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JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Executive Director
Subject: Record of RMP Update Committee Meeting of November 10, 2015
Date: November 20, 2015

The RMP Update Committee met on Tuesday, November 10, 2015 at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (on phone), Committee Chair Alstede, Member Vohden, and Member Sebetich.

Highlands Council Staff Members present: Margaret Nordstrom, John Maher, Chris Danis, Judy Thornton, Corey Piasecki, Carole Ann Dicton, and Annette Tagliareni.

Also present: Lisa LeBoeuf, Assistant Counsel, Governor Authorities Unit, and Matt Kelly, DAG (on phone).

Committee Chair Alstede called the meeting to order at 1:05pm.

The following topics were discussed:

Monitoring Program Recommendation Report (MPRR)

Staff reported that "save the date" emails were sent to four of the ten Technical Advisory Committees (TACs). Briefing materials will follow. Scheduled meetings are as follow:

- Implementation TAC – Tuesday, December 1, 2015 - 9:30am-11:30am
- Future Land Use TAC – Tuesday, December 1, 2015 - 12:30pm-2:30pm
- Economic Development TAC – Tuesday, December 1, 2015 - 3:30am-5:30pm
- Natural Resources TAC – Tuesday, December 8, 2015 - 10:00am-4:00pm

Ms. Nordstrom read a draft email to be sent to Council members regarding the TACs. The purpose of the email is to advise those Council members who are not participating in TACs, but may wish to

audit the meetings, that they will not be able to participate in the TAC discussion. They also need to advise whether or not they wish to attend in order that we avoid a Council quorum, and thus a potential “meeting” in violation of the Open Public Meeting Act. TAC meetings are not open to the public.

Member Sebetich asked why the Natural Resources TAC meeting time frame was longer than the others. Staff responded that the topic is broader and includes numerous resource components. The approach for the meeting is to begin as a group and then break up into smaller sub-groups to concentrate on specific areas within the natural resources category.

Ms. Nordstrom noted that staff is receiving good responses to the “save the date” emails. In some cases standard responses need to be prepared for individuals who are unable to attend and would like to send a representative in their place. Staff is preparing responses to address this type of issue.

Fiscal Impact Assessment (FIA)

Based on discussions at the committee’s previous meeting on October 29, 2015, staff reviewed the PowerPoint for Phase II of the FIA: Real Estate and Demographic Analysis. Staff noted the additions and/or omissions made to the presentation. The committee approved the PowerPoint for presentation before the full Council at its December 3rd meeting. As with the previous FIA presentation, the PowerPoint will be posted on Council’s website after the meeting.

Next Steps

Ms. Nordstrom asked committee members to start thinking about next steps regarding the FIA report and how best to provide it to the full Council, as well as the process for determining how the Council would make amendments to the RMP. Members agreed that a draft policy statement should be developed, ultimately for consideration and adoption by the full Council, to address the criteria for, and the process to be undertaken with respect to future amendments to the RMP.

Matt Kelly, DAG, left the meeting at 1:22pm.

Report Out

Steve Gunnells is expected to present Phase II of the FIA: Real Estate and Demographic Analysis to the full Council at the December 3, 2015 regular Council meeting.

Next Meeting

The next two committee meetings were scheduled for:

Tuesday, January 5, 2016 at 1:00pm
Tuesday, February 16, 2016 at 1:00pm

The meeting was adjourned at 1:44pm.