



**Philip Murphy**  
Governor

**Sheila Y. Oliver**  
Lt. Governor

**Christine Norbut Beyer, MSW**  
Commissioner

### **JOB VACANCY POSTING**

**POSTING #:** 042-21 **ISSUE DATE:** March 16, 2021  
**TITLE:** **COOK - 12 MONTHS** **CLOSING DATE:** March 30, 2021  
**LOCATION:** Department of Children and Families (DCF)  
Office of Education  
DCF Regional School – Passaic Campus  
160 Minnisink Road  
Totowa, NJ 07512  
**POSITIONS:** 1 **RANGE:** H10  
**DISTRIBUTION:** STATE-WIDE **SALARY:** \$33,356.99 - \$46,480.43

**SCOPE OF ELIGIBILITY:** Open to employees who are permanent in a competitive title or a Civil Service Commission approved non-competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

**DEFINITION:** Under supervision prepares and cooks in large quantities; does other related duties as required.

#### **REQUIREMENTS**

**EXPERIENCE:** One (1) year of experience as a cook involving the preparation of a variety of food in large quantities.

**NOTE:** Catering experience in a delicatessen will be acceptable.

**NOTE:** Deli counter experience in a delicatessen will NOT be acceptable.

**NOTE:** Cooking experience in a fast food establishment will NOT be acceptable.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**NOTE:** APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

#### **IMPORTANT NOTICE**

**RESIDENCY** - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

#### **Electronic Filing:**

Forward a cover letter and resume in PDF format, saving all PDFs by your **Last Name, First Name** to:

[Job.Posting@dcf.nj.gov](mailto:Job.Posting@dcf.nj.gov)

Include the **Job Posting #** in the subject line of your email.

**The Department of Children and Families is an Equal Employment Opportunity Employer and is committed to fostering a respectful and inclusive work environment which reflects the diversity of the state we serve.**