

JOB OPENING—HOURLY (PART-TIME) COMPLIANCE INSPECTOR

The New Jersey Department of Environmental Protection, Green Acres Program, Bureau of Legal Services and Stewardship, has an opening for an hourly (part-time) compliance inspector. The duties involve conducting site inspections of Green Acres funded properties throughout the State to determine if they are in compliance with the restrictions. The job title allows for up to 900 hours of employment each fiscal year (July 1 to June 30) with a flexible work schedule. The pay rate is \$18.50 to \$22.50/hour, depending on qualifications. No benefits are associated with this position. Minimum requirements include a bachelor's degree, attention to detail, the ability to work independently, the ability to work outdoors, possession of a valid driver's license valid in New Jersey, and the ability to travel throughout the State as needed. Preference is given to candidates with prior experience working with a land conservation organization or program. NJ residency requirements apply to this position (see <https://www.nj.gov/csc/about/news/safety/njfirstact.html> for further information.)

To apply: Please submit resume and cover letter to Jenine Hutton at Jenine.Hutton@dep.nj.gov by October 13, 2018.

For more information about our program, please visit: <https://www.nj.gov/dep/greenacres/>

JOB OPENING—HOURLY (PART-TIME) LEGAL ASSISTANT

The New Jersey Department of Environmental Protection, Green Acres Program, Bureau of Legal Services and Stewardship, has an opening for an hourly (part-time) legal assistant. The duties involve drafting and processing deeds, easements and legal releases as part of transactions involving State and local parkland. The job title allows for up to 900 hours of employment each fiscal year (July 1 to June 30) with a flexible work schedule. The pay rate is \$18.50-\$22.50/hour, depending on qualifications. No benefits are associated with this position. Minimum requirements include a bachelor's degree, excellent writing skills, attention to detail and the ability to work independently. Preference is given to candidates with a J.D. or paralegal training and/or prior experience working with a land conservation organization or program. NJ residency requirements apply to this position (see <https://www.nj.gov/csc/about/news/safety/njfirstact.html> for further information.)

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