



February 16, 2017 settlement conference. Moreover, the appointing authority argues that the petitioner does not deny that she received the notice to appear and that she failed to contact the parties to indicate that she would not appear.

### CONCLUSION

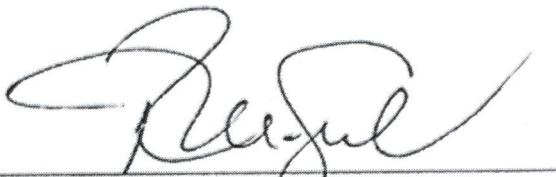
In this matter, although the petitioner states that she did not understand the notice to appear at OAL, such information does not establish her contentions. The petitioner does not deny that she received the notice to appear from OAL. Even if she did not understand the information contained in the notice to appear, it was her responsibility for a matter as important as an OAL settlement conference to telephone the OAL to have the notice explained to her **prior** to her non-appearance. However, she did not do so. The Commission cannot fathom why the petitioner would not contact the OAL for clarification regarding a matter as important as a proceeding relating to her removal from employment. As such, the Commission can find no basis to excuse the petitioner's non-appearance. Accordingly, good cause does not exist to grant the petitioner's request in this matter.

### ORDER

Therefore, it is ordered that the request to reinstate the appeal be denied and the appeal be dismissed.

This is the final administrative determination in this matter. Any further review should be reviewed in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE DAY OF , 2017



Robert M. Czedo, Chairperson  
Civil Service Commission

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