



# Disability Retirement Benefits

Information for:  
State Police Retirement System (SPRS)

## ORDINARY DISABILITY

The processing of Ordinary Disability Retirement benefits normally takes at least three to five months. To qualify for Ordinary Disability Retirement you must:

- be a member in service at the time the application is filed with the New Jersey Division of Pensions & Benefits (NJDPB). “Member in service” means that the member or employer was making contributions to the retirement system at the time of filing the application for Ordinary Disability Retirement. It also may mean that the member was on an approved leave of absence, paid or unpaid, or suspension, paid or unpaid, at the time of filing the application. If the member had pending litigation for wrongful termination filed against the employer, the member has 30 days from the date the litigation is resolved to file for Ordinary Disability Retirement in order to be considered a member in service;
- be under age 55 and have four or more years of service credit as a State Trooper;
- be considered permanently and totally disabled (you must prove that you are physically or mentally incapacitated from performing your normal or assigned job duties, or any other position that your employer may assign);
- have separated from employment as a result of the alleged disabling condition;

- provide medical reports or corroborating evidence on file that supports your disability (the required documentation must be received within six months of the date of filing the application. If the documentation is not received, the retirement will be canceled and the member will need to complete a new *Application for Ordinary Disability Retirement* for a future date); and
- complete the *Authorization for Release of Information (HIPAA)*.

The regulations governing the retirement system require two physician reports (or one physician report and one hospital record) to be supplied when you apply for Disability Retirement. In addition, you may be required to be examined by physicians selected by the retirement system.

**Please Note:** The initial Independent Medical Examination (IME) will be scheduled at no cost to you. However, if you fail to attend or cancel the initial IME, you will be required to pay for any subsequent medical examinations arranged by the NJDPB. If additional medical documentation is submitted after the initial IME, you will be responsible for the cost of any subsequent reviews and reports. Payment is required before the NJDPB will schedule another IME; failure to provide payment within 90 days from the initial IME date will result in the cancellation of the *Application for Ordinary Disability Retirement*.

If you qualify for an Ordinary Disability Retirement, the annual benefit is equal to 40 percent of your Final Compensation, or one and a half percent of your Final Compensation for each year of service credit, whichever is higher.

“Final Compensation” — for a SPRS **Tier 1** member enrolled *on or before* May 21, 2010, Final Compensation means the salary upon which pension contributions were based in the last 12 months of creditable service preceding retirement.

For a SPRS **Tier 2** member enrolled *after* May 21, 2010, Final Compensation means the *average* salary upon which pension contributions were based for any three fiscal years of membership preceding retirement that provides the largest possible benefit.

For all SPRS members, Final Compensation includes the value of the maintenance allowance for the same period.

The retirement benefit is not reduced by any Social Security or private insurance benefits that may be payable. However, any Workers’ Compensation award you receive may be reduced. See your employer for details.

Ordinary Disability Retirement benefits are subject to federal tax to the same extent as other pensions; your benefits are not subject to New Jersey State income tax until you reach age 65.

## INVOLUNTARY DISABILITY RETIREMENT

Your employer has the right to apply for an Involuntary Disability Retirement on your behalf, provided that you meet the qualifications for Ordinary Disability Retirement. Along with the retirement application, the employer must provide an official letter from the current Colonel of the State Police, which indicates the intent to involuntarily retire the employee.

- A SPRS member with at least four years of service, but less than 20 years, who meets the qualifications for an Ordinary Disability Retirement and who is required to retire upon application by the employer, will receive an Ordinary Disability Retirement allowance of 40 percent of Final Compensation, or one and a half percent of Final Compensation for each year of service, whichever is higher.
- A SPRS member with 20 or more years of service will receive an allowance equal to 50 percent of Final Compensation, plus an additional three percent of Final Compensation for every year of service over 20 up to a maximum of 25 years.

An employer submitting an Involuntary Disability Retirement application must list the member's life insurance beneficiary as "estate." If the retirement is approved by the Board of Trustees, the member may change the life insurance beneficiary anytime thereafter. The member cannot change the date of retirement under an Involuntary Disability Retirement.

## ACCIDENTAL DISABILITY

The processing of Accidental Disability Retirement benefits normally takes at least six to eight months. To qualify for Accidental Disability Retirement you must:

- be a member in service at the time the application is filed with the NJDPB. "Member in service" means that the member or employer was making

pension contributions to the retirement system at the time of filing the application for Accidental Disability Retirement. It may also mean that the member was on an approved leave of absence, paid or unpaid, or suspension, paid or unpaid, at the time of filing the application. If the member had pending litigation for wrongful termination filed against the employer, the member has 30 days from the date the litigation is resolved to file for an Accidental Disability Retirement in order to be considered a member in service;

- be considered permanently and totally disabled (you must prove that you are physically or mentally incapacitated from performing your normal or assigned job duties, or any other position that your employer may assign) as a direct result of a traumatic event\* that happened during and as a direct result of carrying out your regular or assigned job duties;
- be an active member of the SPRS on the date of the traumatic event;
- have separated from employment as a result of the alleged disabling condition;
- file an *Application for Accidental Disability Retirement* within five years of the date of the traumatic event;
- be examined by physicians selected by the retirement system at no cost to you (see exceptions to cost below);
- provide medical reports to support the application for disability including, but not limited to: accident reports, witness reports, and corroborating evidence on file for any and all accidents for which you are filing; and
- complete the *Authorization for Release of Information (HIPAA)*.

**Please Note:** The initial Independent Medical Examination (IME) will be scheduled at no cost to you. However, if you fail to attend or cancel

the initial IME, you will be required to pay for any subsequent medical examinations arranged by the NJDPB. If additional medical documentation is submitted after the initial IME, you will be responsible for the cost of any subsequent reviews and reports. Payment is required before the NJDPB will schedule another IME; failure to provide payment within 90 days from the initial IME date will result in the cancellation of the *Application for Accidental Disability Retirement*.

**Direct Result of a Traumatic Event** has been defined by the courts as an occurrence that is:

- identifiable as to time and place;
- undesigned and unexpected;
- caused by a circumstance external to the member (not the result of a preexisting disease that is aggravated or accelerated by the work);
- occurred during and as a result of the member's regular or assigned duties;
- was *not* the result of the member's willful negligence; and
- results in the member's permanent and total incapacitation from performing his or her usual or any other duty.

When there is an issue of mental incapacity caused by a non-physical event, the member must also establish that the event that forms the basis for an Accidental Disability Retirement was objectively capable of causing a reasonable person in similar circumstances to suffer a disabling mental injury, based on a finding that the disability resulted from "direct personal experience of a terrifying or horror-inducing event that involves actual or threatened death or serious injury, or a similarly serious threat to the physical integrity of the member or another person."

If you qualify for an Accidental Disability Retirement, the annual benefit is equal to 2/3 of your Final Compensation.

If you are receiving periodic Workers' Compensation benefits, your Accidental Disability Retirement benefits will be reduced dollar-for-dollar by the periodic benefits paid after your retirement date.

The retirement benefit is not reduced by any Social Security or private insurance benefits that may be payable.

The NJDPB reports your Accidental Disability Retirement benefit as exempt from federal income tax; your benefits are not subject to New Jersey State income tax until you reach age 65.

If you apply for Accidental Disability Retirement and are found by the Board of Trustees to be permanently and totally disabled, but not because of a traumatic event, or the event was not the primary cause of your disability, you will be granted an Ordinary Disability Retirement if you have at least four years of State Police Retirement System service. You may be offered a Service or Special Retirement depending on your age and service credit at the time the application is received.

## APPLYING FOR DISABILITY RETIREMENT BENEFITS

Paper applications are not accepted. The Disability Retirement application must be submitted online using the Member Benefits Online System (MBOS). To register for MBOS, go to our website at: [www.nj.gov/treasury/pensions](http://www.nj.gov/treasury/pensions)

Filing for a Disability Retirement includes specific forms for your physicians to complete and a release for any hospital records related to your disability. The NJDPB requires any hospital/medical records and one (1) of **our** treating physician statement forms. If no hospital/medical records are available, the NJDPB requires two (2) of **our** treating physician statement forms — one each from two different physicians. These **required forms** are available in the online *Application for Disability Retirement* via MBOS.

Supporting documents should be submitted to:

**New Jersey Division of Pensions & Benefits  
Disability Review Unit  
P.O. Box 295  
Trenton, NJ 08625-0295**

All medical information is kept confidential and used only by the Board of Trustees in reviewing the claim.

You must pay for the cost of any medical documentation that may be required to prove your claim. For example, if you had a hospital stay due to your disability and the hospital charges for the duplication of medical records from your stay, you would be responsible for any cost involved.

## ADDITIONAL PROVISIONS OF DISABILITY RETIREMENT

In order to be eligible to receive either Ordinary or Accidental Disability Retirement benefits, you must terminate all retirement system-covered employment prior to your retirement date.

If you have been terminated for cause or have a settlement agreement, which sets forth the terms of your departure in lieu of the termination for cause, you and your employer **MUST** provide that information to us at the time you are filing for Disability Retirement. It must be shown that you have separated from employment as a result of the disabling condition. The NJDPB reviews Disability Retirement applications to determine if they are eligible for processing. If it is determined that the reason for termination is **not** from the disability, you may be deemed ineligible to apply for a Disability Retirement.

Your employer has the right to apply for an Involuntary Disability Retirement on your behalf (see page 2).

The approval of Workers' Compensation or Social Security Disability benefits has no bearing on your application for Disability Retirement from the retirement system.

If you retire with an outstanding loan balance, your monthly loan repayment schedule will continue into retirement until the loan balance plus interest has been repaid.

**Once the Board of Trustees approves a member for a Disability Retirement, the member's retirement application cannot be withdrawn, canceled, or amended to a later retirement date than the date specified in the approved retirement application.**

## Group Life Insurance

Most members of the retirement system are covered by group life insurance. If you retire on a Disability Retirement, the amount of your group life insurance will be equal to three and one half times your Final Compensation until age 55, when it will be reduced to half of Final Compensation.

Life insurance is payable only if the member retired with 10 or more years of pension membership credit or retired on a Disability Retirement.

## Conversion

When your group life insurance is reduced, you have 31 days to convert the amount of insurance reduced to private, individual insurance coverage. Please see the *Conversion of Group Life Insurance* Fact Sheet for more information.

## Health Benefits

The *Health Benefits Coverage – Enrolling as a Retiree* Fact Sheet provides information about continuing your State Health Benefits Program coverage in retirement.

## Employment after Retirement

Because the SPRS Board of Trustees has determined that you are disabled, you cannot accept any further SPRS-covered employment.

Additional restrictions may apply if you return to employment after retirement. Please refer to the *Employment after Retirement Restrictions* Fact Sheet for more information.

## **PAYMENT OF PENSION TO A SURVIVING FAMILY MEMBER**

Upon the death of a retired SPRS member, the spouse, civil union partner, eligible domestic partner, and/or child(ren) of the member may be entitled to a monthly pension. The terms used in the explanations of benefits that follow are explained here.

“**Spouse**” means a person to whom you are legally married. A photocopy of the *Marriage Certificate* is required for verification.

“**Civil Union Partner**” means a person of the same sex with whom you have entered into a civil union. A photocopy of the *New Jersey Civil Union Certificate*, or a valid certification from another jurisdiction that recognizes same-sex civil unions, is required for verification (see the *Civil Unions and Domestic Partnerships* Fact Sheet for details).

“**Domestic Partner**” is a same-sex domestic partner, as defined under N.J.S.A. 26:8A-1 et seq., the Domestic Partnership Act, of any State employee, retiree, or an eligible employee or retiree of a local public entity if the local governing body adopts a resolution to provide domestic partner benefits. A photocopy of the *New Jersey Certificate of Domestic Partnership* dated prior to February 19, 2007, or a valid certification from another jurisdiction that recognizes same-sex domestic partners, is required for verification (see the *Civil Unions and Domestic Partnerships* Fact Sheet for details).

“**Child**” means your unmarried child:

- under the age of 18; or
- 18 years of age or older and enrolled in high school; or

- any age, who at the time of your death, is disabled because of mental or physical incapacity and is incapable of substantial gainful employment because of the impairment. This incapacity must last, or be expected to last, for a continuous period of not less than 12 months as determined by the SPRS Medical Review Board.

## **Retired Member Death Benefits**

Upon your death as a retired SPRS member, your surviving spouse/partner is eligible to receive a pension benefit equal to 50 percent of your Final Compensation (see page 1 for a definition of Final Compensation).

If there is no surviving spouse/partner, the following benefit is payable to eligible children:

- 50 percent of Final Compensation to three or more eligible children;
- 35 percent of Final Compensation to two eligible children; or
- 20 percent of Final Compensation to one eligible child.

## **FOR MORE INFORMATION**

### **Fact Sheets and Forms**

The fact sheets, forms, and other publications mentioned are available on the NJDPB website at: [www.nj.gov/treasury/pensions](http://www.nj.gov/treasury/pensions)

## **Member Benefits Online System**

Active employees and retirees can access information about their benefits using MBOS. You can log on or register for MBOS at: [www.nj.gov/treasury/pensions](http://www.nj.gov/treasury/pensions)

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*This fact sheet has been produced and distributed by:*

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