



OFFICE OF THE STATE COMPTROLLER

CONTRACT COMPLIANCE FORM E2

**POST-AWARD NOTIFICATION FOR CONTRACTS UNDER EXECUTIVE ORDER 166
FOR CONTRACTS VALUED AT \$150,000 OR MORE INVOLVING COVID-19 RECOVERY FUNDS**

Submit to contracts@osc.nj.gov no later than 20 business days after contract award

Date of Contract Award: _____	Awarded Amount: _____	OSC File #: _____	Today's Date: _____
State Department or Authority: _____			
Contract Title and Description: _____			
Project #, Bid, RFP or Waiver #: _____			
Name of Vendor(s) or Contractor (s): _____			
Source(s) of Federal Funding: Specify Source e.g. CORONAVIRUS RELIEF ACT (CRF), FEMA, CARES ACT, Consolidated Act or any other COVID-19 funding source: _____			
Contract Type: <input type="checkbox"/> Professional Services <input type="checkbox"/> Services (other than Professional Services) <input type="checkbox"/> Goods <input type="checkbox"/> Construction <input type="checkbox"/> Other: _____			
Contract Term (describe in months or years): _____ <input type="checkbox"/> New Contract <input type="checkbox"/> Renewal/Extension <input type="checkbox"/> Amendment/Supplement Contract Execution Date: _____ Contract End Date: _____			
Procurement Method: <input type="checkbox"/> Waiver (Exempt from Advertisement) <input type="checkbox"/> State Contract Purchase <input type="checkbox"/> Cooperative Purchase <input type="checkbox"/> Invitation to Bid (low bid) <input type="checkbox"/> Request for Proposals <input type="checkbox"/> Request for Qualifications <input type="checkbox"/> Delegated Purchasing Authority (DOH, OEM, DHS & DCF only) <input type="checkbox"/> Other: _____			
Statutory Authority: <input type="checkbox"/> State Procurement Law (N.J.S.A. 52:34-6 et seq./N.J.S.A. 52:32-2) <input type="checkbox"/> Executive Order 37 <input type="checkbox"/> Other: (Cite statute, administrative code or internal procurement policy): _____			
SUBMISSION INCLUDES (check all that apply):			
EXCEPTIONS FROM BIDDING:		STATE AUTHORITIES/INSTRUMENTALITIES, COLLEGE or UNIVERSITY	
DPP WAIVER or DPA:		<input type="checkbox"/> Purchase Order	
<input type="checkbox"/> Complete Waiver Packet		<input type="checkbox"/> Vendor Quotes or Proposals	
<input type="checkbox"/> Justification for waiver		<input type="checkbox"/> Any required approvals	
Approvals:		<input type="checkbox"/> FULLY EXECUTED CONTRACT	
<input type="checkbox"/> CCAU Approval <input type="checkbox"/> OMB Approval <input type="checkbox"/> DAG Approval		<input type="checkbox"/> Terms & Conditions	
<input type="checkbox"/> OIT Approval <input type="checkbox"/> Treasury Approval		<input type="checkbox"/> Federal Rider	
<input type="checkbox"/> Purchase Order		<input type="checkbox"/> Resolution authorizing purchase	
<input type="checkbox"/> Vendor Quotes or Proposals			
<input type="checkbox"/> FULLY EXECUTED CONTRACT			
STATE CONTRACT PURCHASE		COOPERATIVE PURCHASE	
State Contract #: _____		Issuing Agency: _____	
<input type="checkbox"/> Purchase Order <input type="checkbox"/> Vendor Quote (if required)		<input type="checkbox"/> Purchase Order <input type="checkbox"/> Participating Addendum	
PUBLICLY ADVERTISED:			
<input type="checkbox"/> Bid/RFP as issued <input type="checkbox"/> Addenda/Clarifications		<input type="checkbox"/> Summary of ratings or rankings	
<input type="checkbox"/> The bid/proposal of successful vendor/contractor		<input type="checkbox"/> Recommendation of Award <input type="checkbox"/> Evaluation Report	
<input type="checkbox"/> Bid tabulation		<input type="checkbox"/> All documents associated with a bid protest	
<input type="checkbox"/> FULLY EXECUTED CONTRACT		<input type="checkbox"/> Any required published notices (legal ads)	
Contact information (individual responsible for submission to OSC):			
Name: _____			
Phone Number: _____		Email: _____	
Accountability Officer Name: _____		Email: _____	

Pursuant to N.J.S.A. 52:15C-14 and E.O. 166 (Murphy), all government units shall provide full assistance and cooperation to the New Jersey Office of the State Comptroller (OSC) with any contract review and shall provide additional documents when requested.