

CHANGE OF TITLE OR TEXT OF APPROPRIATION

NJS 40A:4-85

The Director of the Division of Local Government Services may, at the request of the governing body, make such correction of the title, text, or amount of any item of appropriation appearing in the adopted budget only as shall be necessary to make said item of appropriation available for the specific purpose or purposes required by the local unit. To this end, the Director may limit or approve adjustment of items of appropriations, by no item of appropriation required for debt service, contingent expenses, deferred charges, statutory expenditures, judgments or reserves shall be so reduced or limited.

Use of this statute is permissible for:

Salary adjustments to or from contract change due to court order

Matching funds for grants such as reallocations of amount required to meet minimum match

Change in administrative code

Change from salaried individual(s) to contractual payment

Statute does not provide for:

Substitution of a different appropriation to replace an existing appropriation

Transfer of various appropriations

Establishment of a new appropriation

To satisfy a deficiency in an appropriation

**FORM OF RESOLUTION REQUESTING CHANGE IN TITLE,
TEXT, OR AMOUNT OF APPROPRIATION PURSUANT TO
NJS 40A:4-85**

WHEREAS, NJS 40A: 4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality,

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of NJS 40A:4-85, the LOCAL UNIT NAME hereby requests the Director of the Division of Local Government Services to make the following correction in the 20__ budget:

INSERT FULL DETAILS HERE

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the (county) (municipality) for the reasons set forth:

GIVE FULL DETAILS OF THE REASONS FOR THE REQUESTED CHANGE HERE

Adopted this _____ day of _____ 20__
And certified as a true copy of the original

NOTE: NO RESOLUTION WILL BE CONSIDERED OR APPROVED UNLESS FILED IN DUPLICATE. STATEMENT OR REASONS SUPPORTING THE CHANGE MUST BE FULL AND COMPLETE.