



OFFICE OF THE STATE COMPTROLLER

CONTRACT COMPLIANCE FORM D

POST-AWARD NOTICE FOR EMERGENCY CONTRACTS VALUED AT MORE THAN \$2.5M

Submit to contracts@osc.nj.gov no later than 30 business days after the award

Date of Contract Award: _____	Contract/Purchase Amount: _____
Government Unit Name: _____	
Today's Date: _____	
Contract Title and Description: _____	
Government Unit Type:	
<input type="checkbox"/> State Department or Authority	<input type="checkbox"/> State College
<input type="checkbox"/> County or County Authority	<input type="checkbox"/> County College
<input type="checkbox"/> Municipality or Municipal Authority	<input type="checkbox"/> Joint Purchasing/Coop Pricing System
<input type="checkbox"/> School District/Board of Education	<input type="checkbox"/> Joint Insurance Fund/Health Insurance Fund
<input type="checkbox"/> Other: _____	
Government Unit Contract, Bid, RFP or Tracking #: _____	
Name of Vendor (s) or Contractor(s): _____	
Source(s) of Funding:	
<input type="checkbox"/> State	<input type="checkbox"/> Local
<input type="checkbox"/> Federal	<input type="checkbox"/> Bond
<input type="checkbox"/> Specify Source e.g. NJEIT, CDBG, FEMA: _____	
Contract Type:	
<input type="checkbox"/> Construction	<input type="checkbox"/> Professional Services
<input type="checkbox"/> Goods	<input type="checkbox"/> Services (other than Professional Services)
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Sale/Purchase of Property
	<input type="checkbox"/> Lease
Contract Term (describe in months or years): _____	
<input type="checkbox"/> New Contract	<input type="checkbox"/> Extension
Statutory Authorization for Emergency Contract:	
<input type="checkbox"/> Local Public Contracts Law (N.J.S.A. 40A:11-6)	
<input type="checkbox"/> Public Schools Contracts Law (N.J.S.A. 18A:18A-7)	
<input type="checkbox"/> State College Contracts Law (N.J.S.A. 18A:64-57)	
<input type="checkbox"/> County College Contracts Law (N.J.S.A. 18A:64A-25.6)	
<input type="checkbox"/> State Procurement Law (N.J.S.A. 52:34-10(b))	
<input type="checkbox"/> Treasury Circular 11-14-DPP	
<input type="checkbox"/> DPMC Policy – DPMC-10-03	
<input type="checkbox"/> Executive Order 37	
<input type="checkbox"/> Other: (Cite statute, administrative code or applicable policy): _____	
Submission includes: (Check all that apply)	
<input type="checkbox"/> Approval of a waiver from bidding due to emergency	
<input type="checkbox"/> Justification for emergency contract	
<input type="checkbox"/> Declaration of emergency	
<input type="checkbox"/> Resolution authorizing emergency	
<input type="checkbox"/> Signed Contract	
Contact information of government official responsible for submission to OSC:	
Name: _____	
Phone Number: _____	Email Address: _____

Pursuant to N.J.S.A. 52:15C-14, all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.