

THE NEW JERSEY TURNPIKE AUTHORITY

PURCHASING DIVISION

P.O. Box 5042
Woodbridge, New Jersey 07095-5042
or
New Jersey Turnpike Administrative Offices
581 Main Street
Woodbridge, New Jersey 07095-5042

Tel. - 732-750-5300
Fax - 732-750-5399

INVITATION TO BID

TITLE: SPECIALTY WELDING GASES

BID NO: RM-651 RE-BID

DUE DATE: JANUARY 16, 2009

TIME: 11:00 AM

SUBMIT BIDS BEFORE THE DUE DATE AND TIME TO THE ABOVE ADDRESS

BIDDER INFORMATION (TO BE COMPLETED BY THE BIDDER)

Please Print

NAME OF BIDDING ENTITY

ADDRESS

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

REPRESENTATIVE TO CONTACT-NAME & TITLE

TELEPHONE NO.

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

FAX NO.

_____BUSINESS CORPORATION_____PARTNERSHIP_____INDIVIDUAL

_____ OTHER (SPECIFY): _____

BIDDER GUIDELINES/CHECKLIST

PURSUANT TO N.J.S.A. 27:23-6.1 AND N.J.A.C. 19:9-2.1 et seq. BID PROPOSALS WHICH FAIL TO CONFORM WITH THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. Bid proposals must be received at or before the public opening time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 581 Main Street, Woodbridge, New Jersey 07095. Telephone, Telefacsimile or Telegraph proposals will not be accepted. The accompanying self-addressed envelope should contain or be attached to the Request for Quotation.
2. The bidder must sign the Proposal and Non-Collusion Affidavit (Signature Page).
3. The Proposal must include all price information. Proposal prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
4. All proposal prices must be typed or written in ink.
5. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the bidder.
6. The bidder must attend the mandatory site inspection at the following date(s) and time(s) if applicable
7. Proposal Bond and/or Letter of Surety Requirement: **NO**
8. Contract Bond Requirement: **NO**
- 9a. Insurance Requirement: **YES** Page 6 of "Instruction To Bidders"
Except \$1MM instead of \$2MM
- b. Automobile Waiver: **NO**
10. An Affirmative Action Information Sheet (attached), Exhibit A
11. Mandatory Affirmative Action Language (attached), Exhibit B
12. Division of Revenue, State of New Jersey Business Registration Certificate (**Mandatory submission, must accompany the bid or the bid will be rejected**)
13. Certification of Registration with the Secretary of State if a foreign (non-NJ) corporation
14. Vendor Disclosure Form (E0-129- Location of Services)
15. Election Law Enforcement Commission Requirements
16. Notice—Set-Off for Sate Tax (P.L. 1999 c.159)
17. The bidder must complete and submit, **Public Law 2005, Chapter 51. (Mandatory submission, must accompany the bid or the bid will be rejected)**

BIDDER GUIDELINES/CHECKLIST (CONTINUED)

18. Certification on Behalf of A Company, Partnership or Organization and All Individuals Whose Contributions are Attributable to the Entity Pursuant to Executive Order No. 117 (2008). (**Mandatory submission, must accompany the bid or the bid will be rejected**)

19. Notarized Affidavit of Non-Collusion (**Mandatory submission, must accompany the bid or the bid will be rejected**)

20. Stockholders / Partnership Disclosure Statement (**Mandatory submission, must accompany the bid or the bid will be rejected**)

REQUEST FOR QUOTATION
THIS IS NOT AN ORDER

DATE OF REQUEST: NOVEMBER, 2008

Sealed proposals for Requisition RM-651 will be received in the New Jersey Turnpike Authority Administrative Offices, 581 Main St., Woodbridge, New Jersey, as stated on the cover page at which time and place said proposal will be publicly opened and read.

INTENTION

It is the intention of the Authority to issue a Price Agreement for the purchase of Specialty Welding Gases for the Central, Northern and Southern areas of the NJ Turnpike. Items purchased off this Agreement will be delivered **as directed** by the Authority.

BID SHEET INSTRUCTIONS

The Agreement will be awarded to the Bidder who proposes the lowest **total** cost for the Items as listed on the Request for Quotation. Unit prices for each item must be submitted. No lump sum bids will be accepted.

If a bidder is basing the proposal on items other than what is specified, and wishes the items he proposes to be considered as an "Approved Equivalent", the Bidder **shall** submit on the Exception Sheet in the **exact** format of the line item on the Request for Quotation contained herein, the item number, an item description, including manufacturers name, model number, and packaging quantities of those Items which the Bidder proposes to substitute. The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority. All items are to be bid FOB Destination. All shipping, handling, and other costs should be considered in the bid price.

Award will be made to the lowest, responsible bidder for the total items bid.

**Specifications for Gases
Various, Specialty & Industrial**

GENERAL:

This specification was prepared for the purpose of entering into a contract for furnishing various specialty and industrial compressed gases.

Authority contacts regarding this contract **after an award** is made shall be the following:

Primary Contact

Joseph Pennise
Assistant Equipment Manager
Central Shop
Hightstown, NJ 08520

Secondary Contact

Thomas Pizzuto
Administration Assistant
Central Shop
Hightstown, NJ 08520

CONDITIONS:

During the period of the contract, no change is permitted in any of its conditions and specifications unless the vendor receives written approval from the Director of Purchasing. The Authority reserves the right to bid individual requirements separate from any contract resulting from this bid when deemed in its best interest. All prices/discounts are firm. FOB destination and no subject to increase during the period of the contract.

CATALOGS AND PRICE LISTS:

The successful vendor is required to forward additional copies of identical price lists to contract participants on request. Failure to do so may result in cancellation of the contract.

DELIVERY:

Vendor must be able to service and deliver to the locations being bid. It is required that delivery of requested product be within a 24 hour period. Circumstances may exist wherein a 48 hour period may be allowed with prior approval. The successful bidder shall be prepared to make delivery as indicated. Should it not be possible to accomplish deliveries within the authorized time after receipt of order, the Authority shall be advised immediately so as to permit purchase from another source, the difference between the actual cost incurred and the bid price of the non performing vendor to be deducted from any monies due to the non performing vendor. There will be no back orders.

LOCATIONS OF DELIVERY:

Northern Division	Central Shop	Southern Division
14 Port Street	Interchange 8	200 Mount Laurel Rd
Newark, NJ 07114	Hightstown, NJ 08520	Mt.Laurel, NJ 08054

DELIVERY INSTRUCTIONS:

Normal shipments shall be 40 cylinders. Partial shipments will be completed by the vendor when requested by the Authority. Inspection and acceptance of shipments shall be conducted by the Authority personnel. Empty cylinders will be picked up in conjunction with delivery, (one for one) Request for pick ups will be made by phone. Vendor will reconcile cylinder inventory with the Authority at a minimum of six month intervals.

TRANSITIONAL PERIOD:

When services are terminated by contract expiration and no new contract exists or a new / different vendor is awarded this contract, it shall be incumbent upon the current / previous vendor to continue service until a new vendors equipment is completely operational. At no time should this contract extend more and 180 days beyond the expiration of the existing contract. The vendor will be reimbursed for this service at the prior contract rate schedule.

FOREIGN PRODUCT:

Vendor must indicate country of origin of any foreign product offered.

BILLING:

Bills, invoices and credits memos should be mailed to the address given on the purchase order.

SPECIFICATIONS:

All gases covered in the contract must be of the quality specified and certified standard submitted when requested. All applicable gases covered in this agreement must meet U.S.P. Standards and Specifications and be so labeled, (2.12, 2.12-B.5) MSDS sheet.

Cylinders are to be equipped with a cap to protect the cylinder valve. All cylinders to meet U.S. Department of Transportation (DOT) applicable specifications. Each cylinder shall have a stamped cylinder identification number and also where pertinent, a sticker indicating the concentration of gas contained therein.

SPECIAL CONDITIONS:

Pertinent rental / demurrage charges are indicated in this bid. Rent / demurrage, if any will be charged on the first day of the month after the cylinder is received. Rent / demurrage will be charged only on those containers on hand. Tank rental must be included in the bidding process.

The Authority will pay the vendor for the loss or damage to any cylinder resulting from lack of ordinary care while in the custody of the Authority provided that in no case this charge exceeds the amount which the vendor has authorized as sales price for such cylinder. The successful vendor will be required to reconcile cylinder inventory with all accounts every six months. If the vendor fails to approach and resolve the discrepancy, the Authority records will govern.

END OF SPECIFICATIONS

REQUEST FOR QUOTATION

ITEM	QUAN.	UNIT OF MEAS.	DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
1	1	CYLINDER	30 POUND PROPANE		
2	1	CYLINDER	20 POUND PROPANE		
3	1	CYLINDER	LIQUID 100 POUND PROPANE		
4	1	CYLINDER	100 POUND PROPANE		
5	1	CYLINDER	40 POUND PROPANE		
6	1	CYLINDER	33 POUND PROPANE		
7	1	CYLINDER	20 POUND OXYGEN		
8	1	CYLINDER	250 CF OXYGEN		
9	1	CYLINDER	ACEMC 10 CF ACETYLENE		
10	1	CYLINDER	ACEMED ACETYLENE		
11	1	CYLINDER	ACE 150 CF ACETYLENE		
12	1	CYLINDER	40 CF PRESCO ACETYLENE		
13	1	CYLINDER	NIT 50 NITROGEN		
14	1	CYLINDER	330 CF NITROGEN		
15	1	CYLINDER	330 CF ARGON		

ITEM	QUAN.	UNIT OF MEAS.	DESCRIPTION	UNIT PRICE	TOTAL DOLLAR AMOUNT
16	1	CYLINDER	ARG 139 ARGON		
17	1	CYLINDER	75 ARGON 25 CO2 375 CF ARGON MIX		
18	1	CYLINDER	75 ARGON 25 CO2 150 CF ARGON MIX		
19	1	CYLINDER	HELIUM, ARGON & CO2 380 CF TRI MIX		
20	1	CYLINDER	30 POUND MAPP GAS		
21	1	EACH	REBUILD GAUGES		
22	1	EACH	REBUILD TORCHES		
23	1	MONTH	DEMURRAGE RENTAL FOR VENDOR CYLINDER		
24	1	EACH	LOST / DAMAGED CYLINDER (MAXIMUM COST)		

GRAND TOTAL OF ITEMS 1 THROUGH 24 = \$ _____

Bidder's Must Bid On All Items; Lump Sum Bid Will Not Be Accepted.

ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA FAX NO LATER THAN FIVE (5) BUSINESS DAYS BEFORE BID OPENING

DELIVERY DATE _____, to sites as specified in the bid specifications.
Discount Terms Based On Net 30 Days Only.

NEW JERSEY TURNPIKE AUTHORITY

AUTHORIZED SIGNATURE

Name of Company and / Authorized Signature of Bidder

NEW JERSEY TURNPIKE AUTHORITY

NO RESPONSE BID SURVEY

BID REQUISITION NUMBER :

PROPOSAL TITLE

If you do not choose to respond to this Bid, please complete the form below:

Name of Company _____

Reason you did not respond (Check all that apply)

- Cannot supply product or service
- Cannot meet technical specifications
- Cannot meet delivery specifications
- Cannot meet legal requirements
(i.e. bid/performance/security/insurance, etc.)
- Cannot provide a competitive price at this time
- Interested in receiving specifications for informational purposes only.
- Insufficient lead time to respond
- Other☺(please be specific)

Do you wish to remain on our mailing list?

Yes No

Additional comments: _____

Signed☺(optional) _____

Company: _____

REASONS FOR BID REJECTION

The Authority sometimes has to reject bids that are not filed on time or submitted properly. Below is a list of reasons for bid rejection. Please use as a guide in preparing bids.

TYPICAL REASONS FOR BID REJECTION:

- LATE BID – DATE AND TIME
- FAILURE TO COMPLETE AND SUBMIT BID QUOTATION (INCOMPLETE BID)
- FAILURE TO SIGN AND NOTORIZE PROPOSAL AND NON-COLLUSION AFFIDAVIT (SIGNATURE PAGE)
- FAILURE TO COMPLETE STOCKHOLDER DISCLOSURE STATEMENT
- FAILURE TO SUBMIT AFFIRMATIVE ACTION COMPLIANCE
- FAILURE TO SUBMIT MANDATORY SAMPLES (when required)
- FAILURE TO ATTEND MANDATORY BIDDER’S CONFERENCE/SITE INSPECTION (when required)
- FAILURE TO SUBMIT CHAPTER 51 (EO 134) WITH THE BID
- FAILURE TO SUBMIT BUSINESS REGISTRATION CERTIFICATE WITH THE BID
- FAILURE TO SUBMIT PROPOSAL BID GUARANTEE WITH THE BID
- FAILURE TO SUBMIT PUBLIC WORKS CERTIFICATE WITH THE BID (When Required)

THE FOLLOWING CHECKLIST IS PROVIDED TO FURTHER ASSIST THE BIDDER IN COMPLETING THE BID:

- SUBMIT PROOF OF INSURANCE REQUIREMENTS (when required)
- IF BIDDING AN ALTERNATE, PROVIDE DETAILED SPECIFICATION(S)
- QUOTE THE SPECIFIED UNIT OF MEASURE
- INCLUDE ALL REQUIRED DOCUMENTS - CATALOG(S)/PRICE LIST(S)/SPECIFICATION(S) (when required)

