



QUESTIONS AND ANSWERS

Children's System of Care (CSOC)

2023 RFP- In-Home Recovery Program-One Award for Two Sites

Content related questions related to this RFP were due June 15, 2023.

Technical inquiries about forms and other documents may be requested at any time at dcf.askrfp@dcf.nj.gov

NOTES

1. Registered AOR forms must be received by **July 5, 2023**
2. All responses must be submitted ONLINE by **July 12, 2023 (by 12:00 NOON)**
3. DCF will fund one (1) award for the implementation of two (2) teams serving two (2) CPP local offices (one team per local office) within the same county or CPP service area managed by one agency.

Respondents may propose to serve one of the following office configurations:

- Two Union County Local Offices
 - Two Camden County Local Offices
 - Two Gloucester County Local Offices
 - Two Cumberland County Local Offices
 - Salem Local Office and One Cumberland County Local Office
 - Salem Local Office and One Gloucester County Local Office
 - One Cumberland County Local Office and One Gloucester County Local Office.
4. Respondents may submit multiple applications (for different configurations).

QUESTIONS

Q. Page 2 - If an applicant wants to and is able to serve more than one office configuration, can we submit more than one application for the single award?

A. Applicants should submit a separate application for each configuration listed in note #3 above that they propose to serve. Only one award will be made for one of these configurations.

Q. Page 5 - Do applicants have to budget for training and reflective supervision activities with Montclair or is that provided?

A. Applicants should not budget for training and reflective supervision activities provided by Montclair. These will be funded through a separate agreement between DCF and Montclair.

Q. Page 10, 25, 26 - Are costs associated with the Family-Based Recovery model? Are applicants to budget for these costs to implement the model?

A. Awardees of this RFP will provide a model to support implementation of the New Jersey IHRP. While DCF has reviewed the FBR model, other well supported or evidence-based models that integrate caregiver substance use treatment and attachment-based therapeutic interventions may be proposed. Applicants should propose a budget to support the program requirements outlined in the RFP and their proposed integrated substance use treatment and attachment-based therapeutic intervention model.

Q. Page 25 – Is there any flexibility in licensing credentials of clinicians? For example, would this award allow awardees to hire an LSW or LAC instead of LCSW, LPC, or LMFT?

A. Applicants may propose to hire LSW and/or LAC staff so long as they have a plan of supervision approved by the appropriate licensing board. Applicants are responsible to ensure that LSW and/or LCSW staff are receiving supervision provided by an independently licensed clinician in accordance with licensing board requirements.

Q. Page 22 - Do applicants need to build the cost of required trainings into the budget?

A. Applicants should not budget for training and reflective supervision activities provided by Montclair. These will be funded through a separate agreement between DCF and Montclair.

Q. For this RFP does our agency have to have an office in the county that we are applying for?

A. Applicants are required to have an office location in at least one of the counties they propose to serve.

Q. Page 14, 19, 28 - Must applicants include the cost of the measures and scales in the budget, or is that provided by funder?

A. These costs need to be built into the provider budget. Not all are proprietary. Some are free.

Measure	Free or Proprietary	Where to Find
AAPI (Parenting Attitudes and Behaviors)	Free	https://assessingparenting.com/login
ASQ (child development)	Free	All ASQs can be found online
BSUA (Brief Substance Use Assessment)	Yale Child Study Center	Yale Child Study Center
CTQ (parent childhood trauma)	Proprietary	https://www.pearsonassessments.com/store/usassessments/en/Store/Professional-Assessments/Personality-%26-Biopsychosocial/Childhood-Trauma-Questionnaire%3A-A-Retrospective-Self-Report/p/100000446.html
DECA – all ages (child socio-emotional development)	Proprietary	https://www.e-deca2.org/Login.aspx
ECR (Parent relational attachment)	Ask RUSSW	Rutgers University School of Social Work
(FA) Functional Assessment	Yale Child Study Center	Yale Child Study Center
Feedback Report	Yale Child Study Center	Yale Child Study Center
GAD-7 (Parent Anxiety)	Free	https://adaa.org/sites/default/files/GAD-7_Anxiety_updated_0.pdf
PFS-2 (family needs, risk, and protective factors, demographics)	Free	https://friendsnrc.org/evaluation/protective-factors-survey/
PHQ-9 (Parent Depression)	Free	https://med.stanford.edu/fastlab/research/imapp/msrs/icr_content/main/accordion/accordion_content3/download_256324296/file.res/PHQ9%20id%20date%2008.03.pdf
PRFQ (Parental Reflective Functioning)	Proprietary	https://www.ucl.ac.uk/psychoanalysis/research/parental-reflective-functioning-questionnaire-prfq
PSI (Parenting Stress)	Proprietary	https://app.pariconnect.com/auth/login?ReturnUrl=%2F
UCLA-PTSD (Parent Trauma)	Proprietary	https://istss.org/clinical-resources/assessing-trauma/ucla-ptsd-assessment-tools

Q. Page 31 – The RFP states under the “Required use of databases” that awardees must collaborate with Rutgers University in using Salesforce; is Salesforce meant to be used to collect all client documentation, or are awardees able to use our own electronic case record system in order to complete the required data collection?

A. The successful applicant is required to collaborate with Rutgers University to collect information that Rutgers will store and analyze for evaluation of the IHRP. Applicants may use a HIPAA and 42-CFR compliant data solution to document treatment plans and treatment progress notes.

Q. Page 36 – Are any specific types of costs unallowable (for example, facility costs)?

A. Applicants are to propose budgets consistent with the description of allowable and unallowable costs found in Section 4 of the DCF Contract Reimbursement Manual. Section 4.7 states that capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable costs except with the prior approval of the Department. Section 4.6 clarifies that costs incurred for necessary maintenance, repair, or upkeep of buildings, and equipment (including government property, unless otherwise provided for) which neither add to the permanent value of the property nor appreciably prolong its intended life, but keep it in an efficient operating condition, are allowable. Also allowable are the rental costs for land, buildings, and equipment.

Q. Is a van an allowable expense?

A. Applicants may propose the purchase of a vehicle to transport clients and their children. If the Provider Agency receives approval to purchase a vehicle, the maximum cost of the vehicle, including all dealer fees and charges, may not exceed \$30,000 per vehicle. This limitation does not apply to specialized or adaptive vehicles for handicapped consumers.

Q. Is it appropriate to propose another model?

A. Awardees of this RFP will provide a model to support implementation of the New Jersey IHRP. While DCF has reviewed the FBR model, other well supported or evidence-based models that integrate caregiver substance use treatment and attachment-based therapeutic interventions may be proposed. Applicants should propose a budget to support the program requirements outlined in the RFP and their proposed integrated substance use treatment and attachment-based therapeutic intervention model.

Q. Would RBT need to be maintained even if proposing another model?

A. Reinforcement-Based Treatment (RBT) is an evidence-based, comprehensive behavioral substance use treatment that incorporates interventions from the Community Reinforcement Plus Vouchers Approach, relapse prevention, and motivational interviewing. The conceptual foundation of RBT is based on operant conditioning. Positive reinforcement is the most effective means of producing behavior change. The RBT approach is to replace the reinforcement of substances with healthier alternative activities that are incompatible with substance use. Applicants may propose another evidence-based model that incorporates incentives for positive reinforcement of reduction/cessation of substance use, promotion of healthier alternative activities that are incompatible with substance use, relapse prevention, and motivational interviewing.

Q. Can providers work with pregnant parents?

A. All referrals to the IHRP will be made through the Division of Child Protection and Permanency. Pregnant parents may be served however they must be actively parenting a child under six (6) years old.

Q. Can Medicaid be billed?

A. Applicants should propose a budget that does not rely upon Medicaid revenue to support program costs. DCF will explore the potential for Medicaid reimbursement for certain services for Medicaid-eligible clients.

Q. How else can costs be maintained while required services (testing) are provided?

A. Applicants shall propose a budget to support required program activities. Drug tests are conducted to support the intervention model and can be performed with instant test kits as they are not intended for forensic purposes.

Q. Is there any flexibility in licensing credentials of clinicians? For example, would this award allow the hiring of an LSW or LAC instead of LCSW, LPC, or LMFT?

A. Applicants may propose to hire LSW and/or LAC staff so long as they have a plan of supervision approved by the appropriate licensing board. Applicants are responsible to ensure that LSW and/or LCSW staff are receiving supervision provided by an independently licensed clinician in accordance with licensing board requirements.