

**NJ Dept of Education  
BUDGET 2001-02**

<b>A Type Project</b>	<b>B LRFP Process</b>	<b>C Budget Action</b>	<b>D Approval Status</b>	<b>E Bid</b>
<i>Determine whether the project is one of the following types</i>	<i>Determine that the Long Range Facilities Plan (LRFP) has been submitted and the project included (1)</i>	<i>Based on A, and B, determine when and what to budget</i>	<i>Determine necessary LRFP/project approvals and action prior to going out to bid</i>	<i>(if necessary under PSCL)</i>
School Facilities Project	Long Range Facilities Plan (LRFP) with project in it has been submitted (1)	Budget estimated local support funds into capital reserve in 2001-02 for future withdrawals in 2001-02 and beyond (3) (4)	Approval of LRFP <u>and</u> the School Facilities Project - upon approval withdraw from capital reserve by Bd resolution for costs up to 10% above the local support of final eligible costs (4)	Bid Upon LRFP and project approval
Other capital projects - all \$ require voter approval	LRFP with project in it has been submitted (1) (2)	Budget 100% in 2001-02 in Fund 12	Approval of Other Capital Project	Bid upon project approval
Emergent School Facilities Project (county superintendent inspects and certifies)	LRFP with project in it has been submitted (1)	Budget estimated local support in 2001-02 in Fund 12 or budget deposit into capital reserve (4) (5)	Approval of emergent School Facilities Project	Bid upon project approval
Routine/Required Maintenance	No Requirement Criteria: "Does not extend useful life of building or building system"	Budget 100% in 2001-02 in Fund 11- Functions 261/262	No Requirement	Bid upon budget approval
Equipment, Furnishings and Fixtures not part of school facilities project	No Requirement	Budget 100% in 2001-02 according to capitalization criteria	No Requirement	Bid upon budget approval

- (1) if not included project application may serve as LRFP amendment
- (2) other capital projects reviewed only for agreement with LRFP and for educational adequacy, if applicable
- (3) should not budget in Fund 12 because do not know final eligible costs and local support need
- (4) refer to NJAC 6:23A-5.1 for guidance on use of capital reserve
- (5) can budget in Fund 12 prior to determination of final eligible costs because emergent project and need voter approval of any anticipated excess costs.

COUNTY OFFICE RESPONSIBILITY  
 \_\_\_\_\_ If LRFP submitted/project included to Division of Facilities and Transportation  
 \_\_\_\_\_ Local support budgeted where applicable