



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 811
TRENTON, NJ 08625-0811

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Commissioner

TO: CONTRACTORS

FROM: JOSE SANCHEZ, SUPERVISOR
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

RE: HOME ENERGY ASSISTANCE PROGRAM CONTRACTOR'S
ASSURANCES

Attached you will find a copy of the "Contractor's Assurances" which is a document that any licensed contractor must sign to provide heating repair services to Home Energy Assistance Program participants in New Jersey. Contractors will receive direct payments from the State of New Jersey **for emergency heater repairs and other services once the repairs work is finalized and verified by the agency.** Only Vendors who sign and return this contract will be approved to receive payments from the Home Energy Assistance Program. Only original documents with original signatures will be accepted (no photocopies, e-mails or faxes). A copy of the cover page of the current Contractor's liability insurance policy must be attached to this signed contract. Please complete all three pages of this agreement and return to the following address:

DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF HOUSING & COMMUNITY RESOURCES
OFFICE OF LOW INCOME ENERGY CONSERVATION
101 SOUTH BROAD ST, PO BOX 811
TRENTON, NJ 08625

ATTENTION: MIGUEL A GONZALEZ
HOME ENERGY ASSISTANCE PROGRAM

If you have any questions or concerns contact Miguel A Gonzalez, Home Energy Assistance Coordinator at (609) 292-3374 or via e-mail at miguel.gonzalez@dca.nj.gov.

