



State of New Jersey
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
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☆☆
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VETERANS AFFAIRS BULLETIN
No. 5-06

2 November 2006

NEW JERSEY VETERANS MEMORIAL HOMES
BED HOLD POLICY

1. Reference: NJAC 5A:5-5.4 - "Financial responsibilities for veterans' skilled nursing facility resident," subparagraph (f).
2. Purpose: To establish a clearly defined policy regarding bed hold for residents of the New Jersey Veteran Memorial Homes (VMHs).
3. Policy:
 - a. A resident who is transferred to an outside facility for any period of time is required to continue to pay the care and maintenance fee in order that continued placement in the VMH be guaranteed.
 - b. Payment for care and maintenance during the period of absence will be commensurate with the resident's income status, ability to pay, and the contractual agreement made upon admittance.
 - c. Placement in the VMH cannot be guaranteed for residents who elect not to continue to pay their care and maintenance fee. Twenty-four (24) hour advanced notification to the Admissions Office is required by the VMH prior to the discontinuance of the bed hold (reservation).
 - d. Any resident who is transferred to an outside facility will have his/her assigned bed held for at least 90 days in accordance with 3.a. and 3.b. above.
 - e. If it is determined that the VMH can no longer meet the medical or psychological needs of the resident, New Jersey VMH Policies 04-03-012 and 04-03-006 will be followed.
4. Upon admission and available thereafter, the VMH Social Services Department will provide the resident or his/her designee* a copy of this policy and explain it to them in terms the resident/designee understands.

5. Questions or inquiries concerning this bulletin should be addressed to BG Frank R. Carlini, Director, Division of Veterans Healthcare Services at 609-530-6766 or e-mail Frank.Carlini@njdmava.state.nj.us.

*Designee indicates a family member, an individual responsible for payment, medical power of attorney (POA), legal guardian, legal sponsor, and/or conservator.

OFFICIAL:

GLENN K. RIETH
Major General, NJARNG
The Adjutant General

A handwritten signature in black ink, appearing to read "David S. Sneider", with a long horizontal flourish extending to the right.

DAVID S. SNEDEKER
Chief Information Officer
Acting Director, Information and
Administrative Services Division

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