



New Jersey Urban and Community Forestry Program Annual Accomplishment Report

Municipal Information

1. Reporting on year:

2. Date of Report Submission

3. Municipality:

4. County

5. CFMP 5-year Period

6. Contact Name

7. Title

8. Organization name

9. Phone number

10. Email

11. Address





General Information

12. Does your community have a tree care professional on staff (employed or retained) e.g. Licensed Tree Expert, Cert. Arborist, Forester

- Yes, Employed
- Yes, Retained
- No
- Other (please specify)

13. Does your community have a tree inventory?

- Complete
- Partial
- No

14. Have you submitted your Tree City USA Application?



Visit Tree City USA Page: <https://www.arborday.org/programs/treecityusa/>

(Most of the information you supply in this report can be used for your Tree City USA application)

Yes

No



Urban and Community Forestry Program Administration

This section has to do with the groups that are responsible for urban and community forestry in your community

15. Municipal/County Department responsible for tree management

16. Dept. Manager

17. Phone

18. Email

19. Name of Tree Advocacy Board (committee/commission/board)




20. Commission/Committee Chair name

21. Phone

22. Email



Community Tree Ordinance

23. Do you have an ordinance related to:  (this is TC Standard 2: please upload copy of ordinance to their website)

	Yes	No
Tree Planting	<input type="radio"/>	<input type="radio"/>
Tree Protection	<input type="radio"/>	<input type="radio"/>
Establishing a Committee or Commission		
Enabling Ordinance		
Tree replacement/no net loss	<input type="radio"/>	<input type="radio"/>
Tree Removal	<input type="radio"/>	<input type="radio"/>
Tree Pruning	<input type="radio"/>	<input type="radio"/>
Other		

Other

Other



Statement of Tree Budget

		CFMP Budget (this should be what your estimated budget for this reporting year is in your CFMP)	Reporting Year Actual (this should be the expenditures for this reporting year)
Administration	Municipal Salaries		
	Fringe		
	Indirect Costs		
	Volunteer Contribution (Rate can be found at www.independentsector.org)		
	Other		
Subtotal			
UCF Stewardship	Planting		
	Pruning		
	Removal		
	Stump Removal		
	Leaf Collection		
	Insect/Disease Management		
	Emerald Ash Borer Management		
	Other		
Subtotal			
Education and Outreach	Training And Education (Mun. + County Employee)		
	Training and education (Volunteer)		
	Public Outreach		
	Other		
Subtotal			
Total			



For your Tree City USA Application Budget:
 (enter the totals provided here, as Standard 3, into your Tree City USA Online Application: <https://www.arboday.org/programs/treecityusa/>)

Tree Planting and Initial Care	
Tree Maintenance	
Removals	
Management	



Arbor Day

25. Did you celebrate arbor day in 2017?



(This is TCUSA Standard 4: Please upload your proclamation and evidence of celebration directly to the website: <https://www.arboday.org/programs/treecityusa/>)

Yes

No

26. Date of arbor day celebration

27. Type of arbor day celebration (please upload any photos directly to the arbor day foundation)



Training and Education

28. Were your community's urban and community forestry training and education needs adequately addressed for both employees and volunteers?

Yes

No

29. Describe the best class or program for your municipal employee or volunteer in the last year:

30. Provide any feedback or suggestions for improvement for the NJUCF training and education program:

31. Describe the programs you have implemented to educate and involve the public in Urban and Community Forestry this year and list participants:



Plan Implementation

Please compare CFMP section 9-Statement of Plan Implementation objectives for 2017 and your actual accomplishments for 2017.

Examples: **CFMP Timeline Objective-Conduct Street Tree Inventory**
Accomplished this Year-Inventory started, but not yet complete

32. CFMP Timeline vs This year actual

CFMP Timeline Objective

Accomplished this Year:

* 33. CFMP Timeline vs This year actual

CFMP Timeline Objective

Accomplished this Year:

34. CFMP Timeline vs This year actual

CFMP Timeline Objective

Accomplished this Year:

35. CFMP Timeline vs This year actual

CFMP Timeline Objective

Accomplished this Year:

36. Which of the following urban wood products has your community produced?

Wood chips or mulch

Firewood

Lumber

Art or Jewelry

Whole logs

Compost

Other

None



Highlights and Comments

37. Please provide one local urban and community forestry program highlight from the past year:
Attach any pictures to this report (any photos submitted can be used by NJUCF for promotional purposes)

38. Please provide any comments or suggestions for the NJUCF program:

Electronic submissions are preferred to: brian.mcdonald@dep.nj.gov

Or via traditional post to: NJ Department of Environmental Protection
State Forestry Service - Community Forestry Program
Mail Code 501-04
PO Box 420
Trenton, NJ 08625

Mayor/County Freeholder Signature