



STATE OF NEW JERSEY

1-888-486-3339 ext. 5064 (in state)
1-609-292-6500 ext. 5064 (out of state)

**Instructions for Vehicles Purchased Directly from
an Out of Country Manufacturer**

These instructions will be followed when a NJ resident purchases a vehicle directly from an out of country manufacturer. Requests for a New Jersey certificate of title must be submitted by mail to the address listed below with the following documents:

1. Original Manufacturer's Certificate of Origin (MCO/MSO) from the manufacturer actually selling the vehicle. The purchaser's name must be on the front of the MCO. The reverse side of the MCO should not be stamped or assigned to any individual or dealer other than the purchaser. New Jersey dealers must not stamp the reverse side of the MCO.
2. A fully completed Application for Certificate of Title (Form OS/SS-7). This form may be obtained from the following website: www.njmvc.gov.
3. Original shipping document from the importer or shipper of the vehicle. The shipping document must contain the year, make, model, and VIN of the vehicle.
4. Original or carbon copy of the Environmental Protection Agency Declaration Form (Form 3520-1). This form may be obtained from U.S. Customs or from the following website: www.epa.gov.
5. Original or carbon copy of the Customs Entry Summary (Form 7501) from the U.S. Department of Customs and Border Protection containing the original Customs stamp. This form may be obtained from U.S. Customs or from the following website: www.cbp.gov.
6. Original or carbon copy of the Declaration Form (Form HS-7) from the U.S. Department of Transportation, National Highway Traffic Safety Administration. This form may be obtained from the following website: www.nhtsa.dot.gov.
7. Original pencil tracing or photograph of the vehicle's VIN plate.
8. Original bill of sale/invoice from the selling manufacturer. Must contain the year, make, model, VIN of the vehicle, purchase price, purchase date, and the purchaser's name, address, and signature.
9. A \$60.00 check/money order made payable to "NJ MVC" (\$85.00 with lien), cash will not be accepted.

Note: New Jersey does not issue titles to out-of-state residents, dealers, or lienholders. You must present paperwork to your home state. If you have any questions, please contact the above telephone number.

Mail required documents to: NJ Motor Vehicle Commission
Special Title/Foreign Title Unit
225 E. State Street
P.O. Box 017
Trenton, New Jersey 08666-0017

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www.njmvc.gov

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