

BIDDER CHECKLIST

RFQ FOR WATERWAY DEBRIS REMOVAL SERVICES

DUE DATE: Wednesday, February 13, 2013 AT 12:00 P.M. EST

THIS CHECK LIST IS DESIGNED TO HELP A BIDDER PREPARE A COMPLETE, RESPONSIVE PROPOSAL. IT IS THE BIDDER'S RESPONSIBILITY TO ENSURE THAT ALL REQUIREMENTS OF THE RFQ HAVE BEEN MET.

<u>YES</u>	<u>PROPOSAL MUST INCLUDE THE FOLLOWING DOCUMENTATION OR THE PROPOSAL WILL BE DEEMED NON-RESPONSIVE:</u>
<input type="checkbox"/>	Prices supplied on all price lines in Attachment A – Price Proposal Form
<input type="checkbox"/>	Reviewed and Signed Waivered Terms and Conditions for Services Contracts at: http://www.state.nj.us/treasury/purchase/forms/wtermss.pdf
<input type="checkbox"/>	Completed and signed Ownership Disclosure Form at: http://www.state.nj.us/treasury/purchase/forms/StandardRFPForms.pdf
<input type="checkbox"/>	Completed and signed Disclosure of Investigations and Other Actions Involving Bidder Form at: http://www.state.nj.us/treasury/purchase/forms/StandardRFPForms.pdf
<input type="checkbox"/>	Completed and signed Disclosure of Investment Activities in Iran at: http://www.state.nj.us/treasury/purchase/forms/StandardRFPForms.pdf
<input type="checkbox"/>	Completed Certification of MacBride Principles and Northern Ireland Act of 1989 at: http://www.state.nj.us/treasury/purchase/forms/MacBride.pdf
<input type="checkbox"/>	Affirmative Action Employee Information Report/New Jersey Affirmative Action Certificate/other AA/EEO evidence at: http://www.state.nj.us/treasury/purchase/forms/AA_%20Supplement.pdf
<input type="checkbox"/>	Completed and signed Source Disclosure Form at: http://www.state.nj.us/treasury/purchase/forms/sdcert.pdf
<input type="checkbox"/>	Completed and signed Subcontractor Utilization Plan at: http://www.state.nj.us/treasury/purchase/forms/SubContracting.pdf
<input type="checkbox"/>	Completed and signed Ch. 51/EO 117 Vendor Certification & Disclosure of Political Contributions at http://www.state.nj.us/treasury/purchase/forms/eo134/c51_eo117_cd_02_10_09.pdf
<u>YES</u>	<u>THE FOLLOWING DOCUMENTATION MUST BE PROVIDED AT TIME OF CONTRACT AWARD:</u>
<input type="checkbox"/>	New Jersey Business Registration Certificate