



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**AGENDA OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
NOVEMBER 19, 2014**

Robert M. Czech, Chairperson
Robert E. Brenner
Thomas J. Perna
Richard E. Williams

SECTION A – HEARING MATTERS

A-1 SETTLEMENTS

In the Matter of Cynthia Thompson
North Jersey Developmental Center
Department of Human Services
Removal

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN
THE ABOVE CASE – SETTLEMENT**

ACTION:

**A-2 GREGORY BROOKS - CSC DOCKET NO. 2014-1319
OAL DOCKET NO. CSV: 17226-13**

Gregory Brooks, Police Officer, City of Newark, Police Department, 15 working day suspension on charges of insubordination, malingering and other sufficient cause.

Recommendation of the Administrative Law Judge - Modify the 15 working day suspension to a four working day suspension.

ACTION:

**A-3 OBINNA I. ENWEREMADU, ET AL. - CSC DOCKET NO. 2012-3561
OAL DOCKET NO. CSV: 08941-12**

Obinna Enweremadu, Senior Accountant, County of Union, Department of Finances, layoff effective May 1, 2012.

Recommendation of the Administrative Law Judge – Uphold the layoff.

ACTION:

**A-4 ANN OSTERMAN- CSC DOCKET NO. 2014-510
OAL DOCKET NO. CSV: 14902-13**

Ann Osterman, Keyboarding Clerk 1, Middlesex County, Department of Medical Examiner, removal effective June 25, 2013, on charges of incompetency, inefficiency, or failure to perform duties, conduct unbecoming a public employee, other sufficient cause and an unauthorized absence.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION:

**A-5 BHADRESHKU PATEL - CSC DOCKET NO. 2010-1449
OAL DOCKET NO. CSV: 14102-09**

Bhadreshku Patel, Assistant Engineer Traffic, Department of Transportation, release at the end of the working test period effective October 20, 2009.

Recommendation of the Administrative Law Judge – Uphold the release at the end of the working test period.

ACTION:

**A-6 KEISHA N. SINGLETARY - CSC DOCKET NO. 2013-3053
OAL DOCKET NO. CSV: 07364-13**

Keisha N. Singletary, Judiciary Clerk 3, Essex Vicinage, Judiciary, removal effective October 22, 2012, on charges of chronic or excessive absenteeism or lateness, other sufficient cause, unauthorized leave and job abandonment.

Recommendation of the Administrative Law Judge – Modify the removal to a resignation in good standing.

ACTION:

SECTION B – MISCELLANEOUS MATTERS

B-1 MATTHEW DEBONIS – CSC DOCKET NO. 2015-1254

The City of Hackensack requests relaxation of the provisions of *N.J.A.C.* 4A:4-7.1A so as to permit the intergovernmental transfer of Matthew DeBonis from the title of Sheriff's Officer, Bergen County Sheriff's Department, to the title of Police Officer, City of Hackensack.

ACTION:

B-2 MARIE SNYDER – CSC DOCKET NO. 2015-812

The Department of the Treasury requests that the provisions of *N.J.A.C.* 4A:4-1.1(c) be relaxed in order to allow Marie Snyder to be provisionally appointed, pending promotional examination procedures, to the competitive title of Claims Investigator 2.

ACTION:

B-3 JOSEPH CARUSO – CSC DOCKET NO. 2015-829

The Division of Classification and Personnel Management, on behalf of the Department of Law and Public Safety, requests that Joseph Caruso be promoted from his current non-competitive title, Computer Operator Assistant, at the Department of the Treasury, Office of Information Technology, to the competitive title, Administrative Analyst 4, Fiscal Management, an un-related, above entry level title at the Department of Law and Public Safety.

ACTION:

B-4 HELENE OSHER – CSC DOCKET NO. 2015-828

The Division of Classification and Personnel Management, on behalf of the Department of Labor and Workforce Development, requests that Helene Osher be promoted from her current non-competitive title, Clerk, to the competitive title, Senior Audit Account Clerk, an un-related, above entry-level title.

ACTION:

B-5 RENEE MUHN-BENSEL – CSC DOCKET NO. 2015-1053

The Department of the Treasury requests that the eligible list for Supervisor, Technical Services, Taxation (PS4013U), Department of the Treasury, be revived in order to appoint Renee Muhn-Bensel effective May 3, 2014.

ACTION:

B-6 CHRISTINA BOSS – CSC DOCKET NO. 2014-40

Christina Boss appeals the decision of the Division of Classification and Personnel Management that her position is properly classified as Fingerprint Processing Technician 2. The appellant seeks an Assistant Supervisor, Fingerprint Technical Unit job classification.

ACTION:

B-7 FRANK FARANCA – CSC DOCKET NO. 2014-2345

Frank Faranca appeals the decision of the Division of Classification and Personnel Management that the proper classification of his position with the Department of Environmental Protection is Administrative Analyst 1, Fiscal Management. The appellant seeks an Administrative Analyst 1 job classification.

ACTION:

B-8 PAN YUK HONG – CSC DOCKET NO. 2014-2544

Pan Yuk Hong appeals the determination of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as an Accountant 2. The appellant seeks an Accountant 1 job classification.

ACTION:

B-9 SANDRA KNOX – CSC DOCKET NO. 2014-41

Sandra Knox appeals the decision of the Division of Classification and Personnel Management that her position is properly classified as Fingerprint Processing Technician 2. The appellant seeks an Assistant Supervisor, Fingerprint Technical Unit job classification.

ACTION:

B-10 PAUL MATERIA – CSC DOCKET NO. 2014-42

Paul Materia appeals the decision of the Division of Classification and Personnel Management that his position is properly classified as Fingerprint Processing Technician 1. The appellant seeks a Fingerprint Processing Technician 2 job classification.

ACTION:

B-11 IRENE WILLIAMS – CSC DOCKET NO. 2014-43

Irene Williams appeals the decision of the Division of Classification and Personnel Management that her position is properly classified as Fingerprint Processing Technician 2. The appellant seeks an Assistant Supervisor, Fingerprint Technical Unit job classification.

ACTION:

B-12 MICHAEL FALCARO – CSC DOCKET NO. 2014-2387

Michael Falcaro appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove his name from the special reemployment list for Cook, Sussex County on the basis of an unsatisfactory background report.

ACTION:

B-13 JANET FRANCIS – CSC DOCKET NO. 2015-523

Janet Francis, a former Human Services Specialist 1 with the Burlington County Board of Social Services, requests a hearing regarding her removal from employment effective December 5, 2012.

ACTION:

B-14 JOSEPH GONZALEZ – CSC DOCKET NO. 2014-2904

Joseph Gonzalez appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove the appellant's name from the Correction Officer Recruit (S9988R) eligible list on the basis of falsification of his pre-employment application.

ACTION:

B-15 DANIKA JOHNSON – CSC DOCKET NO. 2014-2599

Danika Johnson appeals the removal of her name from the eligible list for Correction Officer Recruit (S9988R), Department of Corrections.

ACTION:

B-16 RICHARD SAZON – CSC DOCKET NO. 2014-1707

Richard Sazon, a former Graduate Nurse with Camden County Health Services Center, requests a hearing regarding his removal effective June 13, 2013.

ACTION:

**B-17 JOHN DENVIR AND PETER COUGHLIN –
CSC DOCKET NOS. 2015-996 AND 2015-997**

The Division of Classification and Personnel Management, on behalf of the Township of South Orange Village, requests that John Denvir be provided an appointment as Fire Captain, and that Peter Coughlin be provided a retroactive appointment as Deputy Fire Chief, effective December 1, 2013.

ACTION:

B-18 M. F. – CSC DOCKET NO. 2014-2085

M. F., a Human Services Assistant with the Woodbine Developmental Center, Department of Human Services, appeals the determination of the Director of Equal Employment Opportunity, stating that the appellant failed to present sufficient evidence to support a finding that she had been subjected to a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION:

**B-19 RESEARCH ASSISTANT, CRIMINAL INFORMATION (C1033P),
MERCER COUNTY – CSC DOCKET NO. 2014-2649**

Mercer County requests permission not to make an appointment from the October 16, 2013 certification for Research Assistant, Criminal Information (C1033P).

ACTION:

B-20 JEREMY CANNON – CSC DOCKET NO. 2015-1056

Jeremy Cannon appeals the decision of the Division of Selection Services which found that he was not employed in the announced title scope for the promotional examination for Fire Captain (PM1135S), Orange.

ACTION:

B-21 TERESA COICO – CSC DOCKET NO. 2014-2214

Teresa Coico appeals her score on the open competitive examination for Municipal Court Administrator (M0822R), Saddle Brook.

ACTION:

B-22 WILLIAM EVERETT – CSC DOCKET NO. 2015-466

William Everett, represented by Jeffrey Resnick, Esq., appeals the determination of the Division of Selection Services that he did not meet the education requirement for the promotional examination for Environmental Specialist 4(PS6840G), Department of Environmental Protection.

ACTION:

B-23 HARVEY LANE – CSC DOCKET NO. 2015-819

Harvey Lane appeals the determination of the Division of Selection Services which found that he did not meet the experience requirements for the open competitive examination for Keyboarding Clerk 2 (M0248S), Maurice River School District.

ACTION:

B-24 MAGGIE MITCHELL – CSC DOCKET NO. 2015-42

Maggie Mitchell appeals the determination of the Division of Selection Services which found that she was below the minimum requirements in experience for the promotional examination for Superintendent Parks and Forestry 4 (PS6946G), Department of Environmental Protection.

ACTION:

B-25 CHRISTOPHER NELSON – CSC DOCKET NO. 2015-513

Christopher Nelson appeals the determination of the Division of Selection Services that he was below the minimum requirements in experience for the open competitive examination for Senior Greenskeeper (M0329S), Berkeley.

ACTION:

B-26 TIMOTHY RATTIGAN – CSC DOCKET NO. 2015-494

Timothy Rattigan appeals the determination of the Division of Selection Services which found that he did not meet the experience requirement for the promotional examination for Claims Examiner, Unemployment and Disability Insurance (PS8598N), Department of Labor and Workforce Development.

ACTION:

B-27 ROBERT J. SANDERS – CSC DOCKET NO. 2015-220

Robert J. Sanders appeals the determination of the Division of Selection Services that he did not meet the experience requirement for the open competitive examination for Road Repairer 1 (C0175S), Atlantic County.

ACTION:

B-28 DONNA SCHNEIDERMAN – CSC DOCKET NO. 2015-1026

The Department of Law and Public Safety appeals the determination of the Division of Selection Services which found that Donna Schneiderman was below the minimum requirements in experience for a prospective provisional appointment to the title of Technical Assistant 2, Purchasing.

ACTION:

B-29 CHRISTOPHER CHIN – CSC DOCKET NO. 2014-2361

The parties request that the Civil Service Commission acknowledge the settlement reached between the Cape May County Sheriff's Department and Christopher Chin, which provides for his separation from employment effective August 1, 2013 by way of disability retirement or resignation in good standing.

ACTION:

B-30 AMANDA KURDYLA – CSC DOCKET NO. 2015-289

Amanda Kurdyla appeals the determination of the Division of Selection Services denying her request for a make-up for Social Services Technician (C0015S), Passaic County.

ACTION:

B-31 MICHAEL TOBIN – CSC DOCKET NO. 2015-717

Michael Towbin appeals the decision of the Division of Selection Services denying his request for a make-up for the open-competitive examination for Administrative Analyst (M0864R), West New York.

ACTION:

B-32 JUDITH PETRECCA – CSC DOCKET NO. 2014-2269

Judith Petrecca appeals the determination of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as a Principal Clerk typist. The appellant seeks a Technical Assistant 2, Treasury job classification.

ACTION:

B-33 J. J. – CSC DOCKET NO. 2015-111

J. J., a management-level employee with the Department of Transportation, appeals the decision of the Division of Civil Rights & Affirmative Action, which found that the appellant did commit a violation of the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION:

B-34 JASMINE AMBERTHS – CSC DOCKET NO. 2014-646

Jasmine Amberths appeals the determination of the Division of Selection Services which found that she did not meet the requirements for the promotional examination for Senior Data Processing Programmer (PM0963R), Vineland.

ACTION:

B-35 MAUREEN BORKOWSKI – CSC DOCKET NO. 2015-541

Maureen Borkowski appeals the decision of the Division of Selection Services which found that she did not meet the experience requirements for the promotional examination for Senior Library Assistant (PC0446S), Ocean County.

ACTION:

B-36 IAN FINNELL – CSC DOCKET NO. 2015-959

Ian Finnell appeals the determination of the Division of Selection Services which found that he did not meet the experience requirements for the open competitive examination for Business Manager (C0272S), Essex County.

ACTION:

B-37 KATHLEEN WHITE – CSC DOCKET NO. 2015-820

Kathleen White appeals the determination of the Division of Selection Services which found that she did not meet the experience requirements for the open competitive examination for Site Manager Nutrition Program (C0318S), Morris County.

ACTION:

B-38 CIVIL SERVICE COMMISSION MINUTES

Submitted for adoption are the Civil Service Commission minutes of its meeting of November 6, 2014.

ACTION: