### Planning Consultant Evaluation

The Planning discipline evaluations may include Concept Development, Feasibility/Needs Assessment, and Scope Development Also, included in this discipline are: Bicycle/Pedestrian, Freight Planning, Local Roadway, Local Technical Assistance, Maintenance Management, Straight Line diagram, Term Agreements, and Traffic Monitoring System contracts.

**Schedule – Category Weight 30%**

**Comments are Mandatory**

The work performed satisfies the scope of Services and Schedule commitments ●Tasks are performed in a logical order ●Work is completed along the critical path where critical path activities receive the highest priority without neglecting other concurrent activities ●The work performed does not require more than one resubmission for corrections ●A resubmission for corrections shall not result in a schedule delay ●This rating will not reflect factors outside the Consultant’s control, such as changes made by the Department to the Scope of Services.

|  |  |  |
| --- | --- | --- |
| Rating: | **Critical Path Work Items are completed:** | **Projected Schedule for Deliverables or Project Completion:** |
| **5** | In advance of the agreed scheduled date | Can be accelerated |
| **4** | In advance of the agreed scheduled date | Cannot be accelerated |
| **3** | At the agreed scheduled date | Can be accelerated |
| **2** | After agreed scheduled date | Is maintained |
| **1** | After agreed scheduled date | Is delayed |

**Overall Quality – Category Weight 40%**

Based on the Consultant Quality Performance checklist responses, a rating will automatically be calculated to one decimal point and transferred to the Consultant Evaluation Report

**Project Management – Category Weight 30%**

* **Rates the management, NOT the individual serving in the position**

Based on the Consultant Project Management Performance checklist responses, a rating will automatically be calculated to one decimal point and transferred to the Consultant Evaluation Report.