TITLE: INVESTIGATIVE ANALYST

OPEN TO RESIDENTS OF: NEW JERSEY

REQUIREMENTS:

EXPERIENCE/SKILLS:
Demonstrated experience in the collection and analysis of investigative, intelligence and related information.
Ability to identify and extract key testimonial and documentary evidence arising from fact-finding investigations, to interpret the meaning of such material accurately and to prioritize it in the context of applicable laws and regulations.
Ability to prepare graphic and other representations of statistical, financial and other investigative data and material.
Ability to prepare written analytical summaries and reports in a sound and informative manner.
Basic computer skills and knowledge of appropriate software packages, including Microsoft Word, Excel, Access and Outlook.

A Master’s degree may be considered as a substitute for the required experience.

EDUCATION: Graduation from an accredited college or university with a Bachelor’s degree.

LICENSE: Must possess a driver's license valid in New Jersey.

Interested candidates should submit a cover letter, resume and three (3) references to:

Philip James Degnan
Executive Director
New Jersey State Commission of Investigation
28 West State Street
P.O. Box 045
Trenton, NJ 08625
E-mail: staffing@sci.state.nj.us

Please note: Residency Requirements - New Jersey First Act - Be advised, the New Jersey First Act, P.L. 2011, c.70, effective September 1, 2011, requires all employees of State and local government reside in the State of New Jersey, unless exempted under the law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011 or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. Questions regarding the exemption process should be directed to the Employee Residency Review Committee at (609) 777-2960.