



STATE OF NEW JERSEY  
CIVIL SERVICE COMMISSION

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Robert M. Czech  
*Chair/Chief Executive Officer*

**SUPPLEMENTAL AGENDA OF REGULAR MEETING OF  
THE CIVIL SERVICE COMMISSION  
SEPTEMBER 18, 2013**

**Robert M. Czech, Chairperson**  
**Robert E. Brenner**  
**Thomas J. Perna**  
**Richard E. Williams**

SECTION B – MISCELLANEOUS MATTERS

B-79 CHANGE IN CLASSIFICATION PLAN – TITLE REACTIVATION

The Division of Classification and Personnel Management requests the reactivation of the Investigator Trainee, Law and Public Safety title.



MEMORANDUM

DATE: September 3, 2013  
TO: Civil Service Commission  
FROM: Kenneth Connolly, Director *Kenneth Connolly*  
Division of Classification and Personnel Management  
SUBJECT: Change in State Classification Plan

Department of Law and Public Safety

The Department of Law and Public Safety requests the reactivation of the title Investigator Trainee, Law and Public Safety (33854). The title was inactivated in January 2013 due to non-use. The AA requests reactivation as they have intentions of filling positions.

We have notified union representatives of our plans to reactivate, and provided them with the opportunity to review and comment.

The effective date of this title reactivation will be the first pay period that follows the Commission's approval of the action.

Title Reactivation

Investigator Trainee, Law and Public Safety  
P95-33854 NC C NE12

KC/JT/BP/TL

[www.state.nj.us/csc](http://www.state.nj.us/csc)

**ACTION:**

**B-80 CHANGE IN CLASSIFICATION PLAN – TITLE INACTIVATION**

The Division of Classification and Personnel Management requests the inactivation of six titles in the Investigator, Insurance title series.



**MEMORANDUM**

DATE: September 3, 2013  
TO: Civil Service Commission  
FROM: Kenneth Connolly, Director *Kenneth Connolly*  
Division of Classification and Personnel Management  
SUBJECT: Change in State Classification Plan

**Department of Banking and Insurance Administration**

The Department of Banking and Insurance (DOBI) requests the inactivation of six titles they do not anticipate utilizing in the future. DOBI has elected to use the generic title series in lieu of the department-specific series, thus eliminating need for the latter titles. The generic titles share the same compensation as the department-specific titles and the movement will pose no change for employees. Four incumbents in the Principal Investigator Insurance title (55154G) will be reclassified into the generic title, Investigator 1 (56674). The other titles to be inactivated are unencumbered.

We have notified union representatives of our plans to inactivate, and provided them with the opportunity to review and comment.

The effective date of these title inactivations will be the first pay period that follows the Commission's approval of the action.

**Title Inactivations**

Investigator, Insurance  
P19-55152A C NE12

Senior Investigator, Insurance  
P22-55153A C NE12

Principal Investigator, Insurance  
R25-55154A C NL12

Supervising Investigator, Insurance  
S28-55156A C NL12

Principal Investigator, Insurance, Enforcement  
R25-55154G C NL12

Supervising investigator, insurance, Enforcement  
S28-55156G C NL12

KC/JT/BP/TL

[www.state.nj.us/csc](http://www.state.nj.us/csc)

**ACTION:**

**B-81 T. J.**

T. J., a Public Health Consultant 1, Nursing, with the Department of Health (DOH), appeals the decision of the DOH which denied her request to participate in the Donated Leave Program.

**ACTION:**

**B-82 SONYA MCRAE-RICHARDS**

Sonya McRae-Richards appeals the denial of her request for a make-up examination for the promotional examination for Administrative Secretary (PM0400N), Trenton.

**ACTION:**

**B-83 NANCY ZECCA**

Nancy Zecca, a Legal Secretary 2, requests a permanent appointment as a Legal Secretary 1 with the Department of Law and Public Safety.

**ACTION:**

**B-84 DEL THEOWAY**

The appeal of Del Theoway, a Human Services Assistant at Trenton Psychiatric Hospital, Department of Human Services, of his removal, effective April 12, 2012, on charges, was heard by Administrative Law Judge Edward J. Delanoy, Jr., (ALJ), who rendered his initial decision on July 26, 2013. At its meeting on September 4, 2013, the Civil Service Commission accepted and adopted the Findings of Fact as contained in the initial decision. However, the Commission did not adopt the ALJ's recommendation to modify the removal to a six-month suspension. Rather, the Commission upheld the removal.

**ACTION:**

**B-85 KEITH WICKHAM, JR.**

The appeal of Keith Wickham, Jr., a Senior Correction Officer with New Jersey State Prison, Department of Corrections, of his removal effective October 15, 2012, on charges, was heard by Administrative Law Judge Robert Bingham, II, (ALJ), who rendered his initial decision on August 1, 2013. At its meeting on September 4, 2013, the Civil Service Commission adopted the ALJ's recommendation to modify the removal to a six-month suspension. However, the Commission found it necessary to address the exceptions filed by the appellant. The proposed final decision is now submitted for the Commission's review.

**ACTION:**

**B-86 STAFF CLINICAL PSYCHOLOGIST 1 AND STAFF CLINICAL PSYCHOLOGIST 1, MENTAL HEALTH SERVICES**

The Division of Classification and Personnel Management recommends reallocation of the Staff Clinical Psychologist 1 and Staff Clinical Psychologist 1, Mental Health Services titles to the non-competitive division of the career service in accordance with *N.J.A.C. 4A:3-1.2*.

**ACTION:**

**B-87 CIVIL SERVICE COMMISSION MINUTES**

Submitted for adoption are the Civil Service Commission minutes of its meeting of September 4, 2013.

**ACTION:**