Is it research defined as:
A systematic investigation which includes research development, testing and evaluation, designed to contribute to generalizable knowledge, i.e., publication, presentation, or achievement of a degree.

Yes

Are you using data or specimens collected from humans?

No

Yes

Is there an interaction or an intervention with a living person that would not be occurring or would be occurring in some other fashion, but for this research?

Yes

Will any special populations (B) or any sensitive topics (C) be used in this research?

No

Yes

Will this research use solely existing (A) data or specimens?

Yes

Will confidential information be obtained for this research in a form associable with the individual?

No

Yes

Email your data request to appropriate Data Steward(s)

No

Submit an Application for Initial Review (IRB-1) with Expedited or Full Board IRB Review checkbox selected

Yes

Submit an Application for Initial Review (IRB-1) with the appropriate Exemption checkbox selected

(A) Existing - Collected (i.e., on the shelf) prior to the research for a purpose other than the proposed research, includes data or specimens collected in research and non-research activities.

(B) Special Populations - Minors, incarcerated individuals or institutionalized mentally disabled persons (individuals residing as patients in an institution who are mentally ill or retarded; emotionally disturbed; psychotic; or senile). View detailed description of special populations.

(C) Sensitive Topics - Any topic that has the potential to make the subject uncomfortable, e.g., sexual behavior, racial biases, illegal activities, etc.

(D) Exemption Criteria - (1) Normal educational practices and settings; (2) Anonymous educational tests, surveys, interviews, or observations; (3) Identifiable subjects in special circumstances; (4) Collection or study of existing data; (5) Public benefit or service program; or (6) Taste and food evaluation and acceptance studies. View detailed description of the Exemption Criteria.

*Adapted from Princeton University, IRB Decision Flow Chart (2010)