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PROCEDURES FOR ATTORNEY/RESIDENT VISITS

The following procedures are intended to facilitate attorney/resident visits in all Juvenile Justice Commission (JJC) facilities. These procedures shall serve as guidance for access to clients (residents) and expectations while on facility grounds.

1. Upon arrival at a JJC facility, please be prepared to present one of the following forms of identification:
 - Valid driver's license
 - Employment photo identification card
 - Federal, state or municipal government employment identification card
 - Passport

Please note: Social Security cards are not an acceptable form of identification. An inability to establish identity shall be reported to the facility Superintendent. Failure to produce identification will result in the cancellation of a scheduled visit.

2. In accordance with the NJ Administrative Code, all visitors to a JJC facility will be required to submit to a search of their person; this may also include a search of personal belongings and vehicles. Refusal to submit to a search shall result in the immediate cancellation of a scheduled visit.
3. Only those items required for the conduction of the attorney-client interview shall be permitted in the facility. All other items are considered contraband and are prohibited.
4. Visiting attorneys and their resident-clients are not permitted to exchange any items during the visit.
5. The facility administration reserves the right to cancel a scheduled attorney visit or suspend a visit in progress for the duration of any emergency that threatens the orderly operation of the facility, or the safety of staff, residents and visitors. In such cases, all visitors are required to comply with directives to exit the visit area, without debate or interference. Questions regarding the situation may be directed to the Superintendent once the facility has been restored to normal operations.
6. JJC facilities are smoke-free and tobacco-free environments.
7. Mobile and/or electronic devices are prohibited in all JJC facilities.
8. Visiting attorneys should expect professional, courteous and efficient treatment at all times from JJC employees. Please direct any issues of concern to the facility Superintendent immediately.

Effective: June 7, 2011

