

NJ Dept. of Labor & Workforce Development
Division of Wage and Hour Compliance
PO Box 389
Trenton, NJ 08625-0389

Tel. (609) 292-2305
Fax (609) 695-1174
wage.hour@dol.state.nj.us

OFFICIAL USE ONLY:

Claim# _____ Empl# _____
Field___ IBM___ WC___ No Jurisdiction___
Field Rpt# _____
Case# _____

COMPLAINT FORM – SELECTED LABOR LAWS

The Division of Wage and Hour Compliance does not investigate the legal status of any worker. We apply New Jersey's labor laws equally to all workers, regardless of legal status. We do not share information with U.S. Citizenship & Immigration Services.

Instructions: Complete both sides of this form and answer all questions. Type or print legibly. Attach any documents that support your claim. Mail or fax all documents to the address at the top of this page.

For more information about filing a claim, visit www.nj.gov/labor. Click on Wage & Hour and go to the section on "File a Claim."

Filing by e-mail: You may file your claim electronically by sending an e-mail to Wage & Hour and attaching this completed document in Adobe Portable Document Format (PDF) format. If you file by e-mail, scan all your supporting documents into PDF format, and attach the PDF(s) to your e-mail.

Filing Anonymously: The business in question has the right, under the Open Public Records Act (OPRA), to see all information on this claim. If you want to file an anonymous claim, write "ANONYMOUS" in the name section and leave the address blank. Provide as much information as you can without revealing personal details. Mail or fax your claim. If you want to remain anonymous, do NOT send your claim by e-mail.

Claimant Information

1. First Name _____ Last Name _____ M.I. _____	3. Daytime Telephone No. _____
2. Mailing Address _____ Floor / Apt. No. _____	4. Cell / Alternate Telephone No. _____
City _____ State _____ ZIP Code _____	5. Social Security No. <i>(if you prefer, leave blank)</i> _____

6. Is a third party *(such as an attorney, agency, or legal service)* submitting this claim as your representative or agent?

Yes If yes, answer items #7 - 11. No If no, go to item #12.

7. Name of Person, Agency or Service _____	9. Third Party Telephone No. _____
8. Mailing Address _____	10. Fax No. _____
City _____ State _____ ZIP Code _____	11. e-mail _____

Business Information

12. Business Name _____	15. Business Telephone No. _____
13. Business <u>Street</u> Address <i>(not a P.O. Box)</i> _____	16. Fax No. _____
City _____ State _____ ZIP Code _____ County _____	17. e-mail _____
14. Business Mailing Address <i>(if different from street address)</i> _____	18. Name & Title of Contact Person _____
City _____ State _____ ZIP Code _____	19. Contact Telephone No. _____

Complaint Details

20. Explain why you believe the business in item #12 violated the law. Attach any documents that support your complaint.

- Ban the Box – Opportunity to Compete for Persons with Criminal Records N.J.S.A. 34:8B-1 et seq.
- Unemployed Need Not Apply – Prohibited Job Advertisements N.J.S.A. 34:6B-1 et seq.
- Health Benefits – Notice Required by Employer of Change N.J.S.A. 34:11A-16 et seq.
- Records Required Relative to Collection, Transportation of Solid Waste N.J.S.A. 34:11-68
- Other – Please explain.

21. I understand that the business has the right, under the Open Public Records Act (OPRA), to request all information on this claim. (If you are filing anonymously, you are not required to sign below.)

Signature

Date

Signature of Parent or Guardian (required if claimant is under 18 years old)

Date