

B-6



STATE OF NEW JERSEY

**FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION**

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In the Matter of Edward Byrnes, Sign
Maker 2, Brick Township

CSC DKT. NO. 2016-712

ISSUED: **OCT 26 2015** BS

The Civil Service Commission, at its meeting of October 21, 2015, accepted and granted the attached request to accept out-of-title work, as described, in the above matter.

Edward Byrnes is to provide a copy of this decision with the promotional application that he submits upon examination announcement. In addition, the Division of Agency Services shall also accept applicable and documented out-of-title work experience from other promotional examination applicants.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

**DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 21ST DAY OF OCTOBER, 2015**

Robert M. Czech

Robert M. Czech
Chairperson
Civil Service Commission

Inquiries
and
Correspondence

Henry Maurer
Director
Division of Appeals and Regulatory Affairs
Civil Service Commission
P. O. Box 312
Trenton, New Jersey 08625-0312

Attachment

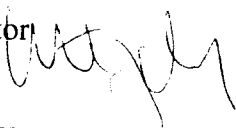
c: Edward Byrnes
Joanne Bergin
Kelly Glenn

MEMORANDUM

Date: July 29, 2015

To: Henry Maurer, Director
Appeals and Regulatory Affairs

From: Kenneth Connolly, Director
Agency Services



Subject: Approval of Out-of-Title Work Experience; Mr. Edward Byrnes; Brick Township

The attached request for the approval of out-of-title work experience has been received from Ms. Joanne Bergin, Business Administrator for Brick Township.

By way of background, Mr. Edward Byrnes was recently denied eligibility for the title of Sign Maker 2 (03704) because he lacked three (3) years of experience in work involving sign design, layout, lettering, or graphic arts. In the attached eligibility determination, it was acknowledged Mr. Byrnes possesses three (3) years and eleven (11) months of out-of-title experience. As a result, the township is requesting the Commission accept the out-of-title work performed by Mr. Edward Byrnes, in accordance with *N.J.A.C. 4A:4-2.6(c)*.

Brick Township acknowledges Mr. Byrnes has been employed with the Township in the Public Works Department since 2001. Sanctioned by the Township, out of business necessity, Mr. Byrnes has been performing the related work for the title of Sign Maker 2 for nearly five years. Unfortunately, the employee's title has not been changed to adequately reflect the level of work he has been performing.

The Division of Agency Services supports the request of Brick Township to accept the out-of-title work experience of Mr. Edward Byrnes and seeks the Commission's approval of this request.

Should you have any questions or concerns, please contact Mr. Jeffrey Salvatore (609-292-7056; Jeffrey.salvatore@csc.nj.gov).

KC/JS

Attachments

TOWNSHIP OF BRICK

OCEAN COUNTY, NEW JERSEY
401 CHAMBERS BRIDGE ROAD, BRICK, N.J. 08723

John G. Ducey, Mayor

Office of the Business Administrator

Township Council:

Susan Lydecker – President
Jim Fozman – Vice President
Heather deJong
Bob Moore
Paul Mummolo
Marlanna Pontoriero
Andrea Zapcic



Joanne Bergin
732-262-1050
Fax: 732-451-0257
jbergin@twp.brick.nj.us
www.twp.brick.nj.us

March 23, 2015

Civil Service Commission
P.O. Box 312
Trenton, N.J. 08625-0312

Re: Edward Byrnes
Sign Maker 2

To Whom It May Concern:

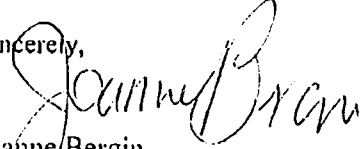
The Township is in receipt of the attached determination from Civil Service indicating that Edward Byrnes does not meet the requirements for the position of Sign Maker 2 due to lack of the required three (3) years of experience.

Mr. Byrnes has served the Township of Brick since April 1987. In 2011, Mr. Byrnes was transferred to Public Works due to reorganization and reallocation of personnel. Unfortunately, Mr. Byrnes was classified incorrectly and was assigned duties outside of the parameters of his permanent title of Clerk 2 and Clerk 3 for almost four (4) years.

We respectfully request that you consider using the time Mr. Byrnes has accrued working out-of-title in recognition of the fact that he performed all of the duties and responsibilities of a Sign Maker 2 since his transfer to Public Works in May of 2011.

Thank you for your kind consideration of this matter. If you wish to discuss this matter further, please feel free to contact me at 732-262-1050.

Sincerely,


Joanne Bergin
Business Administrator

c Mayor John G. Ducey
Sarah Zimmer-Scarpelli, Personnel Coordinator
Edward Byrnes
Personnel File

