Are you registered?
The Department of Environmental Protection hereby grants this registration to operate and maintain the Underground Storage Tank System(s) described below in accordance with the laws and regulations of the State of New Jersey. This registration is revocable with due cause and is subject to the limitations, terms and conditions pursuant to N.J.A.C. 7:14B.

| Facility ID: | 012345 |
| Registration Activity ID: | UST070001 |
| Facility Contact (Operator): | Joseph Smith (201) 555-1234 |
| Total Number of Tanks: | 3 |
| Total Capacity (Gallons): | 26000 |
| Facility Address: | JOE'S GARAGE 444 MAIN ST ANYWHERE, NJ 02854 |
| Owner: | JOSEPH SMITH 444 MAIN ST ANYWHERE NJ 02854 |
| Approved Tanks and Products Stored: | |
| TANK No. | TANK CAPACITY | TANK CONTENTS |
| 5175 | 8000 | Unleaded Gasoline |
| 5176 | 8000 | Light Diesel Fuel (No. 1-D) |
| 5177 | 10000 | Unleaded Gasoline |

Approval Date: 01/24/2008
Expiration Date: 12/31/2010

This Registration Must Be Available for Inspection at the Facility AT ALL TIMES
REGISTRATION REQUIREMENTS
(N.J.A.C. 7:14B-2.1(b))

- The owner and each operator shall amend the underground storage tank facility registration pursuant to N.J.A.C. 7:14B-2.2:
  - Within 7 days:
    - Tank status changing to out-of-service
    - Removal of UST
  - Minimum of 30 days prior to putting an out of service tank back in service OR change in substance stored if that substance contains:
    - Greater than 10% ethanol
    - Greater than 20% biodiesel
    - Other substances listed in N.J.A.C. 7:14B-5.3
  - Within 30 days after:
    - Owner or operator change
    - An addition, removal or replacement of the Class A or Class B operator
    - Change in hazardous substance stored
    - Termination, modification, addition, or other change to the financial responsibility
    - After a substantial modification to the UST system
How to get a UST registration?

To apply for, renew, or amend an UST registration in accordance with N.J.A.C. 7:14B-2.1, the owner and each operator shall fully and accurately complete a single New Jersey Underground Storage Tank Facility Certification Questionnaire; 
([http://www.nj.gov/dep/srp/forms/ust](http://www.nj.gov/dep/srp/forms/ust))

Along with the questionnaire send in:

- Copy of the ENTIRE tank insurance policy
- AB operator certification
- The registration renewal fee (for renewal only)
Renewal Paperwork

- Renewal paperwork sent to Owner/Operator 90 days prior to expiration.

- Should be submitted the DEP 60 days prior to previous registration expiration.

- If you submit your paperwork and do not have a new registration prior to your current registration expiring – call Registration and Billing!
Changes to Registration

- Required information for the Tank Owner, Tank Operator and AB operator:
  - Individual or Company
  - Name of contact person and title
  - Phone number, email, mailing address (if different from station)
  - Business entity 9 digit ID number

- **Both** the Owner / Operator sign!!
Expiration changes

- The owner and operator shall only use an underground storage tank upon receipt from the Department of a valid UST registration certificate.

- Previous registrations - 3 years

- New Rule registration - shall not exceed 1 year from the date of issuance.
  - Already on 1 year renewals - Union, Hunterdon, Somerset, Monmouth & Gloucester
  - Currently in renewal period (expires 3/31/19) Mercer and Burlington
Installer Certification

- A UST contractor is certifying that the tank systems are safe to be put into service.

- New UST systems

- Out-of-Service tanks going back into service
Change in Ownership

- 30 days prior to a sale or transfer, the owner shall notify the Department in writing:
  - Contact information of the current facility owner
  - Contact information of the prospective facility owner
  - UST ID #
  - Facility address
  - Extent of ownership to be sold/transferred
  - Date of sale/transfer