

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

Whereas, the (*Insert the name of Contracting Unit*), pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the (*Insert the name of Contracting Unit*) has the need on a timely basis to purchase goods or services utilizing State contracts; and

Whereas, the (*Insert the name of Contracting Unit*) intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

Now, Therefore, Be It Resolved, that the (*Insert the name of Contracting Unit*) authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

Be It Further Resolved, that the governing body of the (*Insert the name of Contracting Unit*) pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Be It Further Resolved, that the duration of the contracts between the (*Insert the name of the Contracting Unit*) and the Referenced State Contract Vendors shall be from _____ to _____. *

Attest:

By:

Witness:

*For calendar year contracting units, January 1, 20____ to December 31, 20____.
For fiscal year contracting units, July 1, 20____ to June 30, 20____.

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
General Office Supplies	Abbott Supply Co.	A-85858
	Horizon Gen., Inc.	A-75677
Office Furniture	Exon Furn. Co.	A-85888
	Forest Furniture	A-88800
Custodial Supplies	XYZ Suppliers	A-83333
	Elite Supply Co.	A-89778