



## **Children's System of Care (CSOC)**

### **2023 RFP CSOC GROUP HOME LEVEL 1 FOR YOUTH WITH INTELLECTUAL/DEVELOPMENTAL DISABILITIES**

#### **QUESTIONS AND ANSWERS**

Technical inquiries about forms and other documents may be requested at any time at [dcf.askrfp@dcf.nj.gov](mailto:dcf.askrfp@dcf.nj.gov)

#### **Additional Notes**

- 1) Registered AOR forms must be received by April 12, 2023
- 2) All responses must be submitted ONLINE by April 19, 2023 (by 12:00 NOON).
- 3) Refer to: Pre-Award Documents Prerequisite to All Contracts

#10 Conflict of Interest Policy (per DCF Department Policy):

[https://www.nj.gov/dcf/documents/contract/manuals/CPIM\\_p8\\_conflict.pdf](https://www.nj.gov/dcf/documents/contract/manuals/CPIM_p8_conflict.pdf)

Clarification: Provide agency's OWN conflict of interest policy.

- 4) Refer to: Pre-Award Documents Prerequisite to All Contracts

#14 Disclosure of Investment Activities in Iran

Correct Link:

[https://www.nj.gov/treasury/purchase/forms/DisclosureofInvestmentActiviti  
esinIran.pdf](https://www.nj.gov/treasury/purchase/forms/DisclosureofInvestmentActiviti<br/>esinIran.pdf)

## **Questions from Conference**

**1. Can you tell me where these slides will be posted again?**

On the DCF website where the RFP is posted.  
<https://www.nj.gov/dcf/providers/notices/requests/>

**2. Can you please review the staffing requirements again?**

Applicants should closely and carefully review the staffing grid and requirements for specifics on staff hours, credentials, ratios etc.

<https://www.nj.gov/dcf/providers/notices/requests/RFP-GH1-IDD.pdf>

The detailed staffing grid begins on page 25.

**3. Can a provider submit up to 6 proposals, recognizing that only 3 would be funded?**

Yes.

**4. You referenced revision of the information related to length of stay. Can you summarize what the correct information will be?**

The average duration of services is twelve (12) months. However, dependent upon the unique situation of each youth, the length of stay may be longer or shorter and may range from six to twenty-four (6-24) months. The CMO care manager and CSOC's CSA will monitor the length of stay via the Joint Care Review (JCR) process adapted for this program.

**5. Can one Agency pick more than one region to operate?**

Yes, you can propose to operate in more than one region.

**6. Will you need to have staff in place at the time of the proposal?**

No, we do not expect an agency to onboard all your staff at the time of the proposal. Once the identified agency is awarded, we will go into a contract negotiation. Typically, we allow up to 60 days for the program to begin

operation. Start-up funds are used to assist with onboarding of staff within the designated time frame.

**7. Do organizations that already have a facility in place have a better chance of being awarded? When would be the best time to acquire a space?**

While we consider the readiness of a program to operate, having a facility is not the sole determination.

We do not encourage an agency to enter into a purchasing or lease agreement until you know you have been awarded.

**8. If more than 60 days is needed to start operating, will extension be granted?**

An extension is not automatically granted. We consider the work that the agency is doing to determine if a good faith effort is being made to do everything necessary to start operations. We assess any program-specific challenges and proceed accordingly.