

SADC FINAL REVIEW

Application for the Sale of a Development Easement

Checklist for Final Review Packet

FARM NAME: _____

COUNTY: _____

MUNICIPALITY: _____

BLOCK(S): _____

LOT(S): _____

ACRES: _____

SADC ID #: _____

1. County Agriculture Development Board's Final Approval Resolution

- Farm name, owners and block and lot identification
- Estimated total number of acres
- Purchase price of the development easement, expressed as a per acre value and estimated total value
- Source and amount of local cost share funding or other third party contributions to cover the local cost share requirement;
- Installment payment schedule, if applicable
- Number and type of all existing housing opportunities
- Number, type and size of all approved exception areas, including any proposed housing opportunities to be permitted within them and any other restrictions or limitations to be placed on the exception area(s)
- Number of RDSOs allocated
- Number and type of existing agricultural labor housing units
- Description of any preexisting nonagricultural uses (extent/size, location, etc.)
- Description of any preexisting or proposed trail or access easements (extent/size and location)
- Identify whether the county is requesting SADC funding from its base grant only, the competitive grant fund, or both

- ❑ Federal Farm and Ranch Lands Protection Funds requested, if applicable (amount, cost share)
- ❑ Any other applicable documents

2. County Board of Chosen Freeholders Resolution of Final Approval

- ❑ County Board of Chosen Freeholders Resolution granting approval of the purchase of the development easement on the respective farm and dedicating sufficient funds to cover the county’s required cost share
- ❑ Concurrence with CADB resolution provisions

3. Landowner Agreement to Sell a Development Easement

Signed copy of the landowner’s acceptance of the purchase price, or an executed copy of the county’s agreement to purchase the development easement, if one exists.

4. Municipal Governing Body’s Resolution of Final Approval

- ❑ Name of farm
- ❑ Block/Lot designation
- ❑ Approval of the municipality’s purchase of the development easement
- ❑ Purchase price of development easement by the county
- ❑ Source and amount of municipal cost share funding, if applicable
- ❑ Installment payments, if applicable to municipal cost share (describe installment payment amounts, schedule of payments)
- ❑ A copy of the appropriate ordinance authorizing the municipality’s purchase and resale of the development easement if the development easement was acquired by the municipality, if applicable
- ❑ Any other applicable documents.

5. 8 ½ x 11 GIS Aerial map with disc or electronic file of subject farm

- ❑ Identify premises boundaries (label block and lot numbers; acres)
- ❑ Describe and label exceptions (severable/nonseverable, size, etc.)
- ❑ Identity and label existing residential units (single-family, agricultural labor)
- ❑ Identify and label any trail easements or other easements anticipated (do not have to include proposed road right-of-way, bridge easements, etc. at this time).

6. Request for Amendments

- ❑ Internal
- ❑ Requiring SADC review and approval