Harvest Reporting on a Smart Phone

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• Go to the website [https://nj.aspirafocus.com/internetsales](https://nj.aspirafocus.com/internetsales)

• Scroll down to where the site says, “Customer Search” and enter your last name, then your date of birth. (you need to type in slashes (/) between the month, day and year) Click “Next”.

![Customer Search](image1.png)
• A new screen will load that looks similar to the first one. Under customer search, click “Select One” and a menu will appear where you can choose an identification number to enter. (CID number, social security number, etc.)
• Enter your chosen identification number **WITHOUT** dashes (-) or slashes (/).

• If the site asks for it, click the box next to the words “I’m not a robot”. Then take the security test (the middle image is an example) and click “Submit”

• If the site doesn’t prompt you to take the security test, just click “Submit”
• Once your profile loads, at the top of the screen on the left hand side is an icon that looks like 3 stacked parallel lines, click the lines and a menu appears

• From this menu, click “Options” and another menu will pop up. Click “Harvest Reporting” and your open permits/tags will appear
• Scroll through your permits/tags and click “Submit” on the one you want to use (Note: If you continue to scroll down you can also view permits that aren’t open yet and past harvests)
• Scroll down and there will be a blue box with the tags’ info in it, confirm it is the correct tag and then under “What would you like to report?” select “Harvested deer”
• Scroll down to the form and fill in all the information for your harvest, click “Submit”
• Another page will pop up asking you to verify the harvest information, double check your form and click “Confirm”
• The last page will have your confirmation number, make sure to write this number on your green tag and maybe even take a screenshot.

(Note: if you have a valid email on your account, you should also receive your confirmation number in an email)
Done!

• You can now log out by scrolling to the top of the page and clicking the down arrow next to the person icon, then click “log out”