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JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: RMP Update Committee

From: Margaret Nordstrom, Executive Director

Subject: Record of RMP Update Committee Meeting of September 9, 2015

Date: September 18, 2015

The RMP Update Committee met on Wednesday, September 9, 2015 at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (on phone), Committee Chair Alstede, Member Vohden (on phone), and Member Sebetich. Also present Lisa LeBoeuf, Assistant Counsel (on phone and in person) and Matt Kelly DAG (on phone).

Highlands Council Staff Members present: Margaret Nordstrom, Chris Danis, Judy Thornton, Corey Piasecki, James Hutzelmann, Carole Ann Diction, and Sabina Martine.

Committee Chair Alstede called the meeting to order at 1:02 pm.

The following topics were discussed:

Fiscal Impact Assessment (FIA)

The presentation will be updated and will be presented by Steve Gunnells to the Council in October once the committee has reviewed.

Phase II report is being reviewed by staff and should be available to the committee at the October committee meeting.

A meeting is scheduled with Rutgers on September 22nd to discuss a potential opportunity to conduct a peer review of the FIA. A Scope of Work may be available to discuss at the October meeting.

Monitoring Program Recommendation Report

TAC Invitations and Resume Review -

127 of the 218 invitees provided their resumes for consideration. Tentative dates on hold for TAC meetings are October 20th, 22nd, 27th, 29th and November 10th & 12th. Four of the six days will be used for the meetings which will be held at the Highlands Council offices.

Indicators and Milestones –

A data needs sheet was provided to committee members containing information that staff, particularly GIS staff, will compile and provide to the consultant. Data needs are not the same as indicators.

Committee Chair Alstede requested a complete list of indicators which staff indicated will be provided at the October committee meeting.

Public Comment Web Portal

Public Comment Response Process -

Staff provided a list of all of the comments received, organized by topic area and indicating each staff member who is responsible to respond. Any comments can be researched by committee members through the database links provided. Staff members will also provide any information committee members request.

The next committee meeting is scheduled for October 8, 2015 at 1:00pm.

The meeting was adjourned at 1:39pm.