



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

State of New Jersey
Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Executive Director
Subject: Record of RMP Update Committee Meeting of May 13, 2015
Date: June 1, 2015

The RMP Update Committee met on Wednesday, May 13, 2015 at the Highlands Council office in Chester. Committee Members present: Committee Chair Alstede and Member Vohden.

Highlands Council Staff Members present: Margaret Nordstrom, Chris Danis, Judy Thornton, Corey Piasecki, Jim Hutzemann, Carole Ann Diction, and Annette Tagliareni.

Also present via phone: Matthew Kelly, Deputy Attorney General and Chairman Rilee

Committee Chair Alstede called the meeting to order at 1:08pm.

The following topics were discussed:

Committee/Council Agenda Scheduling

Corey Piasecki reported that the next component of the Fiscal Impact Assessment (FIA), the Demographic and Real Estate Analysis, will be presented to the committee at the June 17th committee meeting, and to Council at its July 16th meeting. The presentation will be made public after the Council meeting. The Regional Economic Evaluation report is in draft form and will remain confidential and non-public until the remaining components of the FIA are complete.

Monitoring Program Recommendation Report (MPRR)

Indicators

Highlands Council staff has received and reviewed a set of draft indicators with supporting information provided by RPA. Staff prepared comments and recommendations on the indicators and associated goals, policies, programs, etc., and selected five from each category to be used by

RPA in developing sample indicator documents for the Technical Advisory Committees (TACs). The RMP Update Committee will review and decide on a final draft indicator list to present to the TACs. The TACs will review these indicators for completeness and sufficiency of the proposed data sources, and provide recommendations for the final list of indicators.

Committee Chair Alstede asked if the TAC memberships have been identified. The final draft of the TACs' memberships will be provided to the committee for review in July.

Science and Research Agenda

Council staff provided a handout to the committee related to the RMP Research Program from the 2008 RMP. The handout listed each of the science and research agenda items from the RMP along with a current status. A similar agenda will be included as part of the final MPRR. Some items may be unnecessary and new ones may be added. This agenda will be provided to Council and prioritized with budgets in mind (once it is vetted through the committee). This science and research agenda will be presented for consideration by the TACs at their 2nd meeting.

Public Comment Web Portal

The public comment web portal closed on April 30th. Highlands Council staff will:

- Categorize comments into groups;
- Review comments; and
- Prepare responses.

Mr. Piasecki reviewed with the committee the format of the comments and responses from development of the 2008 RMP on the Highlands Council website, including how the public can access and search for comments. The structure of that information illustrates how the comments and responses related to the Monitoring Program will be handled. Mr. Piasecki explained that the format and access will be similar.

The next public comment period will open after the Council has reviewed and released the draft Monitoring Program Recommendation Report (MPRR) and Fiscal Impact Assessment.

Report out to Council:

Committee Chair Alstede will report out to the full Council at its June 18th meeting.

The committee will meet again on June 17th and July 8th, 2015 at 1:00pm.

The meeting was adjourned at 2:02pm.