



State of New Jersey

Highlands Water Protection and Planning Council
100 North Road (Route 513)
Chester, New Jersey 07930-2322
(908) 879-6737
(908) 879-4205 (fax)
www.nj.gov/njhighlands



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
L. Governor

CARL J. RICHKO
Chairperson

LISA J. PLEVIN
Executive Director

MEMORANDUM

To: Budget & Finance Committee
From: Lisa J. Plevin, Executive Director
Subject: Committee Meeting Minutes – March 31, 2021
Date: April 7, 2021

A Budget and Finance (B&F) Committee meeting was held on Wednesday, March 31, 2021 at 3:30pm via teleconference.

Committee Chair Holtaway opened the meeting at 3:31pm.

A roll call was taken for attendance. Council Chair Richko was absent. The following Committee Members and Highlands Council Staff were present:

Committee: Committee Chair Holtaway and Members James and Visioli.

Highlands Staff: Lisa J. Plevin, James Humphries, Gabrielle Gallagher, Kelley Curran, Herb August, and Annette Tagliareni.

FY2021 Highlands Protection Fund Grants

Lopatcong Township (Warren County) - Water Use and Conservation Management Plan (\$60,000)

Committee Chair Holtaway reported that Lopatcong Township is a fully-conforming Highlands regional municipality seeking a grant for a Water Use and Conservation Management Plan (WUCMP).

Kelley Curran, Senior Resource Management Specialist, gave an overview of the grant request by Lopatcong Township. Ms. Curran noted that municipal plan conformance requires the development of a WUCMP that will set priorities for the use of available water. Lopatcong Township does not currently have an allocation in their grant contract for the development of a WUCMP. In addition, the development of the WUCMP is being triggered by a proposed

New Jersey is an Equal Opportunity Employer

development project for which a Water Quality Management Plan Amendment is required to obtain sewer service and the associated subwatershed is in deficit of net water availability. The total cost for the development of the WUCMP for Lopatcong Township is estimated to be \$60,000.

There were no comments by the committee members.

Committee Chair Holtaway asked for a motion to move the FY2021 Highlands Protection Fund Capital Grant to the Council for consideration. Member James made a motion and Member Visioli seconded it. A roll call vote was taken and all were in favor.

Committee Chair Holtaway will report out to the full Council at its April 15 meeting.

The committee meeting adjourned at 3:35pm.