



POLICY BULLETIN:

NEW JERSEY DEPARTMENT OF EDUCATION Division of Financial Services

Robert H. Davis, Assistant Commissioner

BULLETIN 100-1
DATE December 1993

Resource Room Tuition

An hourly rate for the use of resource rooms must be computed to determine tuition in accordance with N.J.S.A. 18A:38-19 and N.J.A.C. 6:20-3.1. The rate is calculated by dividing the total number of pupil hours into the total cost of the resource room (total actual cost can be obtained from the year end audit report in General Current Expense under resource room; prior to July 1, 1993, resource room accounts 210, 290 and 730; after July 1, 1993, accounts 11-213-100-xxx). Local districts must devise and maintain a record to document pupil hours, names of pupils, dates and times of participation (to summarize total pupil hours) and students' resident districts. The hourly rate times the number of hours each pupil participated will determine the resource room cost which may be charged for tuition purposes. This figure added to the applicable pupil cost per average daily enrollment will equal the tuition to be charged.

EXAMPLE: DISTRICT A

Total Cost of Resource Room	\$100,000
Total Number of Pupil Hours in Resource Room	10,000
Hourly Rate	10
Grades 9-12 Per Pupil Cost	\$ 8,000

District A receives from District B three high school pupils who receive resource room services.

The total number of hours of instruction in the resource room for the three pupils from District B is 600.

The tuition for the three pupils is calculated as follows:

Regular tuition - 3 @ \$8,000	=	\$24,000
Resource Room Tuition - \$10.00/hour x 600 hours	=	<u>\$ 6,000</u>
Total tuition for 3 high school resource room pupils		<u>\$30,000</u>

Any questions concerning this bulletin should be referred to Pat Austin, Planning Associate, Administration and Finance at (609) 777-4484.