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GOVERNOR

STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
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June 9, 2017
NOTICE OF JOB VACANCY
#17-157

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Division of State Police, for applicants who meet the requirements listed below:

TITLE: Investigator 3, Law and Public Safety

SALARY: \$56,408.42 to \$80,018.75

LOCATION: Division of State Police
Field Operations Section
Traffic & Public Safety Office
Victims Services Unit
West Trenton, NJ

NUMBER OF VACANCIES: One (1)

DUTIES: Under general supervision of a Supervising Investigator or other supervisory official in the Department of Law and Public Safety, Division of State Police (DSP), is responsible for reviewing both domestic and sexual violence investigations to ensure that victims have been afforded their rights under the law. Reviewing every State Police investigation report taken under one of the fourteen enumerated domestic violence statutes or the 2C:14 sexual assault offenses at the stations assigned to their region. Review of confidential and sensitive civil investigative reports to ensure proper recording of all reported domestic and sexual violence incidents, completion of supplementary forms, activating the Domestic Violence Response Team (DVRT) or Sexual Assault Response Team (SART) program, when appropriate, and providing information set forth in N.J.S.A. 2C:25-23, N.J.S.A. 2C:25-24 to victims. Represent the DSP at the Domestic Violence County Working Group meetings and serve as liaison between State Police stations and DVRT/SART volunteers assigned to various stations. Facilitate training to the community on various aspects of domestic and sexual violence; performs other related duties required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college with a Bachelor's Degree.

EXPERIENCE: Three (3) years of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, and surveillance activity, including the preparation of investigative reports;

OR

Three (3) years of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations;

OR

Three (3) years of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest.

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

Completion of a supervised internship field placement of 300 hours in an undergraduate curriculum in Criminal Justice or a related degree program may be substituted for one (1) year of the non-supervisory experience. Applicants must submit a copy of college transcript(s), which shows that an internship was completed as part of an undergraduate curriculum (3 credit hours earned) in Criminal Justice or a related field in order to meet this substitution. Failure to submit a transcript may result in disqualification.

A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, Law, or other related field may be substituted for one (1) year of the non-supervisory indicated experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is required to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in disqualification.

If interested, please send a cover letter indicating job vacancy #17-157, current resume and copy of college transcript(s), if applicable, before the closing date of June 23, 2017 to:

njsp_resumes@gw.njsp.org

-OR-

*Terri Kuntz, Manager 1
Division of State Police
Office of Human Resources
PO Box 7068
W. Trenton, NJ 08628-0068*

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

