



OFFICE OF THE STATE COMPTROLLER

CONTRACT COMPLIANCE FORM D

POST-AWARD NOTICE FOR EMERGENCY CONTRACTS VALUED AT MORE THAN \$2M

Submit to contracts@osc.nj.gov no later than 30 business days after the award

Date of Contract Award: _____ **Contract/Purchase Amount:** _____

Government Unit Name: _____

Today's Date: _____

Contract Title and Description: _____

Government Unit Type:
 State Department or Authority State College
 County or County Authority County College
 Municipality or Municipal Authority Joint Purchasing/Coop Pricing System
 School District/Board of Education Joint Insurance Fund/Health Insurance Fund
 Other: _____

Government Unit Contract, Bid, RFP or Tracking #: _____

Name of Vendor (s) or Contractor(s): _____

Source(s) of Funding:
 State Local Federal Bond
 Specify Source e.g. NJEIT, CDBG, FEMA: _____

Contract Type:
 Construction Professional Services Sale/Purchase of Property
 Goods Services (other than Professional Services) Lease
 Other: _____

Contract Term (describe in months or years): _____
 New Contract Extension

Statutory Authorization for Emergency Contract:
 Local Public Contracts Law (N.J.S.A. 40A:11-6)
 Public Schools Contracts Law (N.J.S.A. 18A:18A-7)
 State College Contracts Law (N.J.S.A. 18A:64-57)
 County College Contracts Law (N.J.S.A. 18A:64A-25.6)
 State Procurement Law (N.J.S.A. 52:34-10(b))
 Treasury Circular 11-14-DPP
 DPMC Policy – DPMC-10-03
 Executive Order 37
 Other: (Cite statute, administrative code or applicable policy): _____

Submission includes: (Check all that apply)
 Approval of a waiver from bidding due to emergency
 Justification for emergency contract
 Declaration of emergency
 Resolution authorizing emergency
 Signed Contract

Contact information of government official responsible for submission to OSC:
Name: _____
Phone Number: _____ **Email Address:** _____

Pursuant to N.J.S.A. 52:15C-14, all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.