar fuel type as the property.

2.) Qualified Professionals

“Qualified professionals” are those professionals who applicants may hire to conduct burns and who have sufficient training to conduct the burn. The minimum recommended requirements to be recognized as a qualified professional for the purposes of performing prescribed burning on privately-owned lands are:

1. Training: Has successfully completed National Wildfire Coordinating Group (NWCG) Prescribed Fire Burn Boss (www.nwcg.gov) training that is commensurate with the complexity of the planned burn.
2. Experience: Has supervised and/or participated in a minimum of three prescribed burns in New Jersey, on lands with a similar fuel type, within the past five years.

In addition to documenting that the minimum recommendations are met, the individual responsible for conducting the proposed prescribed burn must submit a Certification of Training Form that documents his/her training and experience.

Appendix D: Forest Fire Service Field Office Locations

Division A Headquarters

240 Main St, Andover, NJ 07821
(973) 786-6350

Counties covered:

Bergen, Hudson, Hunterdon, Mercer, Morris,
Passaic, Somerset, Sussex, Warren,
Hopewell Township-Mercer County, Middlesex County north of the Raritan River

Division B Headquarters

PO Box 239
Brendan T. Byrne State Forest, Route 72, Mile #1
New Lisbon, NJ 08064
(609) 726-9010

Counties covered:

Burlington, Monmouth, Ocean, and Middlesex south of the Raritan River, Mercer County except
Hopewell Township

Division C Headquarters

5555 Atlantic Ave.
Mays Landing, NJ 08330
(609) 625-1121

Counties covered:

Atlantic, Camden, Cape May, Cumberland,
Gloucester, and Salem.

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Appendix E: Prescribed Burning Agreement (complete only if the proposed burn is a FFS Implemented Prescribed Burn)

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PRESCRIBED BURNING AGREEMENT
NJ Department of Environmental Protection
Forest Fire Service

This document sets forth an agreement between the owner of a private property and the New Jersey Forest Fire Service (FFS), where under the FFS, subject to the caveats noted herein, agrees to perform a prescribed burn on the applicant's property at the request of the applicant, in an effort to aid the applicant in reducing wildfire risk.

PROPERTY:

Street address: _____

Town & County: _____

Acres: _____

Other identifiers (coordinates, block & lot #s, landmarks, etc., as applicable):

APPLICANT:

Name: _____

Address: _____

Phone: _____

Designated agent (if applicable):

Name: _____

Address: _____

Phone: _____

PRESCRIBED BURN SITE(S):

Location & description: _____

Acres of each site: _____

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A. The Applicant:

1. Requests that the FFS perform the prescribed burn(s) on the property specified above.
2. Accepts full responsibility for any and all injury and/or damages to the applicants’s property that may result from the burn operation.
3. For the applicant, and the applicant’s heirs, successors and assigns, holds harmless, indemnifies, defends, protects, and releases the State of New Jersey, the Department of Environmental Protection, and their members, directors, officers, employees, agents, and contractors, successors and assigns from and against all suits, causes of action, demands, complaints, liabilities, penalties, costs, losses, damages, judgments, expenses or claims, including, without limitation, reasonable attorney’s fees, in any form, arising from or in any way connected with the FFS’ role in the prescribed burn.
4. Will reimburse FFS for operational assistance provided to applicant to assist them in implementing the activities of the prescribed burn plan, including the completion of the burn, ensuring it is fully contained and completing all the necessary paperwork.

Reimbursement rates for FFS are for the cost of services provided. An estimate of the cost of services will be provided to the applicant before the work is initiated. **The service charges are due and payable upon the completion of the burn.** Calculation of the amount due is as follows:

Prescribed Burning Operational Service Fee Schedule Including Plan Development, Site Preparation and Burn Implementation

	a. ≤25 acres:	\$ 250 flat fee
plus	b. 26 to 50 acres:	\$10/acre
plus	c. 51 to 100 acres	\$5/acre
plus	d. 101 acres and above	\$2/acre

Example Calculations:

The following examples show how the reimbursement amount for FFS operational assistance will be calculated for properties of varying burn area acreages.

Example 1 - Burning of 7 acres with the operational assistance of FFS would cost: \$250 = (flat fee of \$250 for implementation of prescribed burning for ≤25 acres).

Example 2- Burning of 30 acres with the operational assistance of FFS would cost: \$300 = \$250 (flat fee of \$250 for the first 25 acres) + \$50 (5 acres x \$10/acre).

Example 3- Burning of 90 acres with the operational assistance of FFS would cost: \$700 = \$250 (flat fee of \$250 for the first 25 acres) + \$250 (25 acres x \$10/acre) + \$200 (40 acres x \$5/acre).

Example 4- Burning of 1,200 acres with the operational assistance of FFS would cost: \$2,950 = \$250 (flat fee of \$250 for the first 25 acres) + \$250 (25 acres x \$10/acre) + \$250 (50 acres x \$5/acre) + \$2,200 (1,100 acres x \$2/acre).

5. Will reimburse the FFS for costs of suppressing the fire should the fire escape beyond the prepared control lines due to the negligence of the applicant.
6. Understands and acknowledges that prescribed burning assistance from FFS is limited depending on resource availability.
7. Understands and acknowledges that the highest priority for FFS personnel and equipment assigned for use in the prescribed burn remains the suppression of wildland fire and that fire suppression will take precedence over prescribed burn activities on the tract. The applicant recognizes that the prescribed burning may be suppressed at any time during the operation if the fire is too destructive or hazardous or if the potential or actual danger from wildfire on the property or elsewhere reaches the point where FFS personnel and equipment must suppress the prescribed burn fire until it is fully contained, even though the burn is incomplete, and return to firefighting activities.
8. Understands and acknowledges that the purpose and objectives of the prescribed burn are set forth in the Prescribed Burn Plan, and that the burn may be suppressed and discontinued at any time during the operation if the FFS determines that the fire is not fulfilling the purpose of the burn, as set forth in the plan.
9. Will observe the forest fire laws and conform with any constraints applicable pursuant to the air pollution regulations of New Jersey pertaining to the prescribed burning operation.

B. The FFS:

1. In consultation with the applicant, will prepare a Prescribed Burn Plan for the prescribed burn. The plan shall conform with the requirements in Appendix B.
2. Will prepare, as necessary, interior and/or exterior fire control lines, sufficient to prevent the escape of fire from the burn area.
3. Provide a supervisory FFS employee and necessary hand tools and equipment during the prescribed burning operation at no cost to the applicant.

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4. Will provide necessary personnel to patrol and safeguard the burned area until the burn is complete and considered 100 percent contained.

5. Will prepare and file the Accomplishment Report for the burn.

NOTE: The FFS will exercise the necessary skill and responsible care in performing the prescribed burn, but gives no warranty, expressed or implied, as to the effectiveness of the prescribed burning operation.

Applicant Name: _____

Applicant Signature: _____ date: _____

FFS Representative Name: _____

FFS Representative Signature: _____ date: _____

This agreement is valid from _____ to _____

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APPENDIX F: Certification of Training Form

I, (Name): _____

Title: _____

County: _____

State of: _____

Being an Employee of

Company Name: _____

Am knowledgeable concerning the work experience and qualifications of the
Prescribed Burn Certification Applicant:

Applicant Name: _____

And I do hereby declare that the Applicant qualifies for such certification by having met the
following requirements:

The Applicant:

1. has successfully completed a NWCG Prescribed Fire Burn Boss training course;
AND
2. has supervised and/or conducted a minimum of three successful prescribed burns in New
Jersey, in a similar fuel type, within the last 5 years.

Training and Experience (attach additional pages if necessary):

I certify that the foregoing training information provided by me is true. I am aware that if any of the
foregoing information provided by me is willfully false, I am subject to punishment.

Signature: _____ Date: _____