

Armory _____

Date _____

TO: ID-RPB-L
Department of Military and Veterans' Affairs
CN 340
Trenton, NJ 08625-0340

SUBJECT: Application for Armory Use Agreement

1. Attached is an application for armory use from the following:

Lessee Name: _____

Address: _____

Representative Name: _____

Title: _____ Phone # _____

Requested Use Dates _____

Requested Hours of Use _____

Space Requested _____

Purpose _____

2. Application for ABC special permit _____ will _____ will not be filed. A copy of the approved ABC special permit must be filed with the Station Commander prior to the use agreement date.
3. Use _____ will _____ will not conflict with scheduled military activities.
4. Use _____ does _____ does not conflict with the desires of the local community.
5. The following amendments should be made to the use agreement form:
 - a. Lessee _____ should _____ should not provide attendants in the _____ ladies _____ mens rest rooms.

b. Lessee should contract separately for removal of trash. Pickup to be accomplished not later than _____.

c. Lessee should _____ should not _____ provide uniformed security guards.

6. Worksheet for Estimating Armorer Services Fees.

Armorer will _____ will not _____ donate overtime fee.

Name of Employee	1/C	2/C	3/C	4/C	M	T	W	T	F	S	S

7. Recommend approval _____ disapproval _____ of application.

Facility Representative

Encl(s): _____

8. Construction Code Official, NJ DMAVA recommends _____ approval _____ disapproval of application for use during requested dates.

Remarks: