

**New Jersey State Council on the Arts
Document Extension Request**

Grantees are encouraged to submit required documents by the established deadlines. However, should you need to request an extension to a deadline (other than a grant period), please use this form.

Contracts and Final Reports are reviewed in the order received, and all payments are dependent review of these documents, therefore an extension may delay the receipt of payment.

Grantee name: _____

Grantee email: _____

Grant document number (found in SAGE): # _____

Type of grant (check one):

- | | |
|---|--|
| <input type="checkbox"/> Capital Arts Project | <input type="checkbox"/> General Operating Support |
| <input type="checkbox"/> Folk and Traditional Arts Apprenticeship | <input type="checkbox"/> General Program Support |
| <input type="checkbox"/> Co-Sponsored Project | <input type="checkbox"/> Local Arts Program |
| <input type="checkbox"/> Creative Aging Initiative | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Heritage Fellowship | |

Requesting extension to the filing date for the following document:

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Contract | <input type="checkbox"/> Audit/Form 990 |
| <input type="checkbox"/> Final Report | <input type="checkbox"/> Other: _____ |

Original deadline: _____

Requested deadline: _____

Reason an extension is needed: _____

All requests are subject to review and approval.

Name/Title

Grantee Signature

Date

Email the completed form to your program officer:

Samantha Clarke, Program Officer
(Arts Education & Lifelong Learning, Multidisciplinary)
samantha.clarke@sos.nj.gov

Lindsay Dandeo, Program Officer
(Media Arts, Multidisciplinary,
Music, Performing Arts Presenters)
lindsay.dandeo@sos.nj.gov

Diane Felcyn, Program Officer
(Crafts, Multidisciplinary, Visual Arts)
diane.felcyn@sos.nj.gov

Mary Eileen Fouratt, Program Officer
(Access, Community Arts)
MaryEileen.Fouratt@sos.nj.gov

Jessica Gaines, Program Officer
(Dance, Literature, Opera/Musical Theatre, Theatre)
jessica.gaines@sos.nj.gov

Kim Nguyen, Program Officer
(Folk Arts)
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For use by New Jersey State Council on the Arts:

The above extension has been approved.

Signature

Date