



State of New Jersey  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
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PHILIP D. MURPHY  
*Governor*  
*Commander-in-Chief*

SHEILA OLIVER  
*Lieutenant Governor*

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JEMAL J. BEALE  
*Brigadier General*  
*The Adjutant General*

**STATE EMPLOYEE  
VACANCY ANNOUNCEMENT NO. V64-19**

**OPENING DATE:** 20 November 2019                      **CLOSING DATE:** 11 December 2019  
(To be considered, applications must be received or post-marked by the closing date.)

**POSITION:** Teacher 2, P22 (Life Skills)  
\$57,210.09 – Starting salary for new hire

**NOTE: HIRE WILL BE PENDING APPROVAL OF EXEMPTION PROCESS**

**DUTY STATION:** New Jersey Department of Military and Veterans Affairs  
Youth Challenge Academy, Fort Dix, New Jersey

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**AREA OF CONSIDERATION:** Application will be accepted from all interested New Jersey Department of Military and Veterans Affairs employees and outside applicants who meet the requirements listed below. Selection will be made from among the best qualified.

**DESCRIPTION OF POSITION:** Under supervision in a classroom setting, plans, executes and evaluates lessons and educational experiences of assigned cadets, class, or classes; performs these duties exercising independent judgement and with a comprehensive knowledge of department rules, regulations, and policies. Maintains up-to-date lesson plans, cumulative cadet records, and evaluative data. Plans a balanced curriculum, which aims to develop cadets physically, mentally, emotionally, and socially. Prepares lessons that utilize a wide range of relevant textbooks, curriculum materials, audiovisual aids, and library resources. Provides individualized instruction and remedial techniques when the needs of the cadets dictate. Evaluates, formally, the educational progress and achievement of each cadet under his/her assignment on an annual basis or more frequently as needed. Utilizes teaching methods and techniques to foster positive attitudes and cooperative relationships with cadets that recognizes their differences. Instructs and guides cadets to attain basic objectives of Life Skills training which includes: banking, credit handling, budgeting, stress management, conflict-resolution strategies, job search skills, job applications, cover letter and resume writing, work ethics, mock job interviews, career exploration and knowledge and skills required to pursue future educational opportunities, alternatives and financial aid. Observes cadets and formally and informally measures their educational growth. Attends pertinent professional courses, conventions, seminars, and workshops to maintain the highest level of professional competence.

## **BASIC QUALIFICATIONS REQUIRED:**

**EDUCATION:** Possession of a valid New Jersey Standard Teacher's Certificate or Permanent Endorsement, issued by the Board of Examiners of the New Jersey Department of Education.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**RESIDENCY LAW:** Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

**HOW TO APPLY:** Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to [CareersCentral@dmava.nj.gov](mailto:CareersCentral@dmava.nj.gov). If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <http://www.nj.gov/military/personnel/forms/employment-application.pdf>

**New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.**