



STATE OF NEW JERSEY  
CIVIL SERVICE COMMISSION

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Robert M. Czech  
*Chair/Chief Executive Officer*

**MINUTES OF REGULAR MEETING OF  
THE CIVIL SERVICE COMMISSION  
APRIL 1, 2015**

**Robert M. Czech, Chairperson  
Thomas J. Perna  
Richard E. Williams**

**APRIL 1, 2015**

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**A regular meeting of the Civil Service Commission was held on Wednesday, April 1, 2015, in Trenton, New Jersey.**

**PRESENT: Robert M. Czech, Chairperson, Members Thomas J. Perna and Richard E. Williams; Pamela Ullman, Deputy Attorney General; Henry Maurer, Director, Division of Appeals and Regulatory Affairs.**

**In accordance with L.1975, c.231, the Secretary to the Civil Service Commission opened the meeting with the following statement:**

**Notice of this meeting was filed with the Secretary of State and sent to the Trentonian, Trenton Times, Courier-Post and Star Ledger on December 11, 2014, and posted at the Civil Service Commission, 3 Station Plaza, Trenton, New Jersey.**

**All actions were by unanimous vote unless otherwise specified.**

**DISMISSAL FOR FAILURE TO APPEAR**

**The Civil Service Commission dismissed the following cases without prejudice for failure to appear at the scheduled hearing before the Office of Administrative Law:**

Yvette Franklin, Cook-12 months, New Jersey Department of Children and Families, 7 working day suspension.

Thomas Lasky, Ocean County Department of Security, release at the end of working test period.

**ACTION:** The Civil Service Commission noted the dismissal of appeals without prejudice.

**WITHDRAWAL OF APPEALS**

**The following appeals were withdrawn and removed from the hearing calendar:**

Sean Davis, Correction Lieutenant, NJ State Prison, 15-day suspension.

Carlos Hendrick, Family Service Specialist 2, Children and Families, release at end of working test period.

Christopher Kelly, County Correction Officer, Camden County Correctional Facility, removal.

Mark Nelson, Pumping Station Operator, Township of Sparta, 10 working day suspension, 30 working day suspension, removal.

Raymond Okoro, Human Services Technician, Greystone Park Psychiatric Hospital, Department of Human Services, layoff.

Beverley Peters, Human Services Technician, Department of Human Services, Trenton Psychiatric Hospital, layoff.

Glen Waters, Police Officer, Bayonne Police Department, six (6) removals.

Barry Ashford, Custodial Worker, Newark Public School District, resignation not in good standing.

**ACTION:** The Civil Service Commission noted the withdrawal of appeals without prejudice.

**SECTION A – HEARING MATTERS**

**A-1 SETTLEMENTS**

Lisa Byers  
Vineland Development Center  
Department of Human Services  
Two Removals

Tony Calvanico  
Hudson County  
Department of Corrections  
Suspension

Isaiah Cardinale  
Township of Nutley  
Police Department  
Removal

Timothy Chisolm  
Hudson County  
Department of Corrections  
Suspension

Steven Copeland  
East Jersey State Prison  
Department of Corrections  
Suspension

Ian Damiano  
City of Paterson  
Fire Department  
Removal

Edmond Drishti  
City of Hoboken  
Department of Public Safety  
Suspension

Keith Flores  
Department of Children and Families  
Release at end of working test period

Beth M. Garrett  
Monmouth County  
Department of Corrections and Youth Services  
Suspension

**VOTE:      Robert M. Czech            (Abstained)**  
                 **Thomas J. Perna                (Yes)**  
                 **Richard E. Williams            (Yes)**

Shanell Gratz  
Department of Human Services  
Green Brook Regional Center  
Suspension

Monica Hurt  
City of East Orange  
Police Department  
Suspension

Cleomise Jean-Pierre  
Department of Human Services  
Woodbridge Developmental Center  
Suspension

Karen Marquez  
Department of Children and Families  
Suspension

Melinda McLendon  
Superior Court of New Jersey-Hudson Vicinage  
Judiciary  
Removal

Donald Mitchell  
Hudson County  
Department of Corrections  
Suspension

Patrice Myers  
New Jersey Veterans Memorial Home Vineland  
Removal

Kian Picquet  
Ann Klein Forensic Psychiatric Center  
Department of Human Services  
Resignation not in good standing

Peter Recigno  
Burlington County Jail  
Suspensions

Mark Salmond  
Juvenile Justice Commission  
Removal

Adrianna Sienkiewicz  
Department of Children and Families,  
Release at end of working test period

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN  
THE ABOVE CASES – SETTLEMENTS**

**ACTION:** The Civil Service Commission acknowledged the settlements.

**A-2 ARNOLD ALFANO**

Arnold Alfano, Firefighter, City of Hoboken, Fire Department, removal effective November 16, 2012, on charges of conduct unbecoming a public employee, violation of rules and regulations, and other sufficient cause.

Recommendation of the Administrative Law Judge – Grant summary decision and uphold the removal.

**ACTION:** The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

**A-3 ANDREW J. BISCIEGLIA**

Andrew J. Bisciegliia, Firefighter, City of Atlantic City, Fire Department, removal effective August 19, 2014, on charges of conduct unbecoming a public employee, neglect of duty, and other sufficient cause.

Recommendation of the Administrative Law Judge – Modify the removal to a five-day suspension.

**ACTION:** The Civil Service Commission ordered a review of the hearing record.

**A-4 DOUGLAS DAND**

Douglas Dand, County Correction Officer, Monmouth County, Department of Corrections and Youth Services, 10-day suspension on charges of inability to perform duties, neglect of duty, and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the 10-day suspension.

**ACTION:** The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

**VOTE:**     **Robert M. Czech**            **(Abstained)**  
              **Thomas J. Perna**           **(Yes)**  
              **Richard E. Williams**     **(Yes)**

**A-5 JAIME DELA CRUZ**

Jaime Dela Cruz, Mechanical Equipment Specialist, Ramapo College of New Jersey, removal effective November 27, 2013 on charges of incompetency, inefficiency, or failure to perform duties; conduct unbecoming a public employee, and discrimination that affects equal employment opportunity including sexual harassment.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:** The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

**A-6 JESSICA FACKLER**

Jessica Fackler, Public Safety Telecommunicator, Salem County, Sheriff's Department, removal effective November 6, 2013, on charges of chronic or excessive absenteeism or lateness.

Recommendation of the Administrative Law Judge – Reverse the removal.

**ACTION:** The Civil Service Commission rejected the recommendation of the Administrative Law Judge and modified the removal to a 10 working day suspension.

**A-7 DAVID KENNEY**

David Kenney, County Correction Officer, Burlington County Jail, 20-day suspension on charges of conduct unbecoming a public employee, neglect of duty, and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the 20-day suspension.

**ACTION:** The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

**A-8 NICOLA KNOX**

Nicola Knox, Firefighter, Atlantic City, Fire Department, removal effective September 18, 2014, on charges of inability to perform duties, chronic or excessive absenteeism, and other sufficient cause.

Recommendation of the Administrative Law Judge – Reverse the removal.

**ACTION:** The Civil Service Commission rejected the recommendation of the Administrative Law Judge and modified the removal to a six month suspension and ordered that the appellant undergo a fitness for duty examination before returning to work.

**A-9 ROBERT LACAILLADE**

Robert Lacaillade, Correction Sergeant, Bayside State Prison, Department of Corrections, removal effective August 1, 2014, on charges of conduct unbecoming a public employee, neglect of duty, and other sufficient cause.

Recommendation of the Administrative Law Judge – Reverse the removal.

**ACTION:** The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

**A-10 RAYMOND POWELL (REMAND)**

Raymond Powell, Code Enforcement Officer, Jackson Township, Department of Community Development, removal effective July 22, 2013, on charges of conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:** The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.



**A-11 SETTLEMENT**


Robert Morton  
Middlesex County  
Department of Adult Corrections  
Removal

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN  
THE ABOVE CASE – SETTLEMENT**

**ACTION:** The Civil Service Commission acknowledged the settlement.

**SECTION B – MISCELLANEOUS MATTERS****B-1 CHANGE IN CLASSIFICATION PLAN – TITLE REACTIVATION**

The Division of Agency Services requests reactivating the title of Social Work Supervisor, Bilingual in Spanish and English.

	<b>MEMORANDUM</b>
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<b>DATE:</b>	March 5, 2015
<b>TO:</b>	The Civil Service Commission
<b>FROM:</b>	Kenneth Connelly, Director Division of Agency Services <i>KC</i>
<b>SUBJECT:</b>	Title Request – Reactivation
<p>The Division of Agency Services, requests on behalf of, the Middlesex County Board of Social Services, the reactivation of the title Social Work Supervisor, Bilingual in English and Spanish.</p> <p>The agency has seen an increase in the number of clients who do not speak English and require assistance in Spanish. This has led to an increase of hiring bilingual employees. Issues and questions arise daily and require Supervisor intervention therefore, it is imperative that a supervisor be able to talk directly with the Spanish speaking client. The Agency believes the ability to use the bilingual variant of the title is necessary for the efficient and effective provision of services to clientele.</p> <p>The changes will become effective at the beginning of the first pay period following the Commission's approval of these actions.</p>	
KC/JT/KP	
<hr/> <small>www.state.nj.us/csc</small>	

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-2 A. M. – CSC DOCKET NO. 2015-119**

A. M. appeals the request by the County of Essex to remove his name from the County Correction Officer (C9979M) eligible list for medical unfitness to perform effectively the duties of the position.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-3 C. M. – CSC DOCKET NO. 2014-1041**

C. M. appeals the request by the City of Newark to remove his name from the Fire Fighter (M2554M) eligible list for medical unfitness to perform effectively the duties of the position.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-4 G. W. – CSC DOCKET NO. 2014-1304**

G. W. appeals the request by the County of Hudson to remove her name from the County Correction Officer (C9977M) eligible list for medical unfitness to perform effectively the duties of the position.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-5 MARIE DIEUJUSTE – CSC DOCKET NO. 2015-1728**

Marie Dieujuste, a Human Services Assistant with the Department of Human Services, Greystone Park Psychiatric Hospital, appeals her lateral displacement in lieu of layoff to the same title, part-time, at Trenton Psychiatric Hospital.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-6 DONALD GOURDINE – CSC DOCKET NO. 2011-5022**

Donald Gourdine, a former Supervising Security Guard with Jersey City, appeals the determination of his layoff rights by the Division of State and Local Operations.

**ACTION:** The Civil Service Commission directed that this appeal be granted in part.

**B-7 LINDA BROWN – CSC DOCKET NO. 2015-852**

Linda Brown, a Senior Library Assistant with Atlantic County, petitions the Civil Service Commission for interim relief of a 45 working day suspension.

**ACTION:** The Civil Service Commission directed that this matter be referred to the Office of Administrative Law for a hearing.

**B-8 JOHN BUONANNO – CSC DOCKET NO. 2015-407**

The Superior Court of New Jersey, Appellate Division, has remanded the issue of John Buonanno's status as a Construction Official with the Borough of Elmwood Park to the Civil Service Commission.

**ACTION:** The Civil Service Commission determined that the appellant is not entitled to a permanent appointment as a Construction Official.

**B-9 STANLEY KOLBE, JR. – CSC DOCKET NO. 2015-1186**

Stanley Kolbe, Jr., a Fire Fighter with the City of Pleasantville, represented by Mark E. Belland, Esq., requests enforcement of the final decision rendered on May 21, 2014 which ordered his retroactive appointment for salary step placement and seniority-based purposes.

**ACTION:** The Civil Service Commission directed that the request for enforcement be dismissed for lack of jurisdiction.

**B-10 JOSE BERRIOS – CSC DOCKET NO. 2014-2327**

Jose Berrios appeals the determination of the Division of Selection Services that he lacked the required amount of permanent status in a title to which the examination is open for the promotional examination for Deputy Fire Chief (PM2159R) Camden.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-11 MATTHEW DIBBS – CSC DOCKET NO. 2015-1623**

The Department of Environmental Protection requests that Matthew Dibbs' out-of-title work experience in the title of Environmental Specialist 2 be accepted to qualify him for the promotional examination for Administrative Analyst 2, Fiscal Management (PS9487G).

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-12 EDWARD FORTUNE – CSC DOCKET NO. 2015-489**

Edward Fortune requests that his application for the Entry Level Law Enforcement Examination (S9999R), Statewide be processed.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-13 FRANKLIN HERNANDEZ – CSC DOCKET NO. 2015-377**

Franklin Hernandez requests that he be permitted to file an application after the closing date for the promotional examination for Police Sergeant (PM5144N), Perth Amboy.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-14 KEITH SPENCE – CSC DOCKET NO. 2014-1323**

Keith Spence appeals his disqualification from the Entry Level Law Enforcement Examination (S9999R), Statewide.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-15 OLAMIDE TORRES – CSC DOCKET NO. 2014-2930**

Olamide Torres requests that she be permitted to submit the application fee for the open-competitive examination for the Law Enforcement Series (S9999R), Statewide.

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-16 JAIME COLON – CSC DOCKET NO. 2014-453**

Jaime Colon, represented by Arthur G. Margeotes, Esq., appeals the bypass of his name on the Police Captain (PM7506M), Elizabeth eligible list.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-17 DONALD INGRASSELINO – CSC DOCKET NO. 2015-93**

Donald Ingrasselino appeals the bypass of his name on the Deputy County Emergency Management Coordinator (C0641R), Bergen County eligible list.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-18 JANIE REID – CSC DOCKET NO. 2014-1470**

Janie Reid appeals the bypass of her name on the Police Lieutenant (PM5014M), East Orange eligible list.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-19 MELANIE MILADINOV – CSC DOCKET NO. 2015-1618**

The Department of Law and Public Safety requests that the provisions of *N.J.A.C.* 4A:4-1.1(c) be relaxed in order to allow Melanie Miladinov to be provisionally appointed, pending promotional examination procedures, to the competitive title of Principal Clerk.

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-20 CHANTAE RAMOS – CSC DOCKET NO. 2015-586**

The Division of Agency Services, on behalf of the Department of the Treasury, requests that the provisions of *N.J.A.C.* 4A:4-1.1(c) be relaxed in order to allow Chantae Ramos to be provisionally appointed, pending promotional examination procedures, to the competitive title of Technical Assistant 3.

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-21 THOMAS FARRELL – CSC DOCKET NO. 2014-3184**

Thomas Farrell appeals the determination of the Division of Selection Services denying his request for a make-up examination for Sheriff's Officer Captain (PC2156R), Middlesex County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-22 HARJEET KHOSA – CSC DOCKET NO. 2014-3143**

Harjeet Khosa appeals the determination of the Division of Selection Services denying his request for a make-up examination for Sheriff's Officer Sergeant (PC2152R), Middlesex County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-23 ARUNA PATEL – CSC DOCKET NO. 2015-1534**

Aruna Patel requests a make-up for the open competitive examination for Human Services Specialist 1, (C0446S), Hudson County.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-24 KENNETH CONNELLY – CSC DOCKET NO. 2015-1811**

Kenneth Connelly appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove the appellant's name from the Human Services Specialist 4 (PC1388R), Union County, eligible list due to his failure to respond to the Notice of Certification.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-25 JENNIFER FERNANDEZ – CSC DOCKET NO. 2015-340**

Jennifer Fernandez appeals the decision of the former Division of Classification and Personnel Management, which upheld the removal of her name from the Correction Officer Recruit (S9988R), Department of Corrections, eligible list on the basis of an unsatisfactory criminal history.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-26 JOHN GERVATO – CSC DOCKET NO. 2015-295**

John Gervato appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove the appellant's name from the Fire Prevention Specialist (M0558R), City of Hoboken, eligible list due to his failure to respond to the Notice of Certification.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-27 WILLIAM PEREZ – CSC DOCKET NO. 2014-2589**

William Perez, represented by Michael L. Prigoff, Esq., appeals the decision of the former Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove the appellant's name from the State Park Police Officer Trainee (S9999M), Department of Environmental Protection, eligible list due to his unsatisfactory driving record.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-28 DAVID THOMAS – CSC DOCKET NO. 2014-2984**

David Thomas appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove the appellant's name from the Public Information Assistant (M0284R), City of Elizabeth, eligible list due to his failure to respond to the Notice of Certification.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-29 A. D. – CSC DOCKET NO. 2013-2950**

A. D., an Institutional Trade Instructor 1, Cooking with the Department of Corrections, represented by Estelle Flynn Lord, Esq., appeals the determination of the Commissioner of the DOC, stating that the appellant failed to present sufficient evidence to support a finding that she had been subjected to violations of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-30 K. E. – CSC DOCKET NO. 2014-407**

K. E., a Chaplain with Greystone Park Psychiatric Hospital, Department of Human Services, appeals the determination of the former Chief of Staff of DHS, stating that the appellant failed to present sufficient evidence to support a finding that he had been subjected to additional violations of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied but the new allegation be remanded to the appointing authority.

**B-31 E. H. – CSC DOCKET NO. 2014-475**

E. H., a Supervisor of Chaplaincy Services with Greystone Park Psychiatric Hospital, Department of Human Services, appeals the determination of the former Chief of Staff of DHS, finding that she had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-32 L. N. – CSC DOCKET NO. 2014-234**

L. N., a Truck Driver Single Axle with the Department of Transportation, appeals the decision of the Division of Civil Rights and Affirmative Action for DOT, which found that the appellant did not present sufficient evidence to support a finding that he had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-33 A. R. – CSC DOCKET NO. 2015-703**

Dr. A. R., a Physician Specialist 1 with Ancora Psychiatric Hospital, Department of Human Services, appeals the determination of the Equal Employment Opportunity Director, stating that the appellant failed to present sufficient evidence to support a finding that he had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.



**B-34 M. R. – CSC DOCKET NO. 2013-3554 AND 2014-410**

M. R., a Family Service Specialist 2 with the Department of Children and Families, appeals the determinations of the Office of Equal Employment Opportunity and Affirmative Action, stating that the appellant failed to present sufficient evidence to support a finding that she had been subjected to violations of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that these appeals be granted in part.

**B-35 S. R. – CSC DOCKET NO. 2014-3019**

S. R., a Social Worker Supervisor 3 at Ancora Psychiatric Hospital, Department of Human Services, appeals the decision of the Office of Equal Employment Opportunity, which found that the investigation had only substantiated one of the appellant's allegations that she had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-36 A. W. – CSC DOCKET NO. 2015-758**

A. W., a Technician with the Motor Vehicle Commission, appeals the determination of the Chairman and Chief Administrator stating that the appellant did not present sufficient evidence to support a finding that she had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**VOTE:**

<b>Robert M. Czech</b>	<b>(Abstained)</b>
<b>Thomas J. Perna</b>	<b>(Yes)</b>
<b>Richard E. Williams</b>	<b>(Yes)</b>

**B-37 LEA BERRY, ET AL. – CSC DOCKET NO. 2015-175**

Lea Berry, Carol Flato, Erlisa Levin and Linda Scarpa appeal the decisions of the Division of Classification and Personnel Management that their positions with the Department of Agriculture are properly classified as Nutrition Program Specialist 1. The appellants seek Educational Program Development Specialist 1 Nutrition job classifications.

**ACTION:** The Civil Service Commission directed that these appeals be denied.

**B-38 ROBERT CHOJNACKI – CSC DOCKET NO. 2015-530**

Robert Chojnacki appeals the decision of the Division of Classification and Personnel Management that his position with the Department of Environmental Protection is properly classified as Network Administrator 1. The appellant seeks a Network Administrator 2 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-39 LILLIAN CREWS – CSC DOCKET NO. 2015-322**

Lillian Crews appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Department of Treasury is Technical Support Specialist 2. The appellant seeks a Technical Support Specialist 1 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-40 SHANNAN ERLSTON – CSC DOCKET NO. 2015-1584**

Shannan Erlston appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Department of Law and Public Safety is Principal Payroll Clerk. The appellant seeks a Personnel Aide 1 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be granted in part.

**B-41 CLIFFORD HICKMAN – CSC DOCKET NO. 2015-579**

Clifford Hickman appeals the decision of the Division of State and Local Operations which found that his position with the Vineland Board of Education is properly classified as Senior Mechanic Diesel. The appellant seeks a Supervising Mechanic Diesel job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-42 JENNIE HILL – CSC DOCKET NO. 2015-226**

Jennie Hill appeals the decision of the former Division of Classification and Personnel Management that the proper classification of her position with the Department of the Treasury is Technical Assistant 1, Treasury. The appellant seeks a Program Technician job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-43 MELANIE MILADINOV – CSC DOCKET NO. 2015-317**

Melanie Miladinov appeals the decision of the Division of Classification and Personnel Management, which found that her position with the Department of Law and Public Safety is properly classified as a Principal Clerk. The appellant seeks a Building Services Coordinator 1 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-44 CURTIS MULCH – CSC DOCKET NO. 2015-1556**

Curtis Mulch appeals the decision of the Division of Classification and Personnel Management that the proper classification of his position with the Department Environmental Protection is Repairer. The appellant seeks a Parks Maintenance Specialist 2 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-45 PRAKASAM NALLASAMY – CSC DOCKET NO. 2015-461**

Prakasam Nallasamy appeals the decision of the former Division of Classification and Personnel Management that the proper classification of his position with the Juvenile Justice Commission is Software Development Specialist 2. The appellant seeks a Software Development Specialist 3 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-46 DIANE THOMPSON – CSC DOCKET NO. 2014-47**

Diane Thompson appeals the decision of the former Division of Classification and Personnel Management that the proper classification of her position with the Department of Transportation is Management Assistant. The appellant seeks an Administrative Analyst 3 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-47 JANE UPTEGROVE – CSC DOCKET NO. 2015-947**

Jane Uptegrove appeals the decision of the former Division of Classification and Personnel Management that the proper classification of her position with the Department Environmental Protection is Research Scientist 2. The appellant seeks a Research Scientist 1 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-48 LAURA WILSON – CSC DOCKET NO. 2014-2949**

Laura Wilson appeals the decision of the Division of Classification and Personnel Management, which found that her position with the Civil Service Commission is properly classified as a Technical Assistant 1, Civil Service Commission. The appellant seeks a Human Resource Consultant job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**VOTE:**     **Robert M. Czech**             **(Abstained)**  
              **Thomas J. Perna**           **(Yes)**  
              **Richard E. Williams**       **(Yes)**

**B-49 ROSA YOO – CSC DOCKET NO. 2014-3178**

Rosa Yoo appeals the decision of the former Division of Classification and Personnel Management that the proper classification of her position with the Department Environmental Protection is Assistant Regional Forester. The appellant seeks a Regional Forester job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-50 ASSISTANT ENGINEER (M0611P), EAST ORANGE WATER DEPARTMENT – CSC DOCKET NO. 2015-147**

The East Orange Water Department requests permission not to make an appointment from the January 27, 2014 certification for Assistant Engineer (M0611P).

**ACTION:** The Civil Service Commission granted an appointment waiver and assessed selection costs in the amount of \$2,048.

**B-51 LIEUTENANT, CAMPUS POLICE (PS9978J), MONTCLAIR STATE UNIVERSITY – CSC DOCKET NO. 2015-2507**

Montclair State University requests that the eligible list for Lieutenant, Campus Police (PS9978J), which expired on December 7, 2014, be revived and extended until December 7, 2015.

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-52 PURCHASING AGENT (PM1805R), EAST ORANGE – CSC DOCKET NO. 2015-1267**

The Division of Agency Services requests that East Orange be ordered to return the March 4, 2014 certification (PL140237) of the eligible list for Purchasing Agent (PM1805R), for proper disposition.

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-53 DAVID GREENWALD – CSC DOCKET NO. 2015-1348**

David Greenwald, represented by Michael L. Prigoff, Esq., requests reconsideration of the decision rendered on July 30, 2014, which granted his appeal to restore his name to the eligible list for Correction Officer Recruit (S9987M), Department of Corrections, but ordered that his name be recorded as bypassed.

**ACTION:** The Civil Service Commission directed that this request for reconsideration be denied.

**B-54 BENEDICTA SASAH – CSC DOCKET NO. 2015-2437**

Benedicta Sasah, a part-time Human Services Assistant with the Department of Human Services, petitions the Civil Service Commission for reconsideration of the decision rendered on February 4, 2015, which found that her layoff title rights were correctly applied.

**ACTION:** The Civil Service Commission directed that this request be denied.

**B-55 JOHN AHLUM – CSC DOCKET NO. 2015-2002**

John Ahlum appeals the determination of the Division of Selection Services that he did not meet the experience requirements for the open competitive examination for Painter (C0741S), Cape May County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-56 PETER APRAHAMIAN, ET AL. – CSC DOCKET NOS. 2015-1835, 2015-1756, 2015-1843, AND 2015-1902**

Peter Aprahamian, Joseph Friedman, Joseph MacLachlan, and Bruce Pollock appeal the determinations of the Division of Selection Services which found that they were below the minimum requirements in experience for the open competitive examination for Fire Instructor (C0659S), Morris County.

**ACTION:** The Civil Service Commission directed that these appeals be denied.

**B-57 BRIAN BYRD – CSC DOCKET NO. 2015-1538**

Brian Byrd appeals the determination of the Division of Selection Services that, per the substitution clause for education, he was below the minimum requirements in experience for the promotional examination for Technical Support Specialist 1 (PS8941U), Office of Information Technology.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-58 SUSAN DAVIS, ET AL. – CSC DOCKET NOS. 2015-1683, 2015-1790, 2015-1726, 2015-1682**

Susan Davis, AmberLynne DePasquale, Linda DeWitt, and Lauren Mohlin appeal the determinations of the Division of Selection Services which found that they did not meet the experience requirements for the open competitive examination for Secretarial Assistant 3 Non-Stenographic (S0561S).

**ACTION:** The Civil Service Commission directed that these appeals be denied.

**B-59 RICHARD DEALMEIDA – CSC DOCKET NO. 2015-2399**

Richard deAlmeida appeals the determination of the Division of Selection Services which found that he was below the minimum requirements in experience for the open competitive examination for Deputy Municipal Court Administrator (M0775S), Bridgeton.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-60 CAROL DIAMONDE – CSC DOCKET NO. 2015-2502**

Carol Diamonde appeals the determination of the Division of Agency Services which found that, per the substitution clause for education, she was below the minimum requirements in experience for the promotional examination for Safety and Insurance Coordinator (PM1398S), City of Trenton.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-61 MARY GRIFFIN – CSC DOCKET NO. 2015-1749**

Mary Griffin appeals the determination of the Division of Selection Services which found that she did not meet the experience requirements for the open competitive examination for Secretarial Assistant 3 Non-Stenographic (S0561S).

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-62 KATHERINE HARDY – CSC DOCKET NO. 2015-2542**

Katherine Hardy appeals the determination of the Division of Agency Services which found that she was below the minimum requirements in experience for the promotional examination for Management Assistant (PC1386S), Monmouth County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**VOTE:**     **Robert M. Czech**            **(Abstained)**  
              **Thomas J. Perna**           **(Yes)**  
              **Richard E. Williams**   **(Yes)**

**B-63 MARIA HERNANDEZ – CSC DOCKET NO. 2015-1394**

Maria Hernandez appeals the determination of the Division of Selection Services that she did not meet the experience requirements for the open-competitive examination for Institutional Trade Instructor 2 Clothing (S0563S), Statewide.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-64 KEVIN JOHNSON – CSC DOCKET NO. 2015-1594**

Kevin L. Johnson appeals the determination of the Division of Selection Services and Recruitment that he did not meet the experience requirements for the promotional examination for Building Management Services Specialist 3 (PS8769J), Montclair State University.

**ACTION:** The Civil Service Commission directed that this appeal be granted.



**B-65 HEATHER MASTROPASQUA – CSC DOCKET NO. 2015-1406**

Heather Mastropasqua appeals the validity of the Conferee 1, Taxation (PS8623U), Department of the Treasury promotional examination.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-66 CHRISTINE ONDRIS – CSC DOCKET NO. 2015-1236**

Christine Ondris appeals the determination of the former Division of Selection Services, which found that she was below the minimum requirements in experience for the promotional examination for Senior Keyboarding Clerk 2 (PC0692S), Sussex County Prosecutor's Office.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-67 STEPHANIE PEROVICH – CSC DOCKET NO. 2015-2581**

Stephanie Perovich appeals the determination of the Division of Agency Services which found that she was below the minimum requirements in experience for the open competitive examination for Records Management Analyst (C0778S), Hunterdon County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-68 MARIA SOTO – CSC DOCKET NO. 2015-689**

Maria Soto appeals the determination of the Division of Selection Services which found that, per the substitution clause for education, she did not meet the experience requirements for the promotional examination for Senior Management Assistant (PS8147K), Department of Human Services.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-69 ROBERT TEDESCHI – CSC DOCKET NO. 2015-1541**

Robert Tedeschi appeals the validity of the Conferee 1, Taxation (PS8623U), Department of the Treasury promotional examination and alleges that certain candidates had knowledge of test content prior to taking the examination.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-70 MARISEL VAZQUEZ – CSC DOCKET NO. 2015-1544**

Marisel Vazquez appeals the determination of the Division of Selection Services which found that, per the substitution clause for education, she did not meet the experience requirements for the promotional examination for Administrative Analyst 3, Fiscal Management, (PS8841G), Department of Environmental Protection.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-71 JERRY PLUM – CSC DOCKET NO. 2015-424**

Jerry Plum requests that he be permitted to file an application after the closing date for the promotional examination for Police Lieutenant (PM0996S), Plainfield.

**ACTION:** The Civil Service Commission directed that this request be denied.

**B-72 JACQUELINE PERRY – CSC DOCKET NO. 2015-2368**

Jacqueline Perry, represented by Robert O. Yaeger, Principal Staff Representative, Communications Workers of America, Local 1040, petitions the Civil Service Commission for a make-up of the promotional examination for Program Specialist 3, Social/Human Services (PS8580I), Department of Corrections.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-73 VIVIEN COSNER – CSC DOCKET NO. 2015-298**

Vivien Cosner appeals the decision of the Division of Agency Services (formerly the Division of Classification and Personnel Management) which found that her position with the Department of Banking and Insurance is properly classified as Supervisor of Operations. The appellant seeks a Supervisor of Investigations job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-74 MANDY GRECO – CSC DOCKET NO. 2015-390**

Mandy Greco appeals the decision of the Division of Classification and Personnel Management which found that her position with the Department of Treasury is correctly classified as Administrative Analyst 3 Data Processing. The appellant seeks an Administrative Analyst 2 Data Processing job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-75 EDITH FRANCE – CSC DOCKET NO. 2015-1119**

Edith France appeals the determination of the Division of Classification and Personnel Management upholding the removal of her name from the eligible list for Correction Officer Recruit (S9988R), Department of Corrections, on the basis of failure to complete pre-employment processing.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-76 DEAN BARONE, ET AL. – CSC DOCKET NOS. 2014-2686, 2014-2684, 2014-2687, 2014-2685**

Dean Barone, Anthony Hyatt, Stephen Iacuzzo, and Michael McDonald appeals the determinations of the Division of Selection Services that they lacked the required amount of permanent status in a title to which the examination is open as of the closing date for the promotional examination for Police Lieutenant (PM1494R), Paterson.

**ACTION:** The Civil Service Commission directed that these appeals be denied.

**B-77 NEHA CHOPRA – CSC DOCKET NO. 2015-2543**

Neha Chopra appeals the determination of the Division of Selection Services which found that she did not meet the experience requirements for the open competitive examination for Health Data Specialist 3 (S0841S), Statewide.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-78 GREGORY CIRILLO – CSC DOCKET NO. 2015-2579**

Gregory Cirillo appeals the determination of the Division of Agency Services which found that he was below the minimum requirements in experience for the promotional examination for Investigator Secured Facilities (PS9502I), Department of Corrections.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-79 NANCY DUNN – CSC DOCKET NO. 2015-1789**

Nancy Dunn appeals the determination of the Division of Agency Services which found that she was below the minimum requirements in experience for the promotional examination for Secretarial Assistant 3, Non-Stenographic (PS8980J), Rowan University.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-80 FELIPE GARCIA – CSC DOCKET NO. 2015-1631**

Felipe Garcia appeals the determination of the Division of Agency Services which found that he did not meet the requirements for the examination for Sanitation Driver (PC0804S), Morris County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-81 TEJLAH LEE-COOPER – CSC DOCKET NO. 2015-2621**

Tejlah Lee-Cooper appeals the determination of the Division of Agency Services which found that she was below the minimum requirements in experience for the promotional examination for Director of Health Education (PC1512S), Cumberland County.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-82 SHAWNEE LEWIS – CSC DOCKET NO. 2015-1875**

Shawnee Lewis appeals the determination of the Division of Agency Services which found that she was below the minimum requirements in experience for the promotional examination for Secretarial Assistant 3, Non-Stenographic (PS8980J), Rowan University.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-83 CIVIL SERVICE COMMISSION MINUTES**

Submitted for adoption are the Civil Service Commission minutes of its meeting of March 4, 2015.

**ACTION:** The Civil Service Commission adopted the minutes of its meeting of March 4, 2015.

**B-84 CHANGE IN CLASSIFICATION PLAN**

The Division of Agency Services requests that the Chief Forensic Scientist, Department of Law and Public Safety title be made common for use in local government.



**MEMORANDUM**

DATE: March 19, 2015  
 TO: The Civil Service Commission  
 FROM: Kenneth Connolly, Director  
 Division of Agency Services  
 SUBJECT: Change in State Classification Plan

**COMMON TITLE**

We request the title of Chief Forensic Scientist, Department of Law and Public Safety (M35-01595) be made common for use by local government.

The change is necessary to classify a position in the Union County Prosecutor's Office, Forensic Laboratory. The laboratory is ASCLD accredited and performs DNA and CDS analysis similar to that performed at the State Police laboratories.

The Department of Law and Public Safety has been advised of our plans to utilize their title and no issues or concerns have been articulated.

The title specification has been modified to accommodate this request.

**ESTABLISHMENT OF COMMON TITLE:**

**Effective:** Changes will be effective the first pay period following the Commission's approval.

<b><u>FROM:</u></b>	<b><u>TO:</u></b>
Chief Forensic Scientist, DLPS M35-01595 Career C NL/12	Chief Forensic Scientist, DLPS M35-01595 Career C (Common) NL/12

KC/JT/GB

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-85 CHANGE IN CLASSIFICATION PLAN – TITLE REACTIVATION**

The Division of Agency Services requests reactivating the unclassified title of County Fire Coordinator, Emergency Management.



## MEMORANDUM

DATE: March 10, 2015  
TO: The Civil Service Commission  
FROM: Kenneth Connolly, Director  
Division of Classification & Personnel Management  
SUBJECT: Change in the State Classification Plan

### ATLANTIC COUNTY

Atlantic County seeks to reactivate the unclassified title County Fire Coordinator, Emergency Management (07606).

The County has had an incumbent in this title continually since 2011. While other counties have chosen to fulfill the title by persons in other titles such as the County Emergency Management Coordinator or County Fire Marshall, it asserts that a qualified person possessing a title other than the aforementioned best suits its needs. It is our opinion that if such a person does possess the experience outlined in *N.J.S.A. 52:14E-15*, there should be no barrier to a county that wishes to utilize this title.

Attached is an updated job specification for the title. The effective date of this requested action will be the first pay period that follows the Commission's approval.

### TITLE REACTIVATION:

County Fire Coordinator, Emergency Management  
07606 Unclassified

KC/JT/LR

**ACTION:** The Civil Service Commission directed that this request be granted.

**B-86 TIMOTHY HART – CSC DOCKET NO. 2011-2387**

Timothy Hart, a former Police Officer with the City of Newark, represented by William W. Hart, Jr., Esq., appeals the determination of his layoff rights by the Division of State and Local Operations.

**ACTION:** The Civil Service Commission directed that this appeal be granted in part.

**B-87 TODD KELLY, ET AL. – CSC DOCKET NO. 2014-2580**

Todd Kelly, James Kearns, and Gerard McDonald, Police Sergeants with the City of Elizabeth, represented by Bruce Leder, Esq., challenge appointments made from the January 13, 2014 certification of the Police Lieutenant (PM5107M), City of Elizabeth, eligible list.

**ACTION:** The Civil Service Commission directed that these matters be held over for further review.

**B-88 ANTHONY DIMITRI – CSC DOCKET NO. 2015-330**

Anthony Dimitri appeals his rejection as a Correction Officer Recruit candidate by the Department of Corrections and its request to remove his name from the eligible list for Correction Officer Recruit (S9988R) on the basis of a positive drug test.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-89 YANG CAO – CSC DOCKET NO. 2015-1292**

Yang Cao, represented by David B. Beckett, Esq., appeals the decision of the Division of Classification and Personnel Management that the proper classification of her position with the Department of Environmental Protection is Program Specialist 3. The appellant seeks a Research Scientist 1 job classification.

**ACTION:** The Civil Service Commission directed that this appeal be denied.



**B-90 P. F. – CSC DOCKET NO. 2014-2508**

P. F., an Administrator of Plant Services with the Department of Human Services, appeals the determination of the Acting Equal Employment Opportunity Director, which did not substantiate any of the appellant's allegations but found sufficient evidence that the appellant had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-91 K. G. – CSC DOCKET NO. 2014-1070**

K. G., a Teacher 3, 12 Months, with the Cape May Regional School, Department of Children and Families, appeals the determination of the Director, Office of Equal Employment Opportunity and Affirmative Action, stating that the appellant failed to present sufficient evidence to support a finding that she had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace. The appellant also appeals the finding that she violated the State Policy.

**ACTION:** The Civil Service Commission directed that this appeal be denied.

**B-92 CRISTINA MATEO – CSC DOCKET NO. 2015-379**

Cristina Mateo appeals the determination of the Division of Selection Services and Recruitment that she did not meet the experience requirements for the promotional examination for Assistant Housing Manager (PM0494S), Orange Housing Authority.

**ACTION:** The Civil Service Commission directed that this appeal be granted.

**B-93 HOUSING ZONING INSPECTOR TRAINEE AND HOUSING ZONING INSPECTOR – CSC DOCKET NO. 2015-2636**

The Division of Agency Services recommends the creation of the non-competitive title of Housing and Zoning Inspector Trainee and Housing and Zoning Inspector. Agency Services also recommends the inactivation of the Maintenance Repairer/Radio Dispatcher and Building Service Worker/Clerk 2 titles.

**ACTION:** The Civil Service Commission directed that these requests be granted.

**B-94 REALLOCATION OF DIRECTOR, PUBLIC LABORATORY SERVICES AND DIRECTOR, ENVIRONMENTAL AND CHEMICAL LABORATORY SERVICES TITLES FROM THE COMPETITIVE TO THE NON-COMPETITIVE DIVISION OF THE CAREER SERVICE-CSC DOCKET NO. 2015-2635**

The Division of Agency Services recommends the reactivation and reallocation of the Director, Public Health Laboratory Services and Director, Environmental and Chemical Laboratory Services titles to the non-competitive division of the career service in accordance with *N.J.A.C. 4A:3-1.2*. Agency Services also requests that four titles in the Clinic Nurse title series be designated inactive or archaic.

**ACTION:** The Civil Service Commission directed that this request be granted.

**There being no further business before the Civil Service Commission, the meeting was adjourned to convene on Wednesday, April 15, 2015, at 10:00 a.m., at 3 Station Plaza, Trenton, New Jersey.**

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**Robert M. Czech**  
**Chairperson**  
**Civil Service Commission**