

**MINUTES OF THE MARCH 10, 2015 MEETING OF THE LIQUEFIED PETROLEUM
GAS EDUCATION AND SAFETY BOARD
WILLIAM ASHBY DEPARTMENT OF COMMUNITY AFFAIRS BUILDING**

Call to order: The Meeting was called to order by Chairman William Curcio at 1:33 PM.

Board members present: William P. Curcio (Chairman), Larry A. Horowitz, Robert Zander, Louis Kilmer, Thomas Leahy, Gene Dougherty, Michael Merrill, Gerard Stocker

Department staff present: Division Director Edward M. Smith, Bureau Chief Michael Baier, Program Manager John Tomasone

Member of the public present: None

Agenda: The agenda was approved.

Public comments: None

Approval of minutes: A motion was made by Louis Kilmer seconded by Larry Horowitz to approve the Minutes of January 13, 2015. The motion passed unanimously.

Committee Reports: There were no committee reports.

Old Business:

1. **Adoption of NFPA 58 – 2014** – The rule proposal had been approved at the last meeting with the recommendation that section 4.4 be looked at in the context of autogas training. There was some discussion that PERC might be working on something for autogas training; the Board will continue to research any available PERC training that may become available.
2. **Customer Owned Containers** – The Board approved the Bulletin that was drafted to Code Officials reminding them that customer owned tanks must meet the same requirements as those owned by a marketer. Corresponding amendments to the customer bill of rights rules and template will be presented at the next Board meeting. There was significant discussion about the cathodic protection requirements and how they apply to customer owned tanks and what the potential liability is if the supplier fills a tank that has not been tested to ensure that the cathodic protection system is still working. The consensus of the group was that it is ultimately the owner's responsibility to ensure that the proper maintenance has been done – including ensuring that the cathodic protection system is both tested and still functioning.
3. **Use of Pipe Dope in LP Gas Systems** – This draft counter document was approved by the Board with the provision that it be amended to address Teflon tape also. The Board directed staff to make the changes without the need for approval of the final document by the Board.

4. **Training for Autogas personnel** – The Board reviewed the draft rule but suggested that the training program be submitted prior to the “permit to fill” rather than as part of the plan approval process. In many cases proposed filling stations are not constructed and the submission of the training program becomes a wasted exercise in those cases. Staff agreed and will redraft the rule for the next meeting.

New Business

Mr. Curcio noted that several member’s terms expire in May. He encouraged members to submit their renewal forms promptly.

Information – none

Board Comments – there were no Board comments.

Next Meeting – the next Board meeting is scheduled for May 12, 2015 at 1:30 pm

Adjournment – a motion was made by Thomas Leahy seconded by Gene Dougherty. The motion passed. The meeting adjourned at 2:23pm.