How to Survive an Inspection

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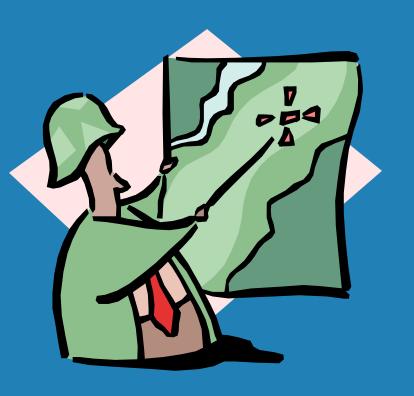
Goals

- **શ** Coming out ahead
- **№ Minimizing time/energy/headaches**

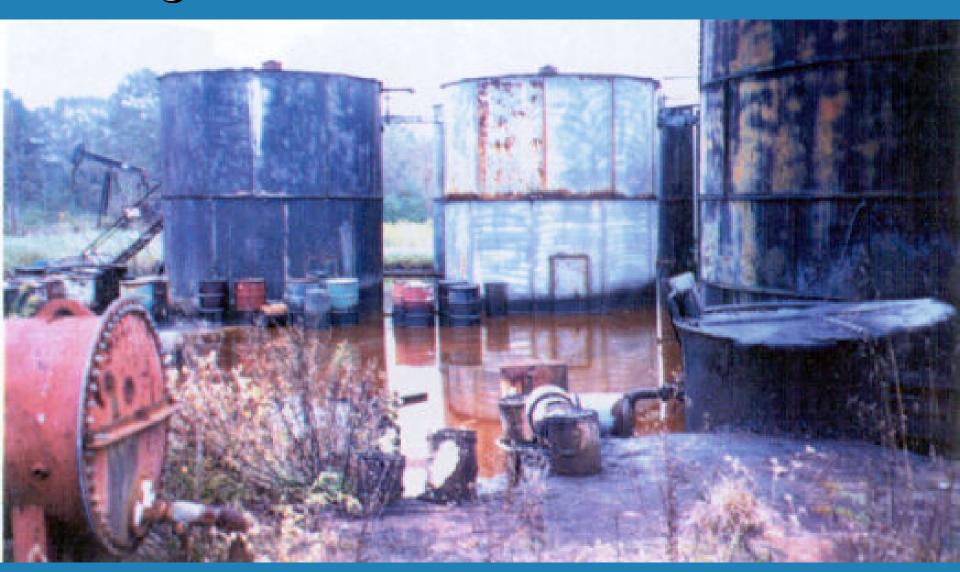
№ Minimizing violations/penalties

Preparation

- **Anticipate inspection**
 - Know the regulations
- ନ୍ଦ Get help
- **∂** Be organized
- ର Good housekeeping



Not good



Inspection

- **National Turn a negative into a positive**
- **ର Do's and Don'ts**
 - Don't leave inspector waiting
 - Don't deny entry to the inspector
 - Request identification
 - Attitude
 - Be attentive



Inspection continued

- **∂** Do's and Don't's
 - Problem inspector
 - Reliance on experts?
 - See report

Violations

- **Q Understand the Notice of Violation (NOV)**
- **∂** Is the violation correct?
- **⊘** Keep in contact with the inspector
- **№ Don't ignore the NOV**
- **2 Come into compliance**
- **a** Expect follow-up



Penalty

- **શ** Send in hearing request
- **∂** Ask for settlement meeting
- **∂** Bring lawyer?
- **N** Propose settlement
- **⊘ Steps if no settlement reached**



